



AGENDA

City Council / Redevelopment Successor Agency Joint Meeting

Council Chambers, Chowchilla City Hall - 130 S. Second Street,
Chowchilla, CA 93610

Tuesday, January 28, 2020 - 7:00 p.m.

★ Denotes Redevelopment Successor Agency Items

Agendas for all City Council meetings are posted at least 72 hours prior to the meeting at the Civic Center, 130 S. Second St., Written communications from the public for the agenda must be received by the City Clerk no less than 7 days prior to the meeting date.

Any writing or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the City Clerks Counter. In addition, most documents will be posted on the city website at www.CityofChowchilla.org.

The City of Chowchilla complies with the Americans with Disabilities Act (ADA of 1990). The Council Chambers is accessible to the physically disabled. If you need special assistance, please call (559) 665-8615, ext. 102 at least 4 days prior to the meeting.

CALL TO ORDER/ROLL CALL:

Mayor/Chair: Waseem Ahmed

Mayor Pro Tem/Vice Chair: Diana Palmer

Council/Board Members: Ray Barragan, John Chavez, Dennis Haworth

City staff and contract employees present at the meeting will be noted in the minutes

CONSIDERATION OF APPROVAL OF AGENDA Additions and/or Deletions:

OPEN SESSION - 7:00 PM

PLEDGE OF ALLEGIANCE:

INVOCATION:

CLOSED SESSION REPORT:

PRESENTATIONS/WORKSHOP - Section 1

1.1 Ceremonial Oath of Office - City Administrator Rod Pruett

PUBLIC ADDRESS

This time is reserved for members of the audience to address the City Council on items of interest that are **not** on the Agenda and that are within the subject matter jurisdiction of the Council.

It is recommended that speakers limit their comments to **no more than 3 minutes** each and it is requested that no comments be made during this period on items on the Agenda. Members of

the public wishing to address the Council on items on the Agenda should notify the Mayor when that Agenda item is called.

The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda. No adverse conclusions should be drawn if the Council does not respond to public comment at this time.

Speakers are asked to please **use the microphone and provide their name for the record**. Prior to addressing the Council, any handouts are to be provided to City Clerk who will distribute them to the Council and the appropriate staff.

COUNCIL AND STAFF VERBAL REPORTS - Section 2

2.1 COUNCIL VERBAL REPORTS

Legislative, Collaborative Agency, Ad Hoc

2.2 STAFF VERBAL REPORTS

CONSENT CALENDAR - Section 3

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Regular Agenda at the request of any member of the City Council or any person in the audience.

- 3.1 Approval of the January 14, 2020 Regular City Council Meeting Minutes (McClendon)**
- 3.2 Review of Monthly Financials for December 2019 (Pruett)**
- 3.3 a) A City Council Resolution Approving the Annual Recognized Obligation Payment Schedule for the Period from July 1, 2020 through June 30, 2021 on Behalf of the Successor Agency of the Chowchilla Redevelopment Agency (Pruett)**
- ★ b) A Redevelopment Successor Agency Resolution Approving the Annual Recognized Obligation Payment Schedule for the Period from July 1, 2020 Through June 30, 2021 (Pruett)**
- 3.4 A City Council Resolution Authorizing the City Administrator to Sign State and Federal Funding Program Financial Agreements for Transportation Projects (Jones)**
- 3.5 A City Council Resolution Approving a Memorandum of Understanding Between the City of Chowchilla and Madera County Transportation Commission for the Coordination of Ongoing Transit Planning and Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services by the City of Chowchilla (McClendon)**
- 3.6 A City Council Resolution Authorizing Staff to Apply for Federal Funding Under Federal Transit Authority (FTA) Section 5311 (US.C.) with the California Department of Transportation and Authorizing the City Administrator or Designee to Execute all Related Documents Thereto (McClendon)**

PUBLIC HEARINGS - Section 4

- 4.1 A City Council Resolution Approving the General Plan Amendment 19-0019 to Approve the 2016 - 2024 Housing Element Update for the 2020 - 2024 Planning Cycle (Hamilton)**
- 4.2 A City Council Resolution Accepting the Annual Report on Development Impact Fees for Fiscal Year 2018/2019 and Making Certain Findings Related Thereto (AB1600) (Pruett)**

DEFERRED BUSINESS - Section 5

- 5.1 Direction Regarding Permitting for the Berenda Reservoir Boat Launch Facility Project (Jones)**

NEW BUSINESS - Section 6

- 6.1 Discussion Regarding Jet Boat Races at the Berenda Reservoir (Pruett)**
- 6.2 A City Council Resolution Approving Budget Amendments for Fiscal Year 2018/2019 (Pruett)**

ANNOUNCEMENTS - Section 7

JAN 30 CHOWCHILLA ROTARY SCHOLARSHIP SUPER BOWL DRAWING
FEB 8 CHOWCHILLA SPORTSMEN'S BANQUET AND AUCTION, EASTMAN HALL, FAIRGROUNDS, 5:30 PM
FEB 8 CHOWCHILLA YOUTH FOOTBALL END ONE EXTRAVAGANZA, PORTUGUESE HALL, 6 PM
FEB 9 AMERICAN LEGION & VFW BREAKFAST FUNDRAISER, VFW HALL, 7-11 AM
FEB 11 CITY COUNCIL MEETING, CITY HALL, 7 PM
FEB 17 PRESIDENT'S DAY HOLIDAY, CITY OFFICES CLOSED
FEB 18 COFFEE WITH A COP, STARBUCKS, 8 AM
FEB 19 REGULAR PLANNING COMMISSION MEETING, CITY HALL, 7PM

ADJOURNMENT

I, Joann McClendon, CMC, City Cler, do hereby declare under penalty of purjury that the foregoing agenda was posted at Chowchilla City Hall, 130 S Second Street, Chowchilla, CA and made available for public review on this 24th day of January, 2020 at or before 5:45pm.

Joann McClendon, CMC, City Clerk



MINUTES

Item 3.1

City Council / Redevelopment Successor

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Joint Meeting

Council Chambers, Chowchilla City Hall - 130 S. Second Street,
Chowchilla, CA 93610

Tuesday, January 14, 2020 - 7:00 pm

★ Denotes Redevelopment Successor Agency Items

CALL TO ORDER/ROLL CALL:

Mayor/Chair □ Waseem Ahmed

Mayor Pro Tem/Vice Chair □ Diana Palmer

Council/Board Members □ Ray Barragan, John Chavez, Dennis Haworth

City staff and contract employees present: Interim City Administrator/Finance Director Rod Pruett, City Attorney Mary Lerner, Assistant City Attorney Jessica Mejorado, Police Chief David A. Riviere, Jr., Fire Chief Harry Turner, Public Works Director Jason Rogers, Community & Economic Development Director Mar □ Hamilton, Planner Annalisa Perea, Recreation & Community Engagement Director Marty Piepenbro □, City Cler □ Joann McClendon

CONSIDERATION OF APPROVAL OF AGENDA Additions and/or Deletions:

Motion by Council Member Haworth, Seconded by Mayor Pro Tem Palmer to Approve the Agenda as Presented. Motion passed unanimously by voice vote □

PUBLIC ADDRESS - CLOSED SESSION

No one present.

CLOSED SESSION - 6:02 PM

- ★ 1. □ **CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Government Code Section 54956.8**
Property: APN 002-250-053 □ 26.28-acre parcel located at Hwy. 99 and Chowchilla Boulevard Agency
Negotiators: City/Successor Agency Attorney, Interim City Administrator
Negotiating Parties Madera Industrial Development Partnership (Robert Sullivan and Steve Sagouspe), Greenhills Holdings, LLP (C.K. Kwon), and Amon World
Under Negotiation Price and Terms of Payment
- ★ 2. □ **CONFERENCE WITH LEGAL COUNSEL - POTENTIAL LITIGATION - Significant Exposure to Litigation - Government Code Section 54956.9 (d)(2)**
Number of Potential Cases 1
- ★ 3. □ **CONFERENCE WITH LEGAL COUNSEL - INITIATION OF LITIGATION - Government Code Section 54956.9 (d)(4)**
Number of Potential Cases 1

4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Government Code Section 54956.9(d)(1)

Name of Case Jeffrey W. Ramsey, Trustee of the 1983 Ramsey Revocable Trust v. The City of Chowchilla Madera Superior Court Case No. MCV082800

5. PUBLIC EMPLOYEE APPOINTMENT - Government Code Section 54957

Title: City Administrator

OPEN SESSION - 7:02 PM

PLEDGE OF ALLEGIANCE:

INVOCATION: Elder Alfred Hansen

CLOSED SESSION REPORT: For Closed Session items 1-3 regarding APN number 002-250-053, the Council has unanimously voted to initiate foreclosure proceedings on behalf of the City and the Redevelopment Successor Agency.

PRESENTATIONS/WORKSHOP - Section 1

PUBLIC ADDRESS

Elizabeth Wisener, Citizen Action Partnership Madera County, reported that the annual homeless count survey will be held towards the end of January.

COUNCIL AND STAFF REPORTS - Section 2

2.1 COUNCIL REPORTS

Legislative, Collaborative Agency, Ad Hoc Oral / Written Reports

Council Member Barragan attended the Annual Stampede Dinner in which he was selected as the Grand Marshall for 2020 Stampede.

Council Member Chavez attended the Stampede dinner and participated in a Valley Children's Hospital tour.

Mayor Pro Tem Palmer also participated in the Valley Children's Hospital tour, attended the Employee Service Awards Annual Luncheon, Cornerstone Church Living Nativity, Madera County Economic Development Commission luncheon, Sea Container ad hoc mtg, Stampede Dinner, and several Berenda Reservoir ad hoc meetings.

Council Member Haworth participated in the Toys for Kids collection, and reported on an upcoming Civics Program with local Boy Scouts troop.

Mayor Ahmed attended a ribbon cutting at Rodriguez Financial, Stampede dinner, Employee Service Awards Luncheon, Madera County Economic Development Commission luncheon and Board meeting.

2.2 STAFF REPORTS

Oral / Written Reports

Interim City Administrator Pruett attended a California High Speed Rail meeting in Sacramento with some City and County staff and supervisors to discuss mitigation issues □ Fairmead grant update □ Valley Children's Hospital tour □ Waste Water Treatment Plant and Shipping Container ad hoc meetings □ MCEDC Summit luncheon.

City Clerk McClendon □ after several emails and phone calls, no response from the PC applicant who would have filled a one-year unfinished term □ will bring back the item on the next agenda for discussion on how to proceed.

Compensation and Classification update □ phone interviews with employees being conducted this week □ for single-person classifications to obtain a clearer picture of their responsibilities and if they align with their current job description.

Streets & Construction Worker position has been filled by a current employee from the Parks Department □ will open recruitment for Parks & Facilities Worker to fill newly vacated position. The Specialized Service Maintenance Worker interviews completed and selection forthcoming. Interviews completed for the Information Technology Systems Administrator □ selection forthcoming. Recruitment will soon open for Finance Director and Fire Chief. Account Clerk II recruitment closes January 30.

Public Works Director Rogers □ attended ad hocs for WWTP privatization request from CalWater, Berenda Reservoir, Fairmead consolidation study. He reported on a water main break last week. Over the holidays there were a couple of water leaks but staff were able to fix quickly and limit impacts to our residents. Update on Fairmead Consolidation project, that QK is working on the environmental and rate study so that we can apply for grant funding

Community & Economic Development Director Hamilton reported on future Commercial business (O Reilly Auto Parts) had submitted their building permit, Councilmember Palmer and I would be attend the San Joaquin Valley Housing Meeting this coming Friday (January 17th), and that Coy Star □ was going to have a soft grand opening for the new Single-Family Homes being constructed within Green Hills.

Police Chief Riviere reported on graffiti update in the downtown area □ RV in the slough has vacated the area □ lights that illuminated Chowchilla sign located near Highway 99 were stolen.

CONSENT CALENDAR - Section 3

3.1 Approval of the December 12, 2019 Regular City Council Meeting Minutes (McClendon)

3.2 Review of Monthly Check Register for December 2019 (Pruett)

Motion by Council Member Haworth, Seconded by Mayor Pro Tem Palmer to approve the Consent Calendar as Presented. Motion passed unanimously by roll call vote.

PUBLIC HEARINGS - Section 4

DEFERRED BUSINESS - Section 5

NEW BUSINESS - Section 6

Item 6.5 was moved out of order as Item 6.0

6.0 Seeing Direction Regarding Jet Boat Races at the Berenda Reservoir (Pruett)

Spoee Spoee
Dave Myron
Joe Shelfo NJBA
Norman Kuhr
Kevin Pettit

It was the consensus of the City Council to move forward with the Berenda ad hoc to pursue the possibility of holding the jet boat races at Berenda Reservoir.

6.1 Informational Item Regarding General Plan Amendment No 19-0019: 2016 - 2024 Housing Element Update - Revised for 2020 - 2024 (Hamilton)

6.2 A City Council Resolution Approving Submittal of an Application to the California Department of Housing and Community Development for Funding Under the HOME Investment Partnership Program; and, if Selected, the Execution of a Standard Agreement, Any Amendments Thereto, and of any Related Documents Necessary to Participate in the Program (Hamilton)

Motion by Council Member Haworth, Seconded by Mayor Pro Tem Palmer, to Approve Council Resolution # 01-20, Approving Submittal of an Application to the California Department of Housing and Community Development for Funding Under the HOME Investment Partnership Program and, if Selected, the Execution of a Standard Agreement, Any Amendments Thereto, and of any Related Documents Necessary to Participate in the Program. Motion passed unanimously by roll call vote.

6.3 A City Council Resolution Authorizing the Submittal of an Application to the California State Department of Housing and Community Development for Funding Under the CalHOME Program the Execution of a Standard Agreement if Selected for Such Funding and Any Amendments Thereto and any Related Documents Necessary to Participate in the CalHOME Program (Hamilton)

Motion by Council Member Haworth, Seconded by Council Member Barragan to Approve Council Resolution # 02-20, Authorizing the Submittal of an Application to the California State Department of Housing and Community Development for Funding Under the CalHOME Program the Execution of a Standard Agreement if Selected for Such Funding and Any Amendments Thereto and any Related Documents Necessary to Participate in the CalHOME Program. Motion passed unanimously by roll call vote.

6.4 Consideration to Cease Production of the Monthly City Spotlight Newsletter (Piepenbrok)

Motion by Council Member Chavez, Seconded by Council Member Barragan to Approve Council Resolution # 03-20, To Cease Production of the Monthly City Spotlight Newsletter. Motion passed by roll call vote with Mayor Pro Tem Palmer voting no.

**6.5 Seeing Direction Regarding Jet Boat Races at the Berenda Reservoir (Pruett)
(See Item 6.0)**

6.6 Consideration and Approval of the Resolution Approving an Agreement with Rod Pruett for City Administrator Services- Approval of City Administrator Agreement (Lerner)

Motion by Council Member Chavez, Seconded by Mayor Pro Tem Palmer to Approve Council Resolution # 04-20, Approving an Agreement with Rod Pruett for City Administrator Services. Approval of City Administrator Agreement. Motion passed unanimously by roll call vote.

