



## AGENDA

### City Council Meeting

Council Chambers, Chowchilla City Hall - 130 S. Second Street,  
Chowchilla, CA 93610

**Tuesday, February 11, 2020 - 7:00 p.m.**

Agendas for all City Council meetings are posted at least 72 hours prior to the meeting at the Civic Center, 130 S. Second St., Written communications from the public for the agenda must be received by the City Clerk no less than 7 days prior to the meeting date.

Any writing or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the City Clerk's Counter. In addition, most documents will be posted on the city website at [www.CityofChowchilla.org](http://www.CityofChowchilla.org).

The City of Chowchilla complies with the Americans with Disabilities Act (ADA of 1990). The Council Chambers is accessible to the physically disabled. If you need special assistance, please call (559) 665-8615, ext. 102 at least 4 days prior to the meeting.

#### CALL TO ORDER/ROLL CALL:

Mayor: Waseem Ahmed

Mayor Pro Tem: Diana Palmer

Council Members: Ray Barragan, John Chavez, Dennis Haworth

City staff and contract employees present at the meeting will be noted in the minutes

#### CONSIDERATION OF APPROVAL OF AGENDA

Additions and/or Deletions:

#### PUBLIC ADDRESS – CLOSED SESSION

This time is reserved for members of the audience to address the City Council on items listed on the closed session agenda only. It is recommended that speakers limit their comments to no more than 3 minutes each. Speakers are asked to please use the microphone and provide their name for the record. Any handouts should be provided to the City Clerk who will distribute them to the Council and appropriate staff.

#### CLOSED SESSION – 6:00 PM

This time has been set aside for the City Council to meet in a closed session to discuss matters pursuant to Government Code Sections 54956.9 (d)(1). Based on the advice of the City Attorney, discussion in open session would prejudice the position of the City in these matters. The City Attorney will provide a report, in open session, which details any reportable actions following conclusion of the closed session agenda.

#### 1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION - Government Code Section 54956.9(d)(1)

Name of Case: Jeffrey W. Ramsey, Trustee of the 1983 Ramsey Revocable Trust v. The City of Chowchilla; Madera Superior Court Case No. MCV082800

**OPEN SESSION – 7:00 PM****PLEDGE OF ALLEGIANCE:****INVOCATION:****CLOSED SESSION REPORT:****PRESENTATIONS/WORKSHOP - Section 1****1.1 Ceremonial Oaths of Office – Police Department****PUBLIC ADDRESS**

This time is reserved for members of the audience to address the City Council on items of interest that are **not** on the Agenda and that are within the subject matter jurisdiction of the Council.

It is recommended that speakers limit their comments to **no more than 3 minutes** each and it is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Council on items on the Agenda should notify the Mayor when that Agenda item is called.

The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda. No adverse conclusions should be drawn if the Council does not respond to public comment at this time.

Speakers are asked to please **use the microphone and provide their name for the record**. Prior to addressing the Council, any handouts are to be provided to City Clerk who will distribute them to the Council and the appropriate staff.

**COUNCIL AND STAFF VERBAL REPORTS – Section 2****2.1 COUNCIL VERBAL REPORTS**

Legislative, Collaborative Agency, Ad Hoc

**2.2 STAFF VERBAL REPORTS****CONSENT CALENDAR – Section 3**

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Regular Agenda at the request of any member of the City Council or any person in the audience.

**3.1 Approval of the January 28, 2020 Joint City Council / Redevelopment Successor Agency Meeting Minutes (McClendon)****3.2 Approval of the January 28, 2020 Special City Council Meeting Minutes (McClendon)****3.3 Review of Monthly Check Register for January 2019 (Pruett)****3.4 A City Council Resolution Establishing a Policy on the Discontinuation of Residential Water Service for Nonpayment in Compliance with the Water Shutoff Protection Act**

**(SB998) and Amending the Master User Fee Schedule as Necessary to Establish Water Service Reconnection Fees (Dueker)**

**PUBLIC HEARINGS – Section 4**

**DEFERRED BUSINESS – Section 5**

**NEW BUSINESS – Section 6**

**ANNOUNCEMENTS – Section 7**

- FEB 17 PRESIDENT’S DAY HOLIDAY, CITY OFFICES CLOSED
- FEB 18 COFFEE WITH A COP, STARBUCKS, 8 AM
- FEB 19 REGULAR PLANNING COMMISSION MEETING, CITY HALL, 7PM
- FEB 22 BAKED POTATO BAR, REBEKAH LODGE, 11AM
- FEB 22 CHOWCHILLA ATHLETIC FOUNDATION HALL OF FAME DINNER, EASTMAN HALL, 6PM
- FEB 25 CITY COUNCIL MEETING, CITY HALL, 7PM

**ADJOURNMENT**

I, Joann McClendon, CMC, City Clerk, do hereby declare under penalty of perjury that the foregoing agenda was posted at Chowchilla City Hall, 130 S Second Street, Chowchilla, CA and made available for public review on this 8th day of February, 2020 at or before 5:00pm.