6.7 Council Member Appointments Made by the Mayor to Collaborative Agencies (McClendon)

The Council agreed with Mayor Ahmed's decision to keep the Council Members on the same collaborative seats from 2019. Mayor Pro Tem Palmer will be the backup to the Alternate for MCEDC.

ANNOUNCEMENTS - Section 7

JAN 15 REGULAR PLANNING COMMISSION MEETING CANCELLED
 JAN 18 CHOWCHILLA CHAMBER OF COMMERCE COMMUNITY AWARDS DINNER, EASTMAN HALL,
 FAIRGROUNDS, 6PM
 JAN 20 MARTIN LUTHER KING HOLIDAY, CITY OFFICES CLOSED
 JAN 21 COFFEE WITH A COP, McDONALDS, 8AM
 JAN 22 SPECIAL PLANNING COMMISSION MEETING, CITY HALL, 7PM
 JAN 28 CITY COUNCIL MEETING, CITY HALL, 7PM

ADJOURNMENT

Motion by Council Member Barragan, Seconded by Council Member Haworth to Adjourn the City Council / Redevelopment Successor Agency Joint Meeting at 9:24 p.m. Motion passed unanimously by voice vote.

ATTEST:

APPROVED:

 Joann McClendon, CMC, City Clerk

 Mayor Waseem Ahmed



REPORT TO THE CITY COUNCIL

Meeting of: January 28, 2020

AGENDA SECTION: Consent

SUBJECT: **Consideration of Monthly Financial Statements**

PREPARED BY: Rod Pruett, Interim City Administrator/City Treasurer/Finance Director

ATTACHMENTS: December 2019 Budget vs Actual and Balance Sheet

REVIEWED BY ADMINISTRATOR

REVIEWED BY ATTORNEY

REVIEWED BY FINANCE

RECOMMENDATION:

Approve the December 2019 Financial Statements shown in the attachment.

BACKGROUND:

Staff provides Council with monthly financial information as an ongoing financial status update.

REASON FOR RECOMMENDATION:

The monthly financial statements consist of a Budget vs Actual and a Balance Sheet for the General Fund. The Budget vs Actual shows the current year Revenues and Expenses by Department in summary form compared to the current year budget, as well as the prior year revenues and expenses compared to budget for the same time period. This report presents year-to-date amounts. The Balance Sheet shows the Assets, Liabilities and Fund Balance at the time the report is generated. This provides an overview of cash, amounts owed to the City, amounts the City owes and the fund balance at a specific point in time.

The financial statements are being presented as an overview of the City's finances and are not meant to be a comprehensive in-depth review. As a reference to compare to the percentage columns in the report, the percentage of the year that has expired is 50%.

If there are questions regarding the actual amounts or budget vs actual variances, please forward your questions to me in enough time before the meeting for staff to research them.

FISCAL IMPACT:

Revenues-

General Administration- Majority of revenue comes in 2 installments in February and May (Property Tax & VLF). Revenue reported is mostly from annual Business License renewals and sales tax.

City Property Rents- Whole year of rent is booked and billed monthly through the A/R system for the County building. This also includes revenues from railroad spur repair reimbursements.

Police Sworn/Net- Budgeted revenue is from school reimbursements for SRO services that are billed periodically, K-9 dinner which has not happened yet, SLESF grant which we have not received yet and transfer in from Measure N which has not happened yet.

Fire Services- Received grant revenue from Cal Fire for purchase of equipment that was not anticipated in the original budget.

Community Development- Fluctuates with # of permits pulled. Also includes weed abatement which was less than anticipated but cost will be less as well.

Parcs and Facilities- Most of this revenue is generated through allocations from LLMD and aCalFire grant. The allocations are usually done at year end and the grant has not been billed yet.

Expenses

General Admin- Budget is for property tax admin fee from county which we will get when we receive our property tax distribution which has not happened yet as well as bad debt expense which gets adjusted at year end.

General Services- \$300,000 for new financial software is part of the budget and has not been incurred yet. Most of the rest is for debt service which has varying due dates twice a year due to multiple debts for POBs, Civic Center and JCI bonds.

NOTE- in prior years we paid our Unfunded Liability for PERS up front to save some money which resulted in high percentages because it was a whole year's worth in the 1st month. With the issuance of the POBs, we did not have to do that this year and therefore percentages are more normal.

There was an increase in overall budgeted expenses due to the following reasons:

Housing Element Update- \$36,000 increase paid for with SB 2 grant funds.

Civic Center repairs- \$12,000 for planter and building repairs.

ALTERNATIVES:

Pull the item for further discussion

ACTIONS FOLLOWING APPROVAL:

None

	2018-19 Prior year Budget	2018-19 Prior year Actual	Percent	2019-19 Current year Budget	2019-19 Current year Actual	Percent
GENERAL FUND						
GENERAL ADMINISTRATION						
Total Expenditure	103,100.00	102,915.12	100	70,542.00	3,789.62	5
Total Revenue	6,572,576.00	6,744,677.78	103	6,881,401.00	779,935.02	11
CIT COUNCIL						
Total Expenditure	72,036.00	55,596.81	90	80,365.00	22,742.52	28
CIT CLERK						
Total Expenditure	389,013.00	351,533.60	3	267,327.00	88,793.26	33
Total Revenue	.00	221.57	0	.00	173.88	0
CIT ATTORNE						
Total Expenditure	364,155.00	363,747.99	22	225,000.00	93,415.50	42
Total Revenue	514,000.00	514,787.79	0	.00	.00	0
GENERAL SERVICES						
Total Expenditure	1,472,349.00	1,161,814.43	79	1,263,864.00	293,340.98	23
Total Revenue	7,593,478.00	7,535,035.10	99	.00	.00	0
ADMINISTRATIVE SERVICES						
Total Expenditure	538,532.00	533,337.80	99	354,149.00	52,669.56	15
Total Revenue	.00	238.95	0	.00	173.88	0
CIT PROPERT - RENTS						
Total Expenditure	57,787.00	46,268.39	80	73,800.00	30,188.13	41
Total Revenue	139,096.00	123,434.36	89	164,694.00	122,328.32	74
FINANCE DEPARTMENT						
Total Expenditure	1,394,764.00	1,384,758.31	100	740,421.00	304,460.87	41
Total Revenue	2,600.00	4,649.53	179	3,000.00	2,170.45	72
POLICE - SWORN						
Total Expenditure	8,352,343.00	8,320,694.29	100	3,928,475.00	1,172,145.93	30
Total Revenue	357,647.00	453,890.07	127	502,561.00	95,175.72	19
POLICE - NET						
Total Expenditure	654,034.00	652,448.88	100	214,168.00	69,583.67	32
Total Revenue	192,000.00	192,289.89	100	192,000.00	39,723.68	21
FIRE SERVICES						
Total Expenditure	427,979.00	397,003.01	93	386,639.00	143,718.64	37
Total Revenue	1,134.00	13,105.73	1156	1,000.00	1,426.80	143
COMMUNIT ECONOMIC DVLPMNT						
Total Expenditure	1,022,574.00	869,322.76	85	607,773.00	233,605.19	38
Total Revenue	274,300.00	327,135.77	119	246,450.00	109,515.12	44
SENIOR SERVICES						
Total Expenditure	162,079.00	160,102.88	99	44,988.00	18,009.25	40
Total Revenue	200.00	144.95	72	.00	115.92	0
PARKS AND FACILITIES						
Total Expenditure	964,559.00	861,861.40	89	528,476.00	175,884.00	33
Total Revenue	234,095.00	113,963.67	49	172,597.00	353.56	0
COMMUNIT RELATIONS						
Total Expenditure	291,795.00	288,241.08	99	258,468.00	80,720.73	31
Total Revenue	12,200.00	14,529.17	119	13,400.00	10,314.46	77
GENERAL FUND Revenue Total						
	15,893,326.00	16,038,104.33	3	8,177,103.00	1,161,406.81	14
GENERAL FUND Expenditure Total						
	16,267,099.00	15,549,646.75	4	9,044,455.00	2,783,067.85	31
Net Total GENERAL FUND						
	373,773.00-	488,457.58	72	867,352.00-	1,621,661.04-	187
Net Grand Totals						
	373,773.00-	488,457.58	72	867,352.00-	1,621,661.04-	187

2018-19	2018-19		2019-19	2019-19	
Prior year	Prior year	Percent	Current year	Current year	Percent
Budget	Actual		Budget	Actual	
=====	=====	=====	=====	=====	=====

CITY OF CHOWCHILLA
BALANCE SHEET
DECEMBER 31, 2019

GENERAL FUND

ASSETS

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100-0100-0000-0200-000	CASH - COMBINED FUND	(11,191,018.72)	
100-0100-0000-0201-001	CASH DRAWER	2,000.00	
100-0100-0000-0202-000	PRE-PAID POSTAGE ACCOUNT	458.00	
100-0100-0000-0209-000	CASH IN LAIF	14,102,443.24	
100-0100-0000-0220-000	ACCOUNTS RECEIVABLE-LEGAL	(954.90)	
100-0100-0000-0221-000	A/R - ACCRUED REVENUES	(69,545.77)	
100-0100-0000-0222-000	INTERGOVERNMENTAL A/R	70,499.77	
100-0100-0000-0223-000	ACCOUNTS RECEIVABLE-RDA	(753.65)	
100-0100-0000-0224-000	A/R MODULE ONLY RECEIVABLE	76,496.05	
100-0100-0000-0226-000	ADVANCE TO OTHER FUNDS	534,896.24	
100-0100-0000-0227-000	LIENS RECEIVABLES GENERAL	170,768.09	
100-0100-0000-0229-000	A/R BUSINESS LICENSE	82,107.39	
100-0100-0000-0232-000	ALLOWANCE FOR DOUBTFUL N	(395,000.00)	
100-0100-0000-0260-000	NOTES RECEIVABLE-GENERAL	395,000.00	
100-0100-0000-0291-000	PREPAID EXPENSES	754.50	
		<hr/>	
	TOTAL ASSETS		<u>3,778,150.24</u>

LIABILITIES AND EQUITY

LIABILITIES

	<hr/>		
100-0200-0000-0420-000	TRADE PAYABLES	89,147.50	
100-0200-0000-0421-001	BONDS FOR WORK-REFUNDABLE	5,000.00	
100-0200-0000-0426-000	MANUAL A/P	2.56	
		<hr/>	
	TOTAL LIABILITIES		94,150.06

FUND EQUITY

	<hr/>		
100-0300-0000-0602-000	RESERVE FOR L/T A/R	534,896.24	
	UNAPPROPRIATED FUND		
100-0300-0000-0601-000	BALANCE FUND BALANCE	3,857,470.29	
100-0300-0000-0601-004	RESERVE FOR CONTINGENCIES	910,223.00	
100-0300-0000-0601-005	DESIGNATED FOR PREPAID ITEMS	3,071.69	
	REVENUE OVER EXPENDITURES	(1,621,661.04)	
		<hr/>	
	BALANCE - CURRENT DATE	3,149,103.94	
		<hr/>	
	TOTAL FUND EQUITY		<u>3,684,000.18</u>
			<hr/>
	TOTAL LIABILITIES AND EQUITY		<u>3,778,150.24</u>



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REPORT TO THE CITY COUNCIL/REDEVELOPMENT SUCCESSOR AGENCY

Meeting of: January 28, 2020

AGENDA SECTION: Consent

SUBJECT: Consideration of a Resolution Approving the Annual Recognized Obligation Payment Schedule 20/21 for the period from July 2020 - June 30, 2021 for the Successor Agency of the Chowchilla Redevelopment Agency

PREPARED BY: Sherri Dueker, Accounting Manager

ATTACHMENTS: Resolution, 20/21 ROPS

REVIEWED BY ADMINISTRATOR

REVIEWED BY ATTORNEY

REVIEWED BY FINANCE

RECOMMENDATION:

That the City Council adopts the resolution(s) for Recognized Obligation Payment Schedule (ROPS) for period of July 1, 2020 thru June 30, 2021.

BACKGROUND:

In accordance with AB 1484 which was enacted to clarify the intent of ABx1 26, the law that dissolved all redevelopment agencies, the Successor Agency (City of Chowchilla) is required to adopt a Recognized Obligation Payment Schedule (ROPS) each year for the Successor Agency's fiscal operations for the following fiscal year. The Department of Finance allows for one amendment of the annual ROPS which is due no later than October 1st of every year.

The ROPS packet, designated as ROPS 20/21, includes the estimated obligations and expenditures spreadsheet, the report of cash balances and a summary page. The deadline for submitting this form to the California State Department of Finance is February 1, 2020. Upon submitting to the Department of Finance, the information is subject to a review period to a maximum of 45 days.

REASON FOR RECOMMENDATION:

To meet requirements of Department of Finance Assembly Bill 1484

FISCAL IMPACT:

None.

ALTERNATIVES:

None.

ACTIONS FOLLOWING APPROVAL:

Sign and return to Finance for submission to Department of Finance.

COUNCIL RESOLUTION # -20

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHOWCHILLA, CALIFORNIA
APPROVING THE ANNUAL RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR
THE PERIOD FROM JULY, 2020 - JUNE 30, 2021, ON BEHALF OF THE SUCCESSOR
AGENCY OF THE CHOWCHILLA REDEVELOPMENT AGENCY**

WHEREAS, the City of Chowchilla designated itself to be the Successor Agency of the Chowchilla Redevelopment Agency in accordance with AB x1 26; and,

WHEREAS, the legislation enacted under AB x1 26 and clarified under AB 1484 requires the Successor Agency to adopt the Annual Recognized Obligation Payment Schedule (ROPS 20/21) covering the 12-month period from July 1, 2020 - June 30, 2021 and,

WHEREAS, the City Council, as the Successor Agency, has considered the proposed ROPS for the period of July 1, 2020 - June 30, 2021.

NOW THEREFORE, THE COUNCIL OF THE CITY OF CHOWCHILLA does hereby resolve, find and order as follows:

1. The above recitals are true and correct.
2. The Recognized Obligation Payment Schedule (ROPS 18/19) for the period of July 1, 2020 - June 30, 2021, is hereby approved and accepted.
3. This resolution is effective immediately upon adoption.

PASSED AND ADOPTED by the City Council of the City of Chowchilla at a joint meeting held on the 28th day of January, 2020 by the following vote to wit

AYES:

NOES:

ABSENT:

ABSTAIN:

Chair Waseem Ahmed

ATTEST:

Joann McClendon, CMC
City Clerk

REDEVELOPMENT SUCCESSOR AGENCY RESOLUTION # -20

A RESOLUTION OF THE REDEVELOPMENT SUCCESSOR AGENCY OF THE CITY OF CHOWCHILLA, CALIFORNIA APPROVING THE ANNUAL RECOGNIED OBLIGATION PAYMENT SCHEDULE FOR THE PERIOD FROM JULY 1, 2020 - JUNE 30, 2021, ON BEHALF OF THE SUCCESSOR AGENCY OF THE CHOWCHILLA REDEVELOPMENT AGENCY

WHEREAS, the City of Chowchilla designated itself to be the Successor Agency of the Chowchilla Redevelopment Agency in accordance with AB x1 26; and,

WHEREAS, the legislation enacted under AB x1 26 and clarified under AB 1484 requires the Successor Agency to adopt the Annual Recognized Obligation Payment Schedule (ROPS 20/21) covering the 12-month period from July 1, 2020 - June 30, 2021; and,

WHEREAS, the City Council, as the Successor Agency, has considered the proposed ROPS for the period of July 1, 2020 - June 30, 2021.

NOW THEREFORE, THE REDEVELOPMENT SUCCESSOR AGENCY OF THE CITY OF CHOWCHILLA does hereby resolve, find and order as follows:

1. The above recitals are true and correct.
2. The Recognized Obligation Payment Schedule (ROPS 18/19) for the period of July 1, 2020 - June 30, 2021, is hereby approved and accepted.
3. This resolution is effective immediately upon adoption.

PASSED AND ADOPTED by the Redevelopment Successor Agency of the City of Chowchilla at a joint meeting held on the 28th day of January, 2020 by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST

Chair Waseem Ahmed

Joann McClendon, CMC
Board Clerk

Recognized Obligation Payment Schedule (ROPS 20-21) - Summary
Filed for the July 1, 2020 through June 30, 2021 Period

Successor Agency: Chowchilla

County: Madera

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)	20-21A Total (July - December)	20-21B Total (January - June)	ROPS 20-21 Total
A Enforceable Obligations Funded as Follows (B+C+D)	\$ -	\$ -	\$ -
B Bond Proceeds	-	-	-
C Reserve Balance	-	-	-
D Other Funds	-	-	-
E Redevelopment Property Tax Trust Fund (RPTTF) (F+G)	\$ 530,757	\$ -	\$ 530,757
F RPTTF	405,757	-	405,757
G Administrative RPTTF	125,000	-	125,000
H Current Period Enforceable Obligations (A+E)	\$ 530,757	\$ -	\$ 530,757

Certification of Oversight Board Chairman:

Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

Name Title

/s/ _____
Signature Date

Chowchilla
Recognized Obligation Payment Schedule (ROPS 20-21) - ROPS Detail
July 1, 2020 through June 30, 2021

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 20-21 Total	ROPS 20-21A (Jul - Dec)					20-21A Total	ROPS 20-21B (Jan - Jun)					20-21B Total
											Fund Sources						Fund Sources					
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	
								\$5,575,000		\$530,757	\$-	\$-	\$-	\$405,757	\$125,000	\$530,757	\$-	\$-	\$-	\$-	\$-	\$-
3	PROPERTY TAX ADMIN FEES	Professional Services	01/01/2013	12/31/2039	MADERA COUNTY	PROPERTY TAX ADMIN FEES	1	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
4	LEGAL FEES	Legal	09/28/2010	12/31/2039	COTA COLE	LEGAL FEES FOR ADMINISTRATION OF AGENCY	1	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
5	LEGAL FEES - GREENHILLS/ KWAN	Litigation	09/28/2010	12/31/2015	GOLDFARB, LIPMAN/COTA COLE	DEFENSE FROM PROPERTY OWNER SUIT	1	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
6	LEGAL FEES	Admin Costs	09/28/2010	12/31/2015	WULFSBERG, REESE/COTA COLE	SUIT TO STOP PROPERTY VALUE LOSS	1	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
7	LEGAL FEES - CDCR	Litigation	09/28/2010	12/31/2014	WULFSBERG, REESE/COTA COLE	SUIT TO STOP PRISON CONVERSION/ BLIGHT	1	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
8	LEGAL FEES -ANTENUCCI'S	Litigation	09/28/2010	12/31/2014	COTA COLE	SUIT TO COLLECT ON LOAN OWED TO AGENCY	1	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
9	PROPERTY TAX	Miscellaneous	01/01/2010	12/31/2039	MADERA COUNTY	PARCEL TAX ON PROPERTY OPERATED BY AGENCY	1	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
11	PROPERTY DEVELOP/SALE FEES	Property Dispositions	01/01/2010	01/01/2020	CITY OF CHOWCHILLA	COSTS FOR PREPPING FOR SALE BY AGENCY	1	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
12	LIABILITY INSURANCE PREMIUM	Miscellaneous	01/01/2010	12/31/2039	CENTRAL SAN JOAQUIN VALLEY RMA	ANNUAL, PRORATED PREMIUM	1	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
13	BOND TRUSTEE FEES	Fees	12/01/2005	02/28/2038	US BANK	ANNUAL BOND TRUST ACCOUNT MTCE FEES	1	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
14	ANNUAL BOND DISCLOSURE REPORTING	Fees	03/01/2007	01/15/2039	NBS	ANNUAL BOND DISCLOSURE REPORTING FEES	1	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 20-21 Total	ROPS 20-21A (Jul - Dec)					20-21A Total	ROPS 20-21B (Jan - Jun)					20-21B Total	
											Fund Sources						Fund Sources						
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		
15	ANNUAL HOUSING REPORT FOR HCD	Fees	01/01/2007	12/31/2016	CITY OF CHOWCHILLA	TIME/MATERIALS FOR PREPARING REPORT	1	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-
17	ANNUAL FINANCIAL AUDITS	Miscellaneous	02/08/2010	03/31/2013	PRICE, PAIGE / OTHERS	FEE FOR ON-GOING AUDIT OF SUCCESSOR AGY	1	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-
18	ENVIRONMENTAL STUDY OF PARCEL	Improvement/ Infrastructure	12/01/1996	06/30/2013	TECHNICON	EIR REPORT ON PARCEL TO BE SOLD	1	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-
20	SETTLEMENT AGREEMENT FOR CFD	Litigation	03/27/2012	06/30/2013	COMMUNITY FACILITY DISTRICT	PYMT TO SETTLE OUTSTANDING OBLIGATION FOR PR YR ASSESS.	1	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-
22	LOW/MOD HOUSING SUPPORT CONTRACT	Professional Services	07/25/2011	07/25/2014	SELF HELP ENTERPRISES	LOAN PORTFOLIO MANAGEMENT FEES AS GRANT MATCH	1	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-
23	PARKING LOT IMPROVEMENTS	Improvement/ Infrastructure	06/06/2008	12/31/2020	CITY OF CHOWCHILLA	FORMER RDA OBLIGATION TO CONSTRUCT PARKING SPACES	1	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-
24	CURB/GUTTER/ SIDEWALK PROJECT	Improvement/ Infrastructure	10/21/2009	12/31/2016	VARIOUS VENDORS	1001 ROBERTSON BOULEVARD REPAIRS	1	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-
25	STORMWATER PROJECT PAYMENT	Improvement/ Infrastructure	01/01/2010	12/31/2020	VARIOUS VENDORS	COMMERCE AVENUE PROJECT	1	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-
27	DOWNTOWN STREETScape	Professional Services	01/01/2010	12/31/2020	VARIOUS VENDORS	PROJECT DESIGN WORK	1	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-
29	SA ADMIN ALLOWANCE	Admin Costs	01/01/2010	12/31/2039	SA left payee empty	SA EMPLOYEE & ADMINISTRATIVE COST	1	125,000	N	\$125,000	-	-	-	-	125,000	\$125,000	-	-	-	-	-	-	\$-
30	INFRASTRUCURE IMPROVEMENT -BOND FUNDED PROJECT PRE-2011	Bond Funded Project - Pre-2011	04/26/2013	12/31/2039	VARIOUS VENDORS	WELL#14 / METERS		-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-
31	LONG TERM	Property	10/26/	12/31/2039	VARIOUS	PROPERTY		-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 20-21 Total	ROPS 20-21A (Jul - Dec)					20-21A Total	ROPS 20-21B (Jan - Jun)					20-21B Total
											Fund Sources						Fund Sources					
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	
	PROPERTY MANAGEMENT PLAN	Dispositions	2013		VENDORS	MANAGEMENT																
32	LOAN REPAY TO GF	RPTTF Shortfall	05/15/2015	12/31/2030	CITY OF CHOWCHILLA	Reimbursement of Expense to GF		-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
33	GREENHILLS HOLDINGS	Litigation	11/29/2013	09/08/2016	GREENHILLS HOLDINGS	PAYMENT TO SETTLE OUTSTANDING OBLIGATION		-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
34	SA ADMIN ALLOWANCE SHORTFALL 15/16	Admin Costs	07/01/2015	06/30/2016	SA left payee empty	102700		-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
35	2016 Tax Allocation Refunding Bonds	Refunding Bonds Issued After 6/27/12	09/01/2016	08/01/1936	US BANK	ANNUAL P&I PAYMENTS		5,450,000	N	\$405,757	-	-	-	405,757	-	\$405,757	-	-	-	-	-	\$-

Chowchilla
Recognized Obligation Payment Schedule (ROPS 20-21) - Report of Cash Balances
July 1, 2017 through June 30, 2018
(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation.							
A	B	C	D	E	F	G	H
	ROPS 17-18 Cash Balances (07/01/17 - 06/30/18)	Fund Sources					Comments
		Bond Proceeds		Reserve Balance	Other Funds	RPTTF	
		Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, grants, interest, etc.	Non-Admin and Admin	
1	Beginning Available Cash Balance (Actual 07/01/17) RPTTF amount should exclude "A" period distribution amount.	191,224				(37,650)	249048.39- 95,475.32- unspent bond proceeds
2	Revenue/Income (Actual 06/30/18) RPTTF amount should tie to the ROPS 17-18 total distribution from the County Auditor-Controller				3,710	794,257	
3	Expenditures for ROPS 17-18 Enforceable Obligations (Actual 06/30/18)					780,298	
4	Retention of Available Cash Balance (Actual 06/30/18) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)						
5	ROPS 17-18 RPTTF Prior Period Adjustment RPTTF amount should tie to the Agency's ROPS 17-18 PPA form submitted to the CAC		No entry required				
6	Ending Actual Available Cash Balance (06/30/18) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)	\$191,224	\$-	\$-	\$3,710	\$(23,691)	

Chowchilla
Recognized Obligation Payment Schedule (ROPS 20-21) - Notes
July 1, 2020 through June 30, 2021

Item #	Notes/Comments
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REPORT TO THE CITY COUNCIL

Meeting of: January 28, 2020

AGENDA SECTION: Consent

SUBJECT: Resolution Authorizing City Administrator to Sign State and Federal Funding Program Financial Agreements for Transportation Projects

PREPARED BY: Jerry Jones, City Engineer

ATTACHMENTS: Resolution

REVIEWED BY ADMINISTRATOR

REVIEWED BY ATTORNEY

REVIEWED BY FINANCE

RECOMMENDATION:

That the City Council adopts a resolution authorizing the City Administrator to sign State and Federal funding program financial agreements for transportation projects.

BACKGROUND:

The City receives annual allocations of Federal funding from the Congestion Mitigation and Air Quality Improvement Program (CMAQ) for transportation projects. In addition, there are several competitive State and Federal funding programs for transportation projects from which the City periodically is awarded funding. These funding programs are administered by the California Department of Transportation (Caltrans). As a requirement of these funding sources, the City must execute Master Agreements, Program Supplement Agreements, Fund Exchange Agreements, and/or Fund Transfer Agreements with Caltrans. In the past, City Staff have presented each individual agreement to Council to authorize the City Administrator to sign the agreement.

REASON FOR RECOMMENDATION:

Based on the number of State or Federal funded transportation projects the City undertakes and an increase in the number of agreements required by Caltrans for each project, it will be increasingly inefficient to present each agreement to Council moving forward. The financial agreements may not be modified by the City and thus there is no reason for individual review and approval. Based on this, Staff recommends Council authorize the City Administrator to sign all funding program financial agreements for transportation projects.

FISCAL IMPACT:

If the financial agreements are not executed, the City will not be eligible to receive State or Federal funding. Authorizing the City Administrator to sign all of these types of agreements will decrease Staff time needed to prepare a Council report for each agreement.

ALTERNATIVES:

Require each agreement be presented to City Council individually.

ACTIONS FOLLOWING APPROVAL:

The City Administrator will sign State and Federal financial agreements when necessary.

COUNCIL RESOLUTION # -20

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY CHOWCHILLA, CALIFORNIA
AUTHORIZING THE CITY ADMINISTRATOR TO SIGN STATE AND FEDERAL FUNDING PROGRAM
FINANCIAL AGREEMENTS FOR TRANSPORTATION PROJECTS**

WHEREAS, the City of Chowchilla is eligible to receive State and/or Federal funding for certain transportation projects, through the California Department of Transportation; and

WHEREAS, State and Federal Master Agreements, Program Supplement Agreements, Fund Exchange Agreements, and/or Fund Transfer Agreements need to be executed with the California Department of Transportation before such funds can be claimed; and

WHEREAS, the City of Chowchilla wishes to delegate authorization to execute these agreements and any amendments thereto.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Chowchilla, hereby finds, determines and declares as follows:

1. The recitals above are true and correct.
2. The City Administrator is hereby authorized to execute all State and Federal Master Agreements, Program Supplement Agreements, Fund Exchange Agreements, and/or Fund Transfer Agreements with the California Department of Transportation for State and/or Federal funded transportation projects.
3. This authorization shall be effective immediately and remain in effect until modified by Council resolution.

PASSED AND ADOPTED by the City Council of the City of Chowchilla this 28th day of January, 2020 by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Mayor Waseem Ahmed

ATTEST:

Joann McClendon, CMC
City Clerk



REPORT TO THE CITY COUNCIL

Meeting of January 28, 2020

AGENDA SECTION: Consent

SUBJECT: A City Council Resolution Approving an MOU Between the City of Chowchilla and Madera County Transportation Commission for the Coordination of Ongoing Transit Planning and Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services by the City of Chowchilla

PREPARED BY: Joann McClendon, City Clerk

ATTACHMENTS: Resolution, Memorandum of Understanding

REVIEWED BY ADMINISTRATOR

REVIEWED BY ATTORNEY

REVIEWED BY FINANCE

RECOMMENDATION:

That the City Council adopts a resolution approving an MOU with MCTC to ensure ongoing comprehensive and coordinated transportation planning and programming of federal transportation funds and authorizing the City Administrator or designee to sign all related documents thereto.

BACKGROUND:

The MCTC has requested that the City enter into an MOU to 1) foster a cooperative and mutually beneficial working relationship with MCTC and the City to ensure comprehensive, effective, and coordinated transportation planning between the two entities and, 2) identify transportation planning responsibilities in coordination with the State of California for the purpose of programming federal funds within the MCTC Federal Transportation Improvement Program (FTIP).

The MCTC is required to enter into MOUs with operators of public-owned transit services that specify cooperative procedures for carrying out transportation planning and programming. This MOU will ensure that the City actively coordinates transportation planning with the MCTC on a continuous and cooperative basis that will promote efficient and effective transit operations and other transportation projects. It also will identify specific agency responsibilities related to planning and programming of federal transportation funds, including Federal Transit Administration (FTA) and federal Congestion, Mitigation and Air Quality funds.

REASON FOR RECOMMENDATION:

The City proposes to comply with federal requirements to coordinate and cooperate with the MCTC on a continuous basis. This MOU will ensure that the City and MCTC conduct transportation planning and programming responsibilities per federal requirements and those responsibilities are clearly delineated and properly addressed.