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Joann McClendon, CMC, City Clerk



## MINUTES

### City Council / Redevelopment Successor

#### Joint Meeting

Council Chambers, Chowchilla City Hall - 130 S. Second Street,  
Chowchilla, CA 93610

**Tuesday, January 28, 2020 - 7:00 p.m.**

Item 3.1

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★ Denotes Redevelopment Successor Agency Items

#### CALL TO ORDER/ROLL CALL:

Mayor/Chair: Waseem Ahmed

Mayor Pro Tem/Vice Chair: Diana Palmer

Council/Board Members: Ray Barragan, John Chavez, Dennis Haworth

**City staff and contract employees present:** City Administrator/Finance Director Rod Pruett, City Attorney Mary Lerner, Police Commander Jeff Palmer, Fire Chief Harry Turner, Community & Economic Development Director Mark Hamilton, Public Works Director Jason Rogers, Recreation & Community Engagement Director Marty Piepenbrok, City Engineer Jerry Jones (Yamabe Horn), City Planner Annalisa Perea (QK), City Clerk Joann McClendon

#### CONSIDERATION OF APPROVAL OF AGENDA

Additions and/or Deletions:

**Motion by Council Member Haworth, Seconded by Council Member Barragan to Approve the Agenda as Presented. Motion passed unanimously by voice vote.**

#### OPEN SESSION – 7:01 PM

**PLEDGE OF ALLEGIANCE:** Mayor Ahmed

**INVOCATION:** Elder Alfred Hansen

**CLOSED SESSION REPORT:** No Closed Session items on agenda.

#### PRESENTATIONS/WORKSHOP - Section 1

1.1 Ceremonial Oath of Office – City Administrator Rod Pruett

#### PUBLIC ADDRESS

No one spoke.

#### COUNCIL AND STAFF VERBAL REPORTS – Section 2

##### 2.1 COUNCIL VERBAL REPORTS

Legislative, Collaborative Agency, Ad Hoc

Council Member Barragan attended a Berenda ad hoc meeting.

Mayor Pro Tem Palmer also attended the Berenda ad hoc meetings in relation to opening the reservoir, the Jet Boat Association races, cooperation between many organizations and agencies. San Joaquin Valley Regional Early Action Committee meeting for housing; Chamber Community Awards Dinner; Cornerstone Chowchilla Project meeting; judged a local spelling bee contest.

Council Member Haworth attended a district meeting hosted by the local Sons of American Legion; Chamber Community Awards dinner.

Mayor Ahmed attended a City Selection Committee meeting.

## **2.2 STAFF VERBAL REPORTS**

City Administrator Pruett attended all of the Berenda Reservoir ad hoc meetings; Chamber Community Awards dinner; presented the City's ROPs to the Redevelopment Successor Agency County Oversight Board; working with finance staff to submit all of the State Controllers reports on time; obtained approval from the state for the program income waiver to use PI on Code Enforcement.

Public Works Director Rogers met with the FAA over future projects at the airport; received an encroachment permit from PG&E to electrify the other water storage tank.

Hamilton attended the 233 Corridor study; updated the Council on current business with the Planning Commission.

Commander Palmer dealing with slough area issues; updated the Council on current staffing changes.