FISCAL IMPACT:

The proposed MOU will not impact the City's General Fund.

ALTERNATIVES:

None.

ACTIONS FOLLOWING APPROVAL:

The City Administrator will sign MOU and City Clerk will forward two originals to MCTC.

COUNCIL RESOLUTION # -20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHOWCHILLA, CALIFORNIA, APPROVING A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE MADERA COUNTY TRANSPORTATION COMMISSION (MCTC) TO ENSURE ON-GOING COMPREHENSIVE AND COORDINATED TRANSPORTATION PLANNING AND PROGRAMMING OF FEDERAL TRANSPORTATION FUNDS

WHEREAS, the City desires to comply with federal transportation planning and programming requirements in close cooperation with the MCTC to foster efficient and effective public transit services and transportation projects, and

WHEREAS, the MCTC is the Regional Comprehensive Planning Agency, Regional Transportation Planning Agency (RTPA), and the Local Transportation Commission for Madera County designated pursuant to Title 3, Division 3, Chapter 2, Article II, Section 29532 of the California Government Code, and

WHEREAS, the City desires to ensure continuous, coordinated and comprehensive transportation planning, and programming.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CHOWCHILLA HEREBY finds, orders and resolves as follows:

1. The above recitals are true and correct.
2. The City's MOU with MCTC is hereby reflected in accordance with the attached Exhibit A.
3. The City Administrator or designee is authorized signor.
4. This resolution is effective immediately upon adoption.

PASSED AND ADOPTED by the City Council of the City of Chowchilla this 28th day of January, 2020 by the following vote to wit

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Mayor Waseem Ahmed

ATTEST:

Joann McClendon,
CMC City Clerk

MEMORANDUM OF UNDERSTANDING
BETWEEN THE
MADERA COUNTY TRANSPORTATION COMMISSION
AND
CITY OF CHOWCHILLA

“Regarding the Coordination of Ongoing Transit Planning and Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services by the City of Chowchilla”.

This Memorandum of Understanding (MOU) is entered into between the MADERA COUNTY TRANSPORTATION COMMISSION, hereinafter referred to as (MCTC), and the CITY OF CHOWCHILLA, hereinafter referred to as (CHOWCHILLA), a public transportation provider, as of this ___ day of _____ 2020. The purpose of this MOU is to:

1. Foster a cooperative and mutually beneficial working relationship between MCTC and CHOWCHILLA for the provision of comprehensive, effective, and coordinated transit planning on behalf of CHOWCHILLA’S public mass transportation system; and
2. Identify the transit planning responsibilities in coordination with the State of California for the purpose of programming federal funds within the MCTC Federal Transportation Improvement Program (FTIP).

WITNESS THAT:

WHEREAS, CHOWCHILLA was incorporated as a General Law city in 1923; and

WHEREAS, CHOWCHILLA as a designated rural area, is a public transportation provider that is eligible to apply for and receive Federal Transit Administration (FTA) Section 5311 and other FTA funding for capital, operating, and planning assistance for the delivery of public mass transportation; and,

WHEREAS, MCTC is the Metropolitan Planning Organization (MPO), the Regional Comprehensive Planning Agency, the Regional Transportation Planning Agency (RTPA), and the Local Transportation Commission for Madera County designated pursuant to Title 3, Division 3, Chapter 2, Article II, Section 29532 of the California Government Code; and

WHEREAS, MCTC is directed by a six-member board, composed of six locally elected officials: three members of the Madera County Board of Supervisors, two members of the Madera City Council, and one member of the Chowchilla City Council; and

WHEREAS, MCTC has developed a committee structure that advises the MCTC Board on all planning and policy questions. These committees include the Technical Advisory Committee (TAC) and the Social Services Transportation Advisory Council (SSTAC); and

WHEREAS, 23 CFR 450.310 (b) and 450.312 require MPOs to work cooperatively with public transit operators to develop Regional Transportation Plans (RTPs) and Transportation Improvement Programs (TIPs) for rural areas. These plans and programs are intended to further the national interest to encourage and promote the safe and efficient management, operation, and development of surface transportation systems. These systems should serve the mobility of

people and freight, and foster economic growth and development within and through urbanized areas, while minimizing transportation-related fuel consumption and air pollution; and

WHEREAS, 23 CFR 450.314 (h) requires a written agreement between MCTC and CHOWCHILLA describing mutual responsibilities for carrying out performance-based planning and programming in metropolitan areas; and

WHEREAS, 23 CFR 450.306 (d)(2)(iii) – The selection of performance targets that address performance measures described in 49 U.S.C. 5236 (c) and 49 U.S.C. 5329 (d) shall be coordinated, to the maximum extent practicable, with public transportation providers to ensure consistency with the performance targets that public transportation providers establish under 49 U.S.C. 5236 (c) and 49 U.S.C. 5329 (d); and

WHEREAS, 49 CFR 625.45 (b)(1) requires transit providers and group TAM plan sponsors to set state of good repair (SGR) performance targets, as required; and

WHEREAS, MCTC and CHOWCHILLA rely upon a cooperative relationship to foster comprehensive regional transit planning which feeds directly into State and national planning.

NOW, THEREFORE, in consideration of the mutual benefits to the parties hereto, and in consideration of the covenants and conditions herein contained, the parties agree as follow:

SECTION 1: Responsibilities of MCTC and CHOWCHILLA

1.1 Communication

A critical component of this relationship involves open and productive communication, which leads to setting project priorities and federal funding needs. MCTC is required to update the FTIP every even numbered year. The need to ensure responsive communication between the two parties is imperative in order to meet this federal programming mandate.

As a designated rural area, CHOWCHILLA is eligible to apply for FTA Section 5311 and other FTA funding for capital, operating, and planning assistance for the delivery of public mass transportation. It is anticipated that the amount of funding available will be similar to cities of equal size. Projects will be programmed and constrained based on the annual FTA appropriation and/or other awarded grants.

As the federally designated MPO, MCTC is responsible for allocating certain federal formula transit funds to CHOWCHILLA, City of Madera, and the County of Madera. MCTC shall allocate the federal transit funds based on a formula developed cooperatively with the local jurisdictions.

The Executive Director of MCTC and the City Administrator of CHOWCHILLA are the primary individuals responsible for ensuring that the provisions specified in this MOU are followed.

1.2 Representation on MCTC Board and Committees

CHOWCHILLA shall:

- a) Appoint one (1) representative and alternate to serve on the TAC. The TAC meetings are held on the second Monday of every month.

- b) Appoint one (1) representative and alternate to serve as a voting member of the MCTC SSTAC. The SSTAC meeting notices are mailed in advance of meetings.

SECTION 2: Transit Planning

2.1 Short Range Transit Plan

In accordance with the planning regulations and Federal Transit Administration (FTA) guidance, CHOWCHILLA and/or MCTC may prepare a five (5) year short-range transit plan to support sound financial and operational decision-making in transit planning and programming. In the development of short-range transit plans, the local jurisdictions included in the plan will provide a draft list of projects for FTA funding. The list shall:

- a) Identify and describe the scope of the specific projects and services which address ongoing and increased transit demands. These projects and services are to include Americans with Disabilities Act (ADA) considerations and Transportation Control Measures (TCM) with sufficient detail (design, concept, and scope) to permit air quality conformity analysis to be performed by MCTC.
- b) Provide qualitative and quantitative analysis showing how the project addresses transit needs.
- c) Identify the amount and type of federal and non-federal funds required to support the projects for each year represented in the plan. In addition, identify anticipated discretionary funding estimates for the FTIP.

2.2 Long Range Transit Plan

The transit action element of the RTP should assess the transportation needs of CHOWCHILLA and sets forth improvements necessary to address those needs over a twenty (20) year period and updated every four (4) years.

2.3 Planning Assistance

MCTC will provide input into the development of the transit planning documents produced by CHOWCHILLA. In addition, MCTC will work cooperatively with and assist CHOWCHILLA in its efforts to generate planning and forecasting information needed to establish and maintain transit-planning documents. The type of assistance provided by MCTC may include, but is not limited to, the following:

- a) Obtain and analyze data from various sources to develop concrete demographic, growth, and use assumptions for the purpose of transit forecasting and development (e.g. trip generation tables, census information, maps, performance targets).
- b) Assist in securing funds to conduct transit demand studies and in-depth analysis.
- c) Assist CHOWCHILLA in obtaining State and federal funding of projects consistent with the MCTC Regional Transportation Plan (e.g. facilitating FTIP amendments).
- d) Establish performance targets that address the performance measures or standards established by the State or by establishing quantifiable targets for these measures agreed upon by CHOWCHILLA and MCTC.
- e) Establish report process and deadlines for performance data.

A final copy of all transit planning documents, including State and/or federal reviews, National Transit Database, State Controller Reports, as well as the transit asset management plans and State of Good Repair will be forwarded by CHOWCHILLA to MCTC. This will assist MCTC in overall transit planning coordination, as well as ensuring that FTA and FHWA transit funds are used as planned, per FTA and FHWA requirements.

2.4 FTIP Programming Criteria

As part of the FTIP updating process, federally funded projects are programmed by MCTC on behalf of all transit providers receiving federal funds through the FTIP. For proposed transit projects, the criteria used for the programming of federal funds within the MCTC FTIP are essential. MCTC and CHOWCHILLA may employ the following selection criteria to establish priorities for transit funding.

- a) Project purpose and need;
- b) Anticipated benefits;
- c) Degree to which a project will improve transit availability;
- d) Degree to which a project will improve level of service performance standards;
- e) Degree to which a project will, once implemented, make progress toward achieving performance targets;
- f) Air Quality benefits;
- g) Overall cost effectiveness; and
- h) Leveraging of other funding sources.

2.5 Regional Planning

MCTC will provide a forum that will foster partnerships wherein the development of public transit services throughout Madera County will be accomplished. As part of the coordinated regional transportation system, MCTC will expand the continuing, cooperative, and comprehensive planning of the transportation system in CHOWCHILLA.

MCTC will be responsible for the development of the regional planning documents such as the Regional Transportation Plan and the analysis and determination of Unmet Transit Needs. CHOWCHILLA will have the opportunity to provide technical advice during the development of these regional planning documents through the MCTC committee structure.

As a critical part of the regional planning process, CHOWCHILLA will assist MCTC with efforts to achieve regional goals including the requirement to assist in the attainment of federal air quality standards and performance targets.

2.6 Application for Transit Funding

CHOWCHILLA will prepare applications to the FTA for federal transit funding. MCTC will review the applications, if necessary, to determine consistency of projects with FTIP programming, and prepare a letter of concurrence if information is accurate. CHOWCHILLA's application for federal funding shall be consistent with the MCTC Regional Transportation Plan as required by federal guidelines. CHOWCHILLA shall work with MCTC to develop consistent funding requests from all potential transit funding sources in order to prevent funding delays.

2.7 Transit Asset Management Plan

CHOWCHILLA must develop a transit asset management (TAM) plan if it owns, operates, or manages capital assets used to provide public transportation and receives federal financial assistance under 49 U.S.C. Chapter 53 as a recipient or subrecipient. A TAM plan must be updated in its entirety at least every four years, and it must cover a horizon period of at least four years. The selection of targets that address transit asset management shall be coordinated, to the maximum extent practicable, with MCTC to ensure consistency with the performance targets that public transportation providers establish.

SECTION 3: FTIP Project Monitoring and Maintenance

3.1 Progress Reporting

The MCTC will be responsible for tracking the overall progress of all projects in the FTIP. MCTC will prepare an annual list of projects for which federal funds have been obligated in the preceding year and will ensure that it is made available for public review.

CHOWCHILLA will assist MCTC's effort to track the overall progress of FTIP projects by submitting an annual report that addresses the status of each project receiving federal funds. At a minimum, the report will do the following:

- a) Identify and correlate the documentation of projects to individual categories as identified in the FTIP (e.g., Operations, Planning, Capital Purchase, Facility Maintenance, Planning).
- b) Document the state of project implementation.
- c) If the project is behind schedule, include the reasons for the delay.
- d) Status of amount of federal funding obligated, received and used to support projects.
- e) Identify the need for a FTIP amendment.

In addition to providing the above supporting documents, CHOWCHILLA will forward to MCTC a final copy of all planning documents produced as a result of receiving FTA funding. This will assist MCTC in overall transit planning and ensure that FTA funds were used accordingly for planning purposes as per FTA's requirements. Documents need to be sent to the following address:

Attention: Patricia Taylor, Executive Director
Madera County Transportation Commission
2001 Howard Road, Suite 201
Madera, California 93637

3.2 FTIP Amendments

MCTC's Executive Director will exercise the authority delegated by the MCTC Policy Board to process minor administrative amendments, involving for example, minor changes in the project scope, shifting of federal funds between project phases within the triennial element of the FTIP.

As part of the annual report, or sooner if required, CHOWCHILLA will alert MCTC to the need to amend the FTIP. In general, reasons for a FTIP amendment include, for example, funding shortfalls, delays in project implementation and/or new projects that need to be included in the document.

SECTION 4: MOU Amendment

This MOU may be amended by the written consent of both parties.

SECTION 5: MOU Termination

Either party upon thirty (30) days of written notification to the other may terminate this MOU.

SECTION 6: Authorization of MOU

4.1 Authorization

By signature, we agree that the responsibilities outlined in this MOU foster healthy collaboration for the purpose of fostering transit planning and programming federal funds within the MCTC Federal Transportation Improvement Program.

ROD PRUETT Date
City Administrator, City of Chowchilla

PATRICIA TAYLOR Date
Executive Director, MCTC

APPROVE AS TO FORM:

MARY LERNER Date
City Attorney, City of Chowchilla



REPORT TO THE CITY COUNCIL

Meeting of January 28, 2020

AGENDA SECTION: Consent

SUBJECT: A City Council Resolution Authorizing Staff to Apply for Federal Funding Under Federal Transit Authority (FTA) Section 5311 (U.S.C Section 5311) with the California Department of Transportation and Authorizing the City Administrator or Designee to Execute all Related Documents Thereto

PREPARED By: Robin Roman, Transit Coordinator

APPROVED By: Joann McClendon, City Clerk

ATTACHMENTS: Resolution, Application Documents

REVIEWED BY ADMINISTRATOR

REVIEWED BY ATTORNEY

REVIEWED BY FINANCE

RECOMMENDATION:

That the City Council approve the resolution authorizing staff to apply for FTA Section 5311 funds and the City Administrator, or designee, to execute applications, certifications and assurances, payment requests and other related documents thereto, to receive Federal Transit Administration (FTA) Section 5311 funds in order to operate the Chowchilla transit system.

BACKGROUND:

The U. S. Department of Transportation annually allocates Federal funding to states through the Federal Transit Administration to support capital/operating assistance projects for non-urbanized public transportation systems under Section 5311 of the Federal Transit Act. The California Department of Transportation has been designated by the Governor to administer Section 5311 grants for transportation projects for the general public for the rural transit and intercity bus systems.

Applications for Section 5311 funds, as well as certifications and assurances, payment requests, and other related documents, must be signed by a duly authorized City representative designated by City Council resolution. The Federal Transit Administration requires a resolution authorizing the designation be considered and approved every three years.

The accompanying resolution authorizes the City Administrator, or designee, to file and execute applications on behalf of the City with the California Department of Transportation for Section 5311 funds, to execute and file all certification of assurances, contracts or agreements or any other required documents, to provide additional information that may be required and to submit and approve requests for reimbursement.

REASON FOR RECOMMENDATION:

To continue a flow of transit operational assistance funds for Chowchilla Area Transit Express.

FISCAL IMPACT:

There is no cost to this action, but action is required to receive FTA Section 5311 funds for the Chowchilla transit system.

ALTERNATIVES:

Do not authorize, do not receive funding.

ACTIONS FOLLOWING APPROVAL:

Sign all necessary documentations and forward signed documents to Transit Supervisor to complete process through the (FTA) Blac□Cat system.

CITY COUNCIL RESOLUTION # -20

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHOWCHILLA, CALIFORNIA
AUTHORIING STAFF TO APPL FOR FEDERAL FUNDING UNDER FEDERAL TRANSIT ACT
(FTA) SECTION 5311 (49 USC SECTION 5311) WITH THE CALIFORNIA DEPARTMENT OF
TRANSPORTATION AND AUTHORIING THE CIT ADMINISTRATOR OR DESIGNEE TO EECUTE
ALL RELATED DOCUMENTS THERETO**

WHEREAS, the U.S Department of Transportation is authorized to mae grants to states through the Federal Transit Administration to support capital/operating assistance projects for non-urbanized public transportation systems under Section 5311 of the Federal Transit Act (FTA C 9040.1F and FTA C 9050.1); and

WHEREAS, the California Department of Transportation (Department) has been designated by the Governor of the State of California to administer Section 5311 grants for transportation projects for the general public for the rural transit and intercity bus; and

WHEREAS, the City of Chowchilla desires to apply for said financial assistance to permit operation of service/purchase of capital equipment in the City of Chowchilla; and

WHEREAS, the City of Chowchilla has, to the maximum extent feasible, coordinated with other transportation providers and users in the region (including social service agencies).

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Chowchilla hereby finds and determines the following:

1. Authorize the City Administrator or designee to file and execute applications on behalf of with the Department to aid in the financing of capital/operating assistance projects pursuant to Section 5311 of the Federal Transit Act (FTA C 9040.1F and FTA C 9050.1) as amended.
2. Authorize the City Administrator or designee to execute and file all certification of assurances, contracts or agreement or any other document required by the Department.
3. Authorize the City Administrator or designee to provide additional information as the Department may require in connection with the application for the Section 5311 projects.
4. Authorize the City Administrator or designee to submit and approve request for reimbursement of funds from the Department for the section 5311 project(s).

PASSED AND ADOPTED by the City Council of the City of Chowchilla this 26th day of June, 2018 by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Mayor Waseem Ahmed

ATTEST

Joann McClendon,CMC
City Clerk

COUNCIL RESOLUTION # -20

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHOWCHILLA, CALIFORNIA
AUTHORIZING THE FEDERAL FUNDING UNDER FTA SECTION 5311 (49 U.S.C. SECTION
5311) WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION**

WHEREAS, the U. S. Department of Transportation is authorized to make grants to states through the Federal Transit Administration to support capital/operating assistance projects for non-urbanized public transportation systems under Section 5311 of the Federal Transit Act (**FTA C 90401F and FTA C 90501**); and

WHEREAS, the California Department of Transportation (Department) has been designated by the Governor of the State of California to administer Section 5311 grants for transportation projects for the general public for the rural transit and intercity bus; and

WHEREAS, the City of Chowchilla desires to apply for said financial assistance to permit operation of service/purchase of capital equipment in Madera County; and

WHEREAS, the City of Chowchilla has, to the maximum extent feasible, coordinated with other transportation providers and users in the region (including social service agencies).

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Chowchilla City Council does hereby Authorize the City Administrator or designee, to file and execute applications on behalf of the Department to aid in the financing of capital/operating assistance projects pursuant to Section 5311 of the Federal Transit Act (**FTA C 90401F and FTA C 90501**), as amended.

That the City Administrator or designee is authorized to execute and file all certification of assurances, contracts or agreements or any other document required by the Department.

That the City Administrator or designee is authorized to provide additional information as the Department may require in connection with the application for the Section 5311 projects.

That the City Administrator or designee is authorized to submit and approve request for reimbursement of funds from the Department for the Section 5311 project(s).

PASSED AND ADOPTED by the City Council of the City of Chowchilla this 28th day of January, 2020 by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Mayor Waseem Ahmed

ATTEST:

Joann McClendon,
CMC City Clerk



**Application Certification
State of California
DRMT Federal Programs
Application**

Applicant: City of Chowchilla

FTA Program: FTA 5311 Program

Fiscal Year: 2020

I hereby certify that I am the authorized signee for the above listed applicant. I also hereby certify that I have reviewed the organizational information and application forms submitted in the BlackCat system and all statements, information, and representations made are true and correct to the best of my knowledge. I also hereby certify that adequate local share as described in herein will be available to execute this project(s).

Please Enter Name & Title of Authorized Signee Below:

Name: Rod Pruett

Title: City Administrator

Sign Here: _____
(Please Sign in Blue Ink)

Date: 1/28/2020



Item 4.1

CLICK HERE TO RETURN TO THE AGENDA

REPORT TO THE CITY COUNCIL

Meeting of January 28, 2020

AGENDA SECTION: Public Hearing

SUBJECT: **General Plan Amendment No 19-0019:** Amendments to the 2016-2024 Housing Element Revised for 2020-2024

PREPARED BY: Annalisa Perea, AICP, Contract City Planner

REVIEWED BY: Mark Hamilton, Community and Economic Development Director

ATTACHMENTS: Resolution; link to Housing Element Update (at end of staff report)

REVIEWED BY ADMINISTRATOR

REVIEWED BY ATTORNEY

REVIEWED BY FINANCE

RECOMMENDATION:

The Planning Commission voted unanimously at their January 22, 2020 special meeting to recommend that the City Council approve General Plan Amendment (GPA) No. 19-0019 in order to keep the City in compliance with State law, to keep the City eligible to continue pursuing housing-related grant funding, and to adopt strategies to assist the City in achieving their housing needs goals.

HISTORY/BACKGROUND:

The Housing Element is one of nine state mandated elements that every general plan must contain. The purpose of the Housing Element is to identify the community's housing needs, to state the community's goals and objectives with regard to housing production, rehabilitation, and conservation, and to define the policies and programs that the community will implement to achieve the stated goals and objectives.

The City's 2016-2024 Chowchilla Housing Element was certified in March 2018. Since then, the State has passed legislation to both encourage housing for residents of all income levels and to punish jurisdictions not in compliance with housing laws. For example, the State's Department of Housing and Community Development (HCD) will designate cities and counties as "pro-housing" if they voluntarily adopt ordinances that make it easier to plan, approve, or construct new projects. Chowchilla already has actions outlined to do this, it needs only to find ways to implement more of these planned actions. This would allow the City to earn "bonus points" for existing housing-related competitive grants that would help the City meet their other housing goals.

However, if the City is unable to submit the Housing Element prior to the January 31, 2020 deadline, the State can sue a city or county for failing to comply with certain housing requirements, and in 2020 the State may begin to fine cities and counties with housing elements HCD determines are out of compliance with State housing law. Therefore, even if the City cannot meet

the January 2020 deadline, it must submit an adopted housing element to HCD in 2020, or risk being found out of compliance.

Under Assembly Bill (AB) 32, a jurisdiction is eligible to complete a housing element for an 8-year period if the housing element is submitted to the State Department of Housing and Community Development (HCD) by the State's deadline. Only when the City has submitted two housing element updates within the period due to HCD can Chowchilla move to an 8-year cycle. The City is currently in a 4-year update cycle. Under AB 32, the City must meet both this 2020 deadline and the 2024 housing element update deadline in order to transition to an 8-year update schedule. If the City does not meet the January 2020 deadline, the City would be required to complete housing element updates every four years for two periods (2024 and 2028), prior to being eligible again for the 8-year cycle again.

The purpose of the Housing Element update is to identify the community's housing needs—to state the community's goals and objectives with regard to housing production, rehabilitation, and conservation to meet those needs—and to define the policies and programs that the community will implement to achieve the stated goals and objectives. The law acknowledges that, in order for the private market to adequately address housing needs and demand, local governments must adopt land use plans and regulatory systems that provide opportunities for, and do not unduly constrain, housing development. State law also requires cities and counties to address the needs of all income groups in their Housing Elements.

The draft Housing Element Update was submitted to HCD on October 27, 2019 to initiate their 60-day review. After the completion of this review period, HCD provided the City with a comment letter which has since been addressed. In addition to revising the document to address their comments, the document was also updated to reflect additional public outreach that was completed since that initial submittal. If adopted by the City Council, the revised Housing Element would subsequently be sent to HCD for final certification. This will make the Housing Element consistent with the City's other General Plan elements, as required by law.

Certification of the Housing Element by HCD allows the City to continue to be eligible for various grants offered by the State of California. Other state funded program, such as the Strategic Growth Council's Affordable Housing and Sustainable Communities (AHSC) program requires applicants to have an approved housing element.

Summary of updates in the revised 2020-2024 Housing Element:

Chapter 1 – Introduction

Provides an overview of State housing requirements, relationship of the Housing Element to other adopted plans, discusses General Plan consistency, and current legislation.

Chapter 2 – Population, Housing Stock Data, and Unit Characteristics

Provides data specific to Chowchilla. This includes demographic and employment characteristics and trends—employment and income data—housing stock and value information—and future housing needs data.

Chapter 3 – Land Availability

Provides data on land availability within the City in order to meet current and projected housing needs. Also provides information on potential constraints to building housing and opportunities for energy conservation strategies.

Chapter 4 – Goals, Objectives, Policies, Actions/Implementation Measures

Lists the goals, objectives, policies, and action/implementation measures for achieving the housing needs as identified in previous chapters.

Chapter 5 – Public Participation

Provides a summary of public outreach efforts, including a list of the stakeholders that played a role in the development of this updated document.

Chapter 6 – Review and Evaluation of the Previous Housing Element

Provides a detailed progress report on the City's efforts in meeting the action/implementation measures from the City's previous Housing Element. Over the last year, Planning staff has made substantial progress in assisting the City with staying in compliance with its Housing Element. The annual Housing Element progress report was submitted on-time and allowed the City to become eligible to receive \$160,000 in planning grant money under SB 2.

PUBLIC PARTICIPATION:

Housing Element law requires the City to make a diligent effort to facilitate the participation of all segments of the community during the preparation of its Housing Element update. Section 65583 (c)(7) of the Government Code states that: The local government shall make a diligent effort to achieve public participation of all economic segments of the community in the development of the housing element, and the program shall describe this effort. The City of Chowchilla provided several avenues for participation in the update of the Housing Element. The City is committed to involving as many interested agencies, individuals and housing advocates as possible in an effort to achieve the ultimate potential of public input in the period of time available. The City held three public workshops at various times of the day in various locations of the City in order to attract all segments of the community. The City also developed a housing survey to collect additional data from within the community. This survey was made available online in both English and Spanish, and was mailed to residents within water bills. Hard copies of the survey were also made available at City Hall. Approximately 110 surveys were returned and the feedback has been incorporated into the Public Participation section of the Housing Element Update.

Planning staff also worked directly with a group of stakeholders which included representatives from the local school districts, First 5 Madera County, Madera Rescue Mission, Chowchilla Chamber of Commerce, Self-Help Enterprises, Madera County Housing Authority, California Rural Legal Assistance, Leadership Counsel for Justice and Accountability, and others. A full list of the stakeholders is listed within the Public Participation section of the Housing Element Update. This effort included one-on-one meetings, phone call meetings, and email communication with these individuals. Planning staff also encouraged these individuals to solicit additional feedback from their organizations and those that they serve in order to assist the City with obtaining as much input as possible.

FINANCIAL IMPACT:

This Housing Element Update is being funded by SB2 planning funds. QK in conjunction with City staff prepared the application and received notification in late December 2019 that the City was successful in this grant pursuit. Adoption of this 2020-2024 Housing Element and subsequent certification of the document by HCD, will qualify the City to continue pursuing granting opportunities to assist lower income residents with housing-related projects.

ENVIRONMENTAL REVIEW ANALYSIS:

The previous 2016-2024 Housing Element required compliance with California Environmental Quality Act (CEQA). Because this 2020-2024 planning period update was already included in the CEQA Negative Declaration document for the previous 2016-2024 document, and the updated

housing element will not have any new or significant impacts, it is not necessary to amend that CEQA document or to complete any additional CEQA analysis.

As mentioned, a Negative Declaration was prepared for the previous Housing Element Update in accordance with the requirements of the California Environmental Quality Act (CEQA) Guidelines. This process included the distribution of requests for comment from other responsible or affected agencies and interested organizations. Preparation of the environmental document necessitated a thorough review of the proposed project and relevant environmental issues and considered previously prepared environmental and technical studies pertinent to the City of Chowchilla 2040 General Plan (SCH # 2009022007) and Program Environmental Impact Report (PEIR), certified on May 2, 2011.

FINDINGS

Before a General Plan Amendment may be approved, all of the following findings shall be made by the reviewing authority identified in Chapter 18.70 of the City's Municipal Code.

1 The amendment is internally consistent with the goals, objectives, and policies of the General Plan and this title

The Housing Element is one of the eight mandated elements of the General Plan. Adopting the update to the Housing Element is required to be completed every 4 years in order to keep the City in compliance with State law.

2 The amendment would not be detrimental to the public health, safety, or welfare of the community;

The update to this Housing Element would not be detrimental to the public health, safety, or welfare of the community.

3 The amendment would maintain the appropriate balance of land uses within the city

The Housing Element update would maintain an appropriate balance of land uses within the City and would encourage an increase in housing as needed in order to accommodate for identified housing needs.

4. The anticipated land uses on the subject site would be compatible with existing and future surrounding uses;

The update to the Housing Element would not result in any incompatible land uses.

A general plan amendment may be denied if the reviewing authority finds one or more of the findings in this section cannot be made. Staff however believes that all of the above findings can be made.

Housing Element Update Lin

<https://www.cityofchowchilla.org/296/Housing-Element-2020-2024>

CITY COUNCIL RESOLUTION # -20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHOWCHILLA, CALIFORNIA, APPROVING GENERAL PLAN AMENDMENT 19-0019 TO APPROVE THE 2016-2024 HOUSING ELEMENT UPDATE FOR THE 2020-2024 PLANNING CYCLE

WHEREAS, State of California Housing Element law was enacted in 1969 and requires jurisdictions to prepare and adopt a Housing Element as part of its respective General Plan; and,

WHEREAS, the purpose of the Housing Element is to identify the community's housing needs, to state the community's goals and objectives with regard to housing production, rehabilitation, and conservation to meet those needs, and to define the policies and implementation/action measures that the community will implement to achieve the stated goals and objectives; and,

WHEREAS, the Housing Element is one of eight state mandated elements that every general plan must contain and,

WHEREAS, the City of Chowchilla initiated General Plan Amendment Application No. 19-0019, to update the 2016-2024 Housing Element for the 2020-2024 planning cycle; and,

WHEREAS, this is a city-wide housing program; and,

WHEREAS, during the preparation of this Housing Element update, the City solicited public input in numerous ways including holding public workshops, developing housing surveys in English and Spanish within utility bills, website outreach, social media outreach, met with various stakeholders, city departments and advocacy organizations; and,

WHEREAS, the public hearing of the Planning Commission meeting was duly noticed; and,

WHEREAS, because this 2020-2024 planning period update was already included in the CEQA Negative Declaration document for the previous 2014-2024 document, and the updated housing element will not have any new or significant impacts, it is not necessary to amend that CEQA document or to complete any additional CEQA analysis; and,

WHEREAS, at their January 22, 2020 Special meeting, the Planning Commission voted unanimously to recommend that the City Council approve GPA No. 19-0019.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Chowchilla as follows:

1. The above recitals are true and correct;
2. That the Chowchilla City Council hereby determines that all of the required findings identified in Chapter 18.70 of the City's Municipal Code in order to grant approval of a general plan amendment can be made;
3. That because this 2020-2024 planning period update was already included in the CEQA Negative Declaration document for the previous 2014-2024 document, and the updated housing element will not have any new or significant impacts, it is not necessary to amend that CEQA document or to complete any additional CEQA analysis;
4. That the City Council of the City of Chowchilla APPROVES General Plan Amendment Application No. 19-00019, proposing to amend the 2016-2024 Housing Element Update for the 2020-2024 planning cycle.

PASSED, AND ADOPTED by the City Council of the City of Chowchilla this 28th day of January 2020
by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Mayor Waseem Ahmed

ATTEST:

Joann McClendon, CMC
City Clerk

CITY OF CHOWCHILLA CALIFORNIA



Item 4.2

[CLICK HERE TO RETURN TO THE AGENDA](#)

REPORT TO THE CITY COUNCIL

Meeting of: January 28, 2020

AGENDA SECTION: Public Hearing

SUBJECT: A City Council Resolution Accepting the Annual Report on Development Impact Fees for Fiscal Year 2018/2019 and Making Certain Findings Related Thereto (AB1600)

PREPARED By: Sherri Dueker, Accounting Manager

ATTACHMENTS: Resolution, Annual Development Impact Fee Report

REVIEWED BY ADMINISTRATOR

REVIEWED BY ATTORNEY

REVIEWED BY FINANCE

RECOMMENDATION:

Staff recommends the City Council approve a resolution accepting Annual Report of Development Impact Fees.

BACKGROUND:

State of California Assembly Bill 1600 (AB 1600) the Mitigation Fee Act (Gov. Code, Sections 66000 *et seq.*) sets forth the standards against which monetary exactions on development projects are measured.

The City Council has adopted and updated various development impact fees applicable to new development within the City. The purpose of development impact fees is to finance the design, construction and acquisition of facilities and equipment necessary to accommodate future development within the City.

Development impact fees that are collected are segregated and placed in special funds or accounts, which earn interest. Those funds are held for the facilities for which the fees are collected, in accordance with Government Code Section 66006.

As of June 30, 2019, the City had 9 separate and distinct fees that are collected, pursuant to AB 1600. Please refer to the attached Annual Development Impact Fee Report for summary and detail information.

REASON FOR RECOMMENDATION:

Required per Assembly Bill 1600 and the Mitigation Fee Act (Gov. Code, Sections 66000 *et seq.*).

FISCAL IMPACT:

Tracking of the fund activities, summarizing the activity for this report and preparation of the report requires resources of the Finance Department. No funds were expended on outside sources to comply with this unfunded State mandate. This is a required reporting and compliance report per the California Government Code. Failure to report on activity and account balances per the applicable regulations could allow a successful challenge to the collection of the related fees in the future or repayment of previously collected fees.

ALTERNATIVES:

Failure to approve could leave City at risk of non-compliance to AB1600 requirements and could result in the reimbursement of funds unspent after 5 years.

ACTIONS FOLLOWING APPROVAL:

Return to Finance.

COUNCIL RESOLUTION # -20

**A RESOLUTION OF THE CIT COUNCIL OF THE CIT OF CHOWCHILLA, CALIFORNIA
REVIEWING CERTAIN IMPACT FEE ACCOUNTS, ADOPTING THE REPORT AND
MAKING CERTAIN FINDINGS RELATED THERETO**

WHEREAS, California Government Code 66006 requires an annual public review of all impact fee accounts maintained by a public agency such as the City of Chowchilla; and

WHEREAS, California Government Code 66001 requires certain findings related to all impact fees on hand longer than five years; and

WHEREAS, the Finance Department has prepared a report attached hereto in compliance with the requirements of such State Statutes (the Report); and

WHEREAS, the Report contains all of the information required by law; and

WHEREAS, a copy of said report has been on file at least fifteen days prior to the date of the Council Meeting at which the Report is being reviewed; and

WHEREAS, the Signalization, Waste Water and Water, Streets & Roads, Storm Drain, Police and Fire Impact Fee programs all have a portion of their balance that has been on deposit for at least five years.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Chowchilla hereby finds and determines the following:

1. All of the above recitals are true and correct.
2. The entire remaining balance on hand for each of the development impact fees that have a balance that is at least 5 years old shall be held until such time that it is deemed appropriate to expend the funds available on one or more projects for which these monies were originally collected.
3. A copy of the approved resolution shall be forwarded to the Finance Director for use in overseeing these monies.
4. The Report is adopted and approved.
5. The findings listed in the Report are adopted by the Council and are consistent with the requirements of Section 66001 and Section 66006.
6. This resolution is effective immediately upon adoption.

PASSED AND ADOPTED by City Council of the City of Chowchilla this 28th day of January, 2020 by the following votes to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Mayor Waseem Ahmed

ATTEST:

Joann McClendon, CMC
City Clerk

Financial Summary Report

Statement of Revenues, Expenditures and Changes in Fund Balance

Fiscal Year Ending June 30, 2019

Description	Fire	Public Bldg.	Park	Police	Waste- Water	Signal ization	Storm Drain	Streets and Roads	Water
<u>Revenues</u>									
Fees	\$ 2,890	\$ 1,866	\$ 7,725	\$ 5,157	\$ 7,070	\$ 1,044	\$ 5,281	\$ 14,338	\$ 8,692
Investment Income	5,024	43	484	4,241	11,560	5,997	11,219	18,004	3,817
Other									
Total Revenues	7,914	1,908	8,209	9,398	18,630	7,042	16,500	32,342	12,509
<u>Expenditures</u>									
Expenditures					9,295		9,295		4,647
Other									
Total Expenditures	-			-	9,295		9,295		4,647
<u>Revenues Over/(Under) Expenditures</u>									
	7,914	1,908	8,209	9,398	9,335	7,042	7,205	32,342	7,862
Beginning Fund Balance as of 7/1/18	<u>327,807</u>	<u>(536,804)</u>	<u>16,391</u>	<u>268,206</u>	<u>744,684</u>	<u>393,840</u>	<u>722,963</u>	<u>1,180,393</u>	<u>226,962</u>
Adjustment to Fund Balance									
Ending Fund Balance as of 6/30/2019	<u>335,720</u>	<u>(534,896)</u>	<u>24,600</u>	<u>277,603</u>	<u>754,019</u>	<u>400,882</u>	<u>730,168</u>	<u>1,212,735</u>	<u>234,824</u>

Fire Impact Development Fee Fund

Purpose: Purpose of this fee is to finance expansion, design and construction of fire facilities and purchase equipment to address increased demands of the fire department generated by new development.

Fee Schedule

Description	Zones 1, 2, 2B, 3, 3A, 4	Zone 1A	Zone 1B	Zone 2A
Residential (Dollars Per Equivalent Unit)	\$1,666.04			\$ 254.08
Commercial (Dollars Per Square ft.)	0.69			
Industrial (Dollars Per Square ft.)	0.40			
All Units (Dollars Per Equivalent Unit)		\$ 244.76	\$ 254.61	

Fire Impact Development Fee Fund

Statement of Revenues, Expenditures and Changes in Fund Balance

Last Five Fiscal Years 2019

Description	Fiscal Year 2014/2015	Fiscal Year 2015/2016	Fiscal Year 2016/2017	Fiscal Year 2017/2018	Fiscal Year 2018/2019
<u>Revenues</u>					
Fees	\$ 2,382	\$ 22,991	\$ 3,378	\$ 10,227	\$ 2,890
Investment Income	771	1,438	2,576	3,213	5,024
Other*	229	(1,491)			
Total Revenues	3,382	22,938	5,954	13,440	7,914
<u>Expenditures</u>					
Expenditures	2,801	11,435	236,250	-	-
Total Expenditures	2,801	11,435	236,250	-	-
<u>Revenues Over/(Under) Expenditures</u>	581	11,503	(230,296)	13,440	7,914
Beginning Fund Balance	531,089	531,670	544,663	314,367	327,807
Adjustment to Beginning Balance		1,490			
Ending Fund Balance	531,670	544,663	314,367	327,807	335,720

Five-Year Revenue Test Using First In First Out Method

Available Revenue Current Year	3,382	22,938	5,954	13,440	7,914
Available Revenue Prior Year (2-yr Old Funds)	6,630	3,382	22,938	5,954	13,440
Available Revenue Prior Year (3-yr Old Funds)	2,101	6,630	3,382	22,938	5,954
Available Revenue Prior Year (4-yr Old Funds)	147,674	2,101	6,630	3,382	22,938
Available Revenue Prior Year (5-yr Old Funds)	130,504	147,674	2,101	6,630	3,382
Available Revenue Greater than 5 Prior Fiscal Years	244,180	361,938	273,362	275,463	282,093
	531,670	544,663	314,367	327,807	335,720

*Other may include Prior Period Adjustments, Adjustments to beginning balances or Miscellaneous Revenue Expenditures for FY 16/17-Funds Transfers Out-Capital Replacement for Vehicles, Equipment and Machinery

General Facilities Impact Development Fee Fund

Purpose: Purpose of this fee is to provide for the expansion, design and construction of public facilities to address increased demands of the city generated by new development.

Fee Schedule

Description	Zones 1, 2, 2B, 3, 3A, 4	Zone 1A	Zone 1B	Zone 2A
Residential (Dollars Per Equivalent Unit)	\$914.60			\$ 190.55
Commercial (Dollars Per Square ft.)	0.38			
Industrial (Dollars Per Square ft.)	0.22			
All Units (Dollars Per Equivalent Unit)		\$ 190.25	\$ 190.24	

General Facilities Development Impact Fee Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
Last Five Fiscal Years 2019

Description	Fiscal Year 2014/2015	Fiscal Year 2015/2016	Fiscal Year 2016/2017	Fiscal Year 2017/2018	Fiscal Year 2018/2019
<u>Revenues</u>					
Fees	\$ 1,463	\$ 12,698	\$ 2,168	\$ 5,676	\$ 1,866
Investment Income		14	3	79	43
Other*	(241)				
Total Revenues	1,222	12,712	2,171	5,755	1,908
<u>Expenditures</u>					
Expenditures					
Total Expenditures	-	-	-	-	-
<u>Revenues Over/(Under) Expenditures</u>					
	1,222	12,712	2,171	5,755	1,908
Beginning Fund Balance	(558,664)	(557,442)	(544,730)	(542,559)	(536,804)
Ending Fund Balance	(557,442)	(544,730)	(542,559)	(536,804)	(534,896)

Five-Year Revenue Test Using First In First Out Method

Available Revenue Current Year	1,222	12,712	2,171	5,755	1,908
Available Revenue Prior Year (2-yr Old Funds)	285	1,222	12,712	2,171	5,755
Available Revenue Prior Year (3-yr Old Funds)	(1,012)	285	1,222	12,712	2,171
Available Revenue Prior Year (4-yr Old Funds)	80,258	(1,012)	285	1,222	12,712
Available Revenue Prior Year (5-yr Old Funds)	6,866	80,258	(1,012)	285	1,222
Available Revenue Greater than 5 Prior Fiscal Years	(645,061)	(638,195)	(557,937)	(558,949)	(558,664)
	(557,442)	(544,730)	(542,559)	(536,804)	(534,896)

*Other may include Prior Period Adjustments, Adjustments to beginning balances or Miscellaneous Revenue

Parks Impact Development Fee Fund

Purpose: Purpose of this fee is to provide for the acquisition and development of parks and recreation facilities impacted by new development in the designated areas.

Fee Schedule

Description	Zones 1, 2, 2B, 3, 3A, 4	Zone 1A	Zone 1B	Zone 2A
Residential (Dollars Per Equivalent Unit)	\$2,165.84			\$ 1,112.21
Parks and Recreation		\$ 249.55	\$ 1,111.78	
Blocks 8 & 10		1111.78		

Parks Development Impact Fee Fund

Statement of Revenues, Expenditures and Changes in Fund Balance

Last Five Fiscal Years 2019

Description	Fiscal Year 2014/2015	Fiscal Year 2015/2016	Fiscal Year 2016/2017	Fiscal Year 2017/2018	Fiscal Year 2018/2019
<u>Revenues</u>					
Fees	\$ 2,867	\$ 8,741	\$ 6,587	\$ 504	\$ 7,725
Investment Income	70	18	55	486	484
Other*	26				
Total Revenues	2,963	8,759	6,642	990	8,209
<u>Expenditures</u>					
Expenditures	50,594				
Total Expenditures	50,594	-	-	-	-
<u>Revenues Over/(Under) Expenditures</u>					
	(47,631)	8,759	6,642	990	8,209
Beginning Fund Balance	47,631	-	8,759	15,401	16,391
Ending Fund Balance	-	8,759	15,401	16,391	24,600
Five-Year Revenue Test Using First In First Out Method					
Available Revenue Current Year	2,963	8,759	6,642	990	8,209
Available Revenue Prior Year (2-yr Old Funds)	2,483		8,759	6,642	990
Available Revenue Prior Year (3-yr Old Funds)	310			8,759	6,642
Available Revenue Prior Year (4-yr Old Funds)	44,838				8,759
Available Revenue Prior Year (5-yr Old Funds)			-		
Available Revenue Greater than 5 Prior Fiscal Years	-				
	-	8,759	15,401	16,391	24,600

*Other may include Prior Period Adjustments, Adjustments to beginning balances or Miscellaneous Revenue

Public Safety Impact Development Fee Fund

Purpose: Purpose of this fee is to provide for the expansion of police facilities, purchase and purchase of equipment to address increased demands on the police impacted by new development.

Fee Schedule

Description	Zone 1, 2, 2B, 3, 3A, 4	Zone 1A	Zone 1B	Zone 2A
Residential (Dollars Per Equivalent Unit)	\$899.66			\$851.40
Commercial (Dollars Per Square ft.)	0.38			
Industrial (Dollars Per Square ft.)	0.22			
All Units (Dollars Per Equivalent Unit)		\$ 851.40	\$ 851.40	

Public Safety Development Impact Fee Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
Last Five Fiscal Years 2019

Description	Fiscal Year 2014/2015	Fiscal Year 2015/2016	Fiscal Year 2016/2017	Fiscal Year 2017/2018	Fiscal Year 2018/2019
<u>Revenues</u>					
Fees	\$ 3,386	\$ 13,285	\$ 6,068	\$ 7,021	\$ 5,157
Investment Income	715	994	1,722	2,705	4,241
Other*	231	(3,505)			
Total Revenues	4,332	10,774	7,790	9,725	9,398
<u>Expenditures</u>					
Expenditures	159,477	22,832	112,276		
Total Expenditures	159,477	22,832	112,276	-	-
<u>Revenues Over/(Under) Expenditures</u>	(155,145)	(12,058)	(104,486)	9,725	9,398
Beginning Fund Balance	530,170	375,025	362,967	258,481	268,206
Ending Fund Balance	375,025	362,967	258,481	268,206	277,604

Five-Year Revenue Test Using First In First Out Method

Available Revenue Current Year	4,332	10,774	7,790	9,725	9,398
Available Revenue Prior Year (2-yr Old Funds)	4,711	4,332	10,774	7,790	9,725
Available Revenue Prior Year (3-yr Old Funds)	2,474	4,711	4,332	10,774	7,790
Available Revenue Prior Year (4-yr Old Funds)	51,457	2,474	4,711	4,332	10,774
Available Revenue Prior Year (5-yr Old Funds)	46,409	51,457	2,474	4,711	4,332
Available Revenue Greater than 5 Prior Fiscal Years	265,642	289,219	340,676	230,874	235,585
	375,025	362,967	258,481	268,206	277,604

*Other may include Prior Period Adjustments, Adjustments to beginning balances or Miscellaneous Revenue Expenditures for FY 16/17-Funds Transfers Out-Capital Replacement for Vehicles, Equipment and Machinery

Waste-Water Impact Development Fee Fund

Purpose: Purpose of this fee is to provide for the expansion of collection and treatment capacities in the wastewater utility due to increased sewage impacted by new development.

Fee Schedule

Description	Zones 1, 2, 3, 4	Zone 1A	Zone 1B	Zone 2A	Zone 2B	Zone 3A
Residential (Dollars Per Equivalent Unit)	\$5,963.25			\$ 1,414.41	\$3,049.41	\$1,414.41
Commercial (Dollars Per Square ft.)	1.27				\$1.27	\$1.27
Industrial (Dollars Per Square ft.)	0.49				\$0.49	\$0.49
Existing City permitted Per Unit		\$ 1,413.95	\$ 1,413.95			
Sewer Connection (Per Connection)		741.18	741.18			
Sewer Reserve Blocks 4, 5, 7 (Per Unit)		155.38				

Waste-Water Development Impact Fee Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
Last Five Fiscal Years 2019

Description	Fiscal Year 2014/2015	Fiscal Year 2015/2016	Fiscal Year 2016/2017	Fiscal Year 2017/2018	Fiscal Year 2018/2019
<u>Revenues</u>					
Fees	\$ 7,148	\$ 35,966	\$ 10,659	\$ 2,863	\$ 7,070
Investment Income	983	1,867	3,420	6,785	11,560
Other*	292				
Total Revenues	8,423	37,833	14,079	9,648	18,630
<u>Expenditures</u>					
Expenditures (1)					9,295
Total Expenditures	-	-	-	-	9,295
<u>Revenues Over/(Under) Expenditures</u>					
	8,423	37,833	14,079	9,648	9,335
Beginning Fund Balance	674,700	683,123	720,956	735,036	744,684
Adjustment to Beginning Balance			1		
Ending Fund Balance	683,123	720,956	735,036	744,684	754,019

Five-Year Revenue Test Using First In First Out Method

Available Revenue Current Year	8,423	37,833	14,079	9,648	9,335
Available Revenue Prior Year (2-yr Old Funds)	2,351	8,423	37,833	14,079	9,648
Available Revenue Prior Year (3-yr Old Funds)	2,655	2,351	8,423	37,833	14,079
Available Revenue Prior Year (4-yr Old Funds)	269,489	2,655	2,351	8,423	37,833
Available Revenue Prior Year (5-yr Old Funds)	237,510	269,489	2,655	2,351	8,423
Available Revenue Greater than 5 Prior Fiscal Years	162,695	400,205	669,694	672,350	674,701
	683,123	720,956	735,036	744,684	754,019

*Other may include Prior Period Adjustments, Adjustments to beginning balances or Miscellaneous Revenue
(1)Transfer Out for SCADA Project

Signalization Impact Development Fee Fund

Purpose: Purpose of this fee is to provide for traffic facilities due to impacts of increased traffic as a result of new development.

Fee Schedule

Description	Zones 1, 2, 3, 3A, 4	Zone 1A	Zone 1B	Zone 2A	Zone 2B
Residential (Dollars Per Equivalent Unit)	\$226.85			\$ 143.21	\$226.85
Commercial (Dollars Per Square ft.)	0.18				\$0.18
Industrial (Dollars Per Square ft.)	0.08				\$1.09
Interchange		\$ 833.65	\$ 833.65		
Signalization		163.51	163.51		
Avenue 17 Crossing		384.30	384.31		
Avenue 26 Improvements		498.50	498.50		

Signalization Development Impact Fee Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
Last Five Fiscal Years 2019

Description	Fiscal Year 2014/2015	Fiscal Year 2015/2016	Fiscal Year 2016/2017	Fiscal Year 2017/2018	Fiscal Year 2018/2019
<u>Revenues</u>					
Fees	\$ 2,347	\$ 5,402	\$ 1,252	\$ 2,876	\$ 1,044
Investment Income	546	1012	1,816	3,391	5,997
Other*	162				
Total Revenues	3,055	6,414	3,068	6,267	7,042
<u>Expenditures</u>					
Expenditures		676			
Total Expenditures	-	676	-	-	-
<u>Revenues Over/(Under) Expenditures</u>					
	3,055	5,738	3,068	6,267	7,042
Beginning Fund Balance	375,712	378,767	384,505	387,573	393,840
Ending Fund Balance	378,767	384,505	387,573	393,840	400,882

Five-Year Revenue Test Using First In First Out Method

Available Revenue Current Year	3,055	6,414	3,068	6,267	7,042
Available Revenue Prior Year (2-yr Old Funds)	1,724	3,055	6,414	3,068	6,267
Available Revenue Prior Year (3-yr Old Funds)	1,477	1,724	3,055	6,414	3,068
Available Revenue Prior Year (4-yr Old Funds)	18,647	1,477	1,724	3,055	6,414
Available Revenue Prior Year (5-yr Old Funds)	4,766	18,647	1,477	1,724	3,055
Available Revenue Greater than 5 Prior Fiscal Years	349,098	353,188	371,835	373,312	375,036
	378,767	384,505	387,573	393,840	400,882

*Other may include Prior Period Adjustments, Adjustments to beginning balances or Miscellaneous Revenue

Storm Drain Impact Development Fee Fund

Purpose: Purpose of this fee is to finance installation of public storm drainage and flood control facilities within the city boundaries to service needs of future development.

Fee Schedule

Description	Zones 1, 2, 2B, 3, 3A, 4	Zone 2A
Residential (Dollars Per Equivalent Unit)	\$1,401.77	\$850.25
Commercial (Dollars Per Square ft.)	0.61	
Industrial (Dollars Per Square ft.)	On-Site Required	
Storm Drainage Facilities Fee	\$584.52	\$584.52

Storm Drain Development Impact Fee Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
Last Five Fiscal Years 2019

Description	Fiscal Year 2014/2015	Fiscal Year 2015/2016	Fiscal Year 2016/2017	Fiscal Year 2017/2018	Fiscal Year 2018/2019
Revenues					
Fees	\$ 2,130	\$ 29,637	\$ 14,238	\$ 6,833	\$ 5,281
Investment Income	2,499	4,951	3,889	7,248	11,219
Other*	116,788	128,471			
Total Revenues	121,417	163,059	18,127	14,081	16,500
Expenditures					
Expenditures (1)	971	767			9,295
Other			1,249,175		
Total Expenditures	971	767	1,249,175	-	9,295
Revenues Over/(Under) Expenditures	120,446	162,292	(1,231,048)	14,081	7,205
Beginning Fund Balance	1,657,192	1,777,638	1,939,930	708,882	722,963
Ending Fund Balance	1,777,638	1,939,930	708,882	722,963	730,168

Five-Year Revenue Test Using First In First Out Method

Available Revenue Current Year	121,417	163,059	18,127	14,081	7,205
Available Revenue Prior Year (2-yr Old Funds)	118,614	121,417	163,059	18,127	14,081
Available Revenue Prior Year (3-yr Old Funds)	119,093	118,614	121,417	163,059	18,127
Available Revenue Prior Year (4-yr Old Funds)	609,114	119,093	118,614	121,417	163,059
Available Revenue Prior Year (5-yr Old Funds)	385,687	609,114	119,093	118,614	121,417
Available Revenue Greater than 5 Prior Fiscal Years	423,713	808,633	168,572	287,665	406,279
	1,777,638	1,939,930	708,882	722,963	730,168

*Other may include Prior Period Adjustments, Adjustments to beginning balances or Miscellaneous Revenue
(1)Transfer Out for SCADA Project

Streets & Roads Impact Development Fee Fund

Purpose: Purpose of this fee is to provide for traffic improvements necessary to accommodate increase in traffic generated by new development.

Fee Schedule

Description	Zone 1	Zone 2	Zone 2A	Zone 2B	Zone 3, 3A	Zone 4
Residential (Dollars Per Equivalent Unit)	\$5,754.13	\$3,928.39	\$131.88	\$567.06	\$3,746.84	\$3,779.02
Commercial (Dollars Per Square ft.)	1.93	1.30		1.25	1.25	1.25
Industrial (Dollars Per Square ft.)	1.11	0.75		0.71	0.71	0.71

Streets & Roads Development Impact Fee Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
Last Five Fiscal Years 2019

Description	Fiscal Year 2014/2015	Fiscal Year 2015/2016	Fiscal Year 2016/2017	Fiscal Year 2017/2018	Fiscal Year 2018/2019
<u>Revenues</u>					
Fees	\$ 4,010	\$ 34,079	\$ 5,812	\$ 33,502	\$ 14,338
Investment Income	1,574	2,922	5,335	9,954	18,004
Other*	465				
Total Revenues	6,049	37,001	11,147	43,457	32,342
<u>Expenditures</u>					
Expenditures					
Total Expenditures	-	-	-	-	-
<u>Revenues Over/(Under) Expenditures</u>					
	6,049	37,001	11,147	43,457	32,342
Beginning Fund Balance	1,082,739	1,088,788	1,125,789	1,136,936	1,180,393
Ending Fund Balance	1,088,788	1,125,789	1,136,936	1,180,393	1,212,735

Five-Year Revenue Test Using First In First Out Method

Available Revenue Current Year	6,049	37,001	11,147	43,457	32,342
Available Revenue Prior Year (2-yr Old Funds)	16,265	6,049	37,001	11,147	43,457
Available Revenue Prior Year (3-yr Old Funds)	4,365	16,265	6,049	37,001	11,147
Available Revenue Prior Year (4-yr Old Funds)	53,272	4,365	16,265	6,049	37,001
Available Revenue Prior Year (5-yr Old Funds)	33,025	53,272	4,365	16,265	6,049
Available Revenue Greater than 5 Prior Fiscal Years	975,812	1,008,837	1,062,109	1,066,474	1,082,739
	1,088,788	1,125,789	1,136,936	1,180,393	1,212,735

*Other may include Prior Period Adjustments, Adjustments to beginning balances or Miscellaneous Revenue

Water Impact Development Fee Fund

Purpose: Purpose of this fee is to finance expansion of production, storage, transmission, treatment and distribution facilities to service new development.

Fee Schedule

Description	Zones 1, 2, 2B, 3, 3A, 4	Zone 1A	Zone 1B	Zone 2A
Residential (Dollars Per Equivalent Unit)	\$2,171.59			\$ 1,894.67
Commercial (Dollars Per Square ft.)	0.46			
Industrial (Dollars Per Square ft.)	0.17			
Water Connection (Per Connection)		\$ 1,111.78	\$ 1,111.78	
Water Supply & Storage			1,895.12	

Water Development Impact Fee Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
Last Five Fiscal Years 2019

Description	Fiscal Year 2014/2015	Fiscal Year 2015/2016	Fiscal Year 2016/2017	Fiscal Year 2017/2018	Fiscal Year 2018/2019
<u>Revenues</u>					
Fees	\$ 6,934	\$ 18,258	\$ 11,241	\$ 706	\$ 8,692
Investment Income	272	538	1,018	2,523	3,817
Other*	80	3			
Total Revenues	7,286	18,799	12,259	3,230	12,509
<u>Expenditures</u>					
Expenditures (1)					4,647
Total Expenditures	-	-	-	-	4,647
<u>Revenues Over/(Under) Expenditures</u>					
	7,286	18,799	12,259	3,230	7,862
Beginning Fund Balance	185,389	192,675	211,474	223,733	226,963
Adjustment to Beginning Balance					
Ending Fund Balance	192,675	211,474	223,733	226,963	234,825

Five-Year Revenue Test Using First In First Out Method

Available Revenue Current Year	7,286	18,799	12,259	3,230	7,862
Available Revenue Prior Year (2-yr Old Funds)	2,391	7,286	18,799	12,259	3,230
Available Revenue Prior Year (3-yr Old Funds)	2,375	2,391	7,286	18,799	12,259
Available Revenue Prior Year (4-yr Old Funds)	166,913	2,375	2,391	7,286	18,799
Available Revenue Prior Year (5-yr Old Funds)	13,710	166,913	2,375	2,391	7,286
Available Revenue Greater than 5 Prior Fiscal Years	-	13,710	180,623	182,998	185,389
	192,675	211,474	223,733	226,963	234,825

*Other may include Prior Period Adjustments, Adjustments to beginning balances or Miscellaneous Revenue
(1)Transfer Out for SCADA Project

Notes to Development Impact Fee Report

Fire	Unspent fund balance indicates lack of growth as originally projected. Funds should remain in fund to support the anticipated future growth.
General Facilities	Public or General Facilities were developed with Bond Funds in support of future growth which was suppressed due to the recession. The negative balance is derived from the expansion of City Hall in which costs exceeded the amount of bond proceeds thereby generating a loan from the General Fund. Due to the lack of growth there has been insufficient fees collected to meet the loan repayment at this time. As future fees are collected the loan will be repaid. Future fees collected can then be used to pay for bond debt service new facilities.
Parks	Unspent fund balance indicates lack of growth as originally projected. Funds should remain in fund to support the anticipated future growth.
Public Safety	Unspent fund balance indicates lack of growth as originally projected. Funds should remain in fund to support the anticipated future growth.
Waste-water	Unspent fund balance indicates lack of growth as originally projected. Projects are underway to boost and expand infrastructure required to service planned growth.
Signalization	Unspent fund balance indicates lack of growth as originally projected. Funds should remain in fund to support the anticipated future growth.
Storm Drain	Unspent fund balance indicates lack of growth as originally projected. Funds should remain in fund to support the anticipated future growth.
Streets & Roads	Unspent fund balance indicates lack of growth as originally projected. Projects are underway to boost and expand infrastructure required to service planned growth.
Water	Unspent fund balance indicates lack of growth as originally projected. Projects are underway to boost and expand infrastructure required to service planned growth.



REPORT TO THE CITY COUNCIL

Meeting of: January 28, 2019

AGENDA SECTION: Deferred Business

SUBJECT: Direction Regarding Permitting for the Berenda Reservoir Boat Launch Facility Project

PREPARED BY: Jerry Jones, Contract City Engineer

ATTACHMENTS: None

REVIEWED BY ADMINISTRATOR

REVIEWED BY ATTORNEY

REVIEWED BY FINANCE

RECOMMENDATION:

City Council provide direction regarding the permitting for the Berenda Reservoir Boat Launch Facility Project.

BACKGROUND:

The City was awarded a California Division of Boating and Waterways (DBW) Grant in the amount of \$833,000 for the improvement of the Berenda Reservoir Boat Launch Facility in 2014. The Project included replacement of the boat launch ramp and boarding float, installation of a restroom building and accessible pedestrian improvements, and overlay of the existing parking lot. The City contracted with O'Dell Engineering for survey, preliminary design, permitting, and bid and construction support services for the Project in 2015. After completion of the construction documents and procurement of necessary permits, the City advertised and opened bids in August 2017. The City received one bid and it was significantly over budget. On April 24, 2018, the City Council was presented with options to move forward with the Project, but ultimately the City Council voted unanimously to terminate the Project and DBW Grant due to concerns over the potential financial impact on the City's General Fund. Staff submitted a grant termination request to the DBW on February 5, 2019.

In the months following the submittal of the grant termination request, there began to be renewed interest in the Project. As such, Staff contacted DBW regarding the possibility of re-commencing work on the Project. Staff was informed by DBW that that the DBW Grant was technically still active and could be moved forward if formally requested. City Council provided formal direction to Staff on August 12, 2019 to re-commence the Project and submit a grant extension request to DBW. The grant extension request was submitted on August 15, 2019.

In order to move forward with the Project per Councils direction, new permits must be obtained for the Project. The previous permits obtained for the Project have expired. Staff requested a proposal from O'Dell Engineering (consultant contracted for original permitting) for the re-permitting of the Project, which they have provided. An amendment to the City's agreement with O'Dell Engineering for the re-permitting in the amount of \$33,050 was presented to City Council on October 8, 2019. Due to the higher than expected cost, Council directed Staff to solicit proposals from other consultants and bring the item bac to Council for direction.

REASON FOR RECOMMENDATION:

Per Council's direction, Staff have solicited additional proposals for the re-permitting. The following proposals have been received.

Proposal (Subconsultant in parenthesis)	Proposed Cost
Yamabe & Horn Engineering (Colibri Ecological Consulting)	\$17,209.50
Yamabe & Horn Engineering (LSA)	\$29,144.50
QK	\$29,800.00
O'Dell Engineering (AES)	\$33,050.00

The following items are included in the scope of work (1) CWA Section 404 Nationwide Permit (2) CWA Section 401 Water Quality Certification (3) Notification for CDFW Section 1602 Streambed/La...e Alteration Agreement and (4) Biological Survey & Memorandum. Staff recommends moving forward with the proposal from Yamabe & Horn Engineering (Colibri Ecological Consulting as subconsultant) under the current consultant contract agreement between the City and Yamabe & Horn for State and Federally-funded projects.

FISCAL IMPACT:

The cost of the recommended proposal received from Yamabe & Horn Engineering is \$17,209.50. This does not include any required permit fees from the regulatory agencies involved. The amount of these fees during the original permitting process was approximately \$7,000, but the City will not know the exact amount until further into the permitting process with each regulatory agency. For budgeting purposes, Staff recommends an amount of \$10,000 be assumed for the permit fees, resulting in a total cost of \$27,209.50. The cost of re-permitting is not covered under the DBW Grant and will have to be funded with City General Funds or another source at Council's direction. Staff has received a verbal commitment from Madera County Staff that the County is willing to split the cost of the re-permitting.

ALTERNATIVES:

1. Once again elect to terminate the Project/DBW Grant.

ACTIONS FOLLOWING APPROVAL:

1. Execution of Task Order with Yamabe & Horn Engineering
2. Work will commence on re-permitting the Project.



REPORT TO THE CITY COUNCIL

Meeting of: January 28, 2020

AGENDA SECTION: New Business

SUBJECT: Discussion Regarding Jet Boat Races at the Berenda Reservoir

PREPARED By: Rod Pruett, City Administrator

ATTACHMENTS: N/A

REVIEWED BY ADMINISTRATOR

REVIEWED BY ATTORNEY

REVIEWED BY FINANCE

RECOMMENDATION:

Discussion regarding having a jet boat race at the Berenda Reservoir.

BACKGROUND:

The Berenda Reservoir used to host jet boat races in the past. There have been many factors over the years that have contributed to why the boat races have not been brought back, including but not limited to, the recession, droughts, organizations mutually agreeing...etc. These events were very popular and had a positive impact on the community.

On December 13, 2019, City staff, County staff, Water District representatives, Council Member Palmer and Supervisor Rogers met with representatives of the National Jet Boat Association (NJBA) at the Berenda Reservoir to discuss the potential of having jet boat races again.

There was discussion of trying to have a race for Memorial Day weekend. Many of the logistics were discussed and still need to be figured out. These include parking, shuttles, weather, policing...etc.

Since that meeting, communication has continued and we need to decide if this is something we want to do this year.

REASON FOR RECOMMENDATION:

Continued discussion regarding the jet boat race proposal.

FISCAL IMPACT:

The exact impacts are not known at this time. There has been talk between the City, County and Water District to collectively use resources to help with this event. An agreement would be entered into with NJBA that would lay out the details of the percentage split of revenues from the event.

One of our biggest estimated costs would be in staff time. There would be anticipated increase in Transient Occupation Tax and sales tax revenue associated with lodging race participants as well as revenues from the event itself.

ALTERNATIVES:

Not to approve moving forward with the event.



REPORT TO THE CITY COUNCIL

Meeting of: January 28, 2020

AGENDA SECTION: New Business

SUBJECT: **Consideration of a Resolution Accepting the Budget Amendments for Fiscal Year 2018/2019**

PREPARED BY: Irene Fisher, Accounting Manager

ATTACHMENTS: Resolution for Budget Amendments for Fiscal Year 2018/2019
Journal Entry for Posting

REVIEWED BY ADMINISTRATOR

REVIEWED BY ATTORNEY

REVIEWED BY FINANCE

RECOMMENDATION:

City Staff recommends the City Council approve the resolution accepting the Budget Amendments for fiscal year 2018/2019.

BACKGROUND:

The City Council approved Council Resolution #56-18, adopting the 2018/2019 budget on June 26, 2018. Authority to increase appropriation within a fund by an amount over \$50,000 requires City Council approval. Throughout the year Council approves resolutions, bonds, and expenses that are added to the budget. At the Mid-Year and the end of the Fiscal year the budget is reconciled so that it encompasses all of the changes. Attached is a resolution and journal entry of the final budget amendments needed for fiscal year 2018/2019.

FISCAL IMPACT:

The Fiscal impact of the Budget Amendments are as follows:

1. Pension Obligation Bond of \$10,500,000 and related entries to add to all departments the cost and revenues associated with the Bond. The City Council approved the bond but the appropriations were not included for the budget changes.
2. Measure N to add \$393,079 in revenues and \$480 in expenses.
3. Water Meter Project to add \$168,761 for the JCI water project.
4. RDA to add \$34,703 in expenses and \$34,703 to General Fund Revenues
5. Loan Repay to add MCTC of \$11,100 from various funds
6. Other small costs to various accounts of approximately \$4,950.

ACTIONS FOLLOWING APPROVAL:

Post the final journal entries #106 & #108 to the Cities financial software.

COUNCIL RESOLUTION # -20

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY CHOWCHILLA, CALIFORNIA
APPROVING BUDGET AMENDMENTS FOR FISCAL YEAR 2018/2019**

WHEREAS, on June 26, 2018, the Chowchilla City Council adopted fiscal year 2018-2019 Operating and Capital Budget with Resolution #56-18; and

WHEREAS, per Resolution #56-18, Item #6 states, authority to increase appropriations within a fund by an amount not to exceed \$50,000 shall rest with the City Administrator and authority to transfer appropriations between funds will be represented by resolutions duly approved by the City Council; and

WHEREAS, the budget transfers between funds and the budget amendment exceeds \$50,000 requires City Council approval; and

WHEREAS, the City Council has met and reviewed the proposed final budget amendments and considered staff's recommendations.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Chowchilla hereby finds, determines and declares the following:

1. The above recitals are true and correct.
2. The budget changes are hereby approved and adopted and the Finance Director is directed to post them into the City's Financial system based on the attached JE #106 & #108.
3. This resolution is effective immediately upon adoption.

PASSED AND ADOPTED by the City Council of the City of Chowchilla this 28th day of January, 2020 by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Mayor Waseem Ahmed

ATTEST:

Joann McClendon, CMC
City Clerk

Date	Reference Number	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
06/30/2019	106	Additional Budget Amounts	100-1600-0956-8990-000	Transfer In SA Admin Cost		34,703.00-
		Additional Budget Amounts	100-1610-0000-2060-000	Retirement-Employer Portion	137,836.00	
		Additional Budget Amounts	100-1705-0919-8990-000	Transfer In from Pension B		7,033,478.00-
		Additional Budget Amounts	100-1710-0000-2060-000	Retirement-Employer Portion	172,295.00	
		Additional Budget Amounts	100-1720-0000-2060-000	Retirement-Employer Portion	682,288.00	
		Additional Budget Amounts	100-2610-0000-2060-000	Retirement-Employer Portion	1,263,496.00	
		Additional Budget Amounts	100-2610-0000-2060-001	Retire-Employer Portion Safety	3,456,050.00	
		Additional Budget Amounts	100-2615-0000-2060-001	Retire-Employer Portion Safety	406,595.00	
		Additional Budget Amounts	100-4705-0000-2060-000	Retirement-Employer Portion	344,590.00	
		Additional Budget Amounts	100-6615-0000-2060-000	Retirement-Employer Portion	114,864.00	
		Additional Budget Amounts	100-6620-0000-2060-000	Retirement-Employer Portion	350,333.00	
		Additional Budget Amounts	100-6625-0000-2060-000	Retirement-Employer Portion	97,634.00	
		Additional Budget Amounts	200-3805-0000-2060-000	Retirement-Employer Portion	17,230.00	
		Additional Budget Amounts	200-3805-0919-8990-000	Transfer In from Pension B		17,230.00-
		Additional Budget Amounts	220-3650-0000-2060-000	Retirement-Employer Portion	57,432.00	
		Additional Budget Amounts	220-3650-0919-8990-000	Transfer In from Pension B		57,432.00-
		Additional Budget Amounts	240-5705-0000-2060-000	Retirement-Employer Portion	739,720.00	
		Additional Budget Amounts	240-5705-0919-8990-000	Transfer In from Pension B		739,720.00-
		Additional Budget Amounts	280-7605-0000-2060-000	Retirement-Employer Portion	1,055,594.00	
		Additional Budget Amounts	280-7605-0919-8990-000	Transfer In from Pension B		1,055,594.00-
		Additional Budget Amounts	282-7705-0283-8990-000	Transfer In 283		85,187.00-
		Additional Budget Amounts	283-7605-0282-7000-000	Transfer Out to 282	85,187.00	
		Additional Budget Amounts	305-3620-0000-2060-000	Retirement-Employer Portion	539,858.00	
		Additional Budget Amounts	305-3620-0583-8990-000	Transfer In from Fund583		10.00-
		Additional Budget Amounts	305-3620-0919-8990-000	Transfer In from Pension B		539,858.00-
		Additional Budget Amounts	325-3705-0000-2060-000	Retirement-Employer Portion	497,358.00	
		Additional Budget Amounts	325-3705-0919-8990-000	Transfer In from Pension B		497,358.00-
		Additional Budget Amounts	340-1600-0000-8010-000	Sales Taxes -Measure N		393,079.00-
		Additional Budget Amounts	340-2705-0000-3060-000	Employee Evaluation	480.00	
		Additional Budget Amounts	350-7969-0000-4006-000	Loan Repay MCTC	10,100.00	
		Additional Budget Amounts	352-7971-0000-4006-000	Loan Repay MCTC	1,000.00	
		Additional Budget Amounts	499-4950-0000-3364-000	Contract Services-Misc	300.00	
		Additional Budget Amounts	512-6620-0000-5350-000	Construction Costs	1,050.00	
		Additional Budget Amounts	512-6620-0000-5525-000	Permitting for Project	250.00	
		Additional Budget Amounts	583-3620-0305-7000-000	Transfer Out to Streets	10.00	
		Additional Budget Amounts	601-3615-0000-2060-000	Retirement-Employer Portion	114,864.00	
		Additional Budget Amounts	601-3615-0919-8990-000	Transfer In from Pension B		114,864.00-
		Additional Budget Amounts	602-1715-0000-2060-000	Retirement-Employer Portion	132,093.00	
		Additional Budget Amounts	602-1715-0919-8990-000	Transfer In from Pension B		132,093.00-
		Additional Budget Amounts	842-4832-0000-3026-000	Ban Service/Wire/Trustee	950.00	
		Additional Budget Amounts	919-1705-0000-3800-000	Cost of Issuance	303,723.00	
		Additional Budget Amounts	919-1705-0000-8800-000	Bond Proceeds		10,500,000.00-
		Additional Budget Amounts	919-1705-0100-7000-000	Fund Transfers Out-100	7,033,478.00	
		Additional Budget Amounts	919-1705-0200-7000-000	Fund Transfers Out	17,230.00	
		Additional Budget Amounts	919-1705-0220-7000-000	Fund Transfers Out	57,432.00	
		Additional Budget Amounts	919-1705-0240-7000-000	Fund Transfers Out	739,720.00	
		Additional Budget Amounts	919-1705-0280-7000-000	Fund Transfers Out	1,055,594.00	
		Additional Budget Amounts	919-1705-0305-7000-000	Fund Transfers Out	539,858.00	
		Additional Budget Amounts	919-1705-0325-7000-000	Fund Transfers Out	497,358.00	
		Additional Budget Amounts	919-1705-0601-7000-000	Fund Transfers Out	132,093.00	

Date	Reference Number	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
		Additional Budget Amounts	919-1705-0602-7000-000	Fund Transfers Out	114,864.00	
		Additional Budget Amounts	956-9950-0000-7000-000	Transfer Out/Admin Expense	34,703.00	
		Additional Budget Amounts	957-9951-0000-3805-000	Amortization of Bond Discount	2,400.00	
						-392,696.00
01/14/2020	108	Additional Budget Amounts	282-7705-0000-5002-000	Water Meters	168,761.00	
Documents: 2 Transactions: 54						
		Total BUD6			20,976,671.00	21,200,606.00-
					Journal is out of balance \$ 223,935.00 -	
		Total 619			20,976,671.00	21,200,606.00-
		Grand Totals			20,976,671.00	21,200,606.00-