<b>CONSENT CALENDAR – Section 3</b>
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- 3.1 Approval of the January 14, 2020 Regular City Council Meeting Minutes (McClendon)**
- 3.2 Review of Monthly Financials for December 2019 (Pruett)**
- 3.3 a) A City Council Resolution (05-20) Approving the Annual Recognized Obligation Payment Schedule for the Period from July 1, 2020 through June 30, 2021 on Behalf of the Successor Agency of the Chowchilla Redevelopment Agency (Pruett)**
- ★ b) A Redevelopment Successor Agency Resolution (01-20) Approving the Annual Recognized Obligation Payment Schedule for the Period from July 1, 2020 Through June 30, 2021 (Pruett)**
- 3.4 A City Council Resolution (06-20) Authorizing the City Administrator to Sign State and Federal Funding Program Financial Agreements for Transportation Projects (Jones)**
- 3.5 A City Council Resolution (07-20) Approving a Memorandum of Understanding Between the City of Chowchilla and Madera County Transportation Commission for the Coordination of Ongoing Transit Planning and Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services by the City of Chowchilla (McClendon)**
- 3.6 A City Council Resolution (08-20) Authorizing Staff to Apply for Federal Funding Under Federal Transit Authority (FTA) Section 5311 (U.S.C.) with the California**

**Department of Transportation and Authorizing the City Administrator or Designee to Execute all Related Documents Thereto (McClendon)**

**Motion by Council Member Barragan, Seconded by Council Member Haworth to Approve the Joint and Special Consent Calendar as Presented. Motion passed unanimously by roll call vote.**

**PUBLIC HEARINGS – Section 4**

**4.1 A City Council Resolution (10-20) Approving the General Plan Amendment 19-0019 to Approve the 2016 – 2024 Housing Element Update for the 2020 – 2024 Planning Cycle (Hamilton)**

Mayor Ahmed opened the public hearing at 7:33 p.m.

Spoke: Baldwin Moy

Mayor Ahmed closed the public hearing at 7:39 p.m.

**Motion by Council Member Haworth, Seconded by Council Member Barragan to Approve Council Resolution # 10-20, Approving the General Plan Amendment 19-0019 to Approve the 2016 – 2024 Housing Element Update for the 2020 – 2024 Planning Cycle. Motion passed unanimously by roll call vote.**

**4.2 A City Council Resolution (11-20) Accepting the Annual Report on Development Impact Fees for Fiscal Year 2018/2019 and Making Certain Findings Related Thereto (AB1600) (Pruett)**

Mayor Ahmed opened the public hearing at 7:46 p.m.

No one came forward for or against the item.

Mayor Ahmed closed the public hearing at 7:46 p.m.

**Motion by Council Member Haworth, Seconded by Mayor Pro Tem Palmer to Approve Council Resolution #11-20, Accepting the Annual Report on Development Impact Fees for Fiscal Year 2018/2019 and Making Certain Findings Related Thereto (AB1600). Motion passed unanimously by roll call vote.**

**DEFERRED BUSINESS – Section 5**

**5.1 Direction Regarding Permitting for the Berenda Reservoir Boat Launch Facility Project (Jones)**

The City Council directed staff to move forward with the environmental permits, work on a Joint Powers Agreement with Madera County and the Chowchilla Water District.

**NEW BUSINESS – Section 6**

**6.1 Discussion Regarding Jet Boat Races at the Berenda Reservoir (Pruett)**

It was the consensus of the City Council to continue negotiating.

**6.2 A City Council Resolution (12-20) Approving Budget Amendments for Fiscal Year 2018/2019 (Pruett)**

**Motion by Council Member Haworth, Seconded by Council Member Chavez to Approve Council Resolution # 12-20, Approving Budget Amendments for Fiscal Year 2018/2019. Motion passed unanimously by roll call vote.**

**ANNOUNCEMENTS – Section 7**

- JAN 30 CHOWCHILLA ROTARY SCHOLARSHIP SUPER BOWL DRAWING
- FEB 8 CHOWCHILLA SPORTSMEN’S BANQUET AND AUCTION, EASTMAN HALL, FAIRGROUNDS, 5:30 PM
- FEB 8 CHOWCHILLA YOUTH FOOTBALL ENDZONE EXTRAVAGANZA, PORTUGUESE HALL, 6 PM
- FEB 9 AMERICAN LEGION & VFW BREAKFAST FUNDRAISER, VFW HALL, 7-11 AM
- FEB 11 CITY COUNCIL MEETING, CITY HALL, 7 PM
- FEB 17 PRESIDENT’S DAY HOLIDAY, CITY OFFICES CLOSED
- FEB 18 COFFEE WITH A COP, STARBUCKS, 8 AM
- FEB 19 REGULAR PLANNING COMMISSION MEETING, CITY HALL, 7PM

**ADJOURNMENT**

Motion by Council Member Barragan, Seconded by Council Member Haworth to Adjourn the January 28, 2020 Joint City Council / Redevelopment Successor Agency Meeting at 8:56 p.m. Motion passed unanimously by voice vote.

ATTEST:

APPROVED:

\_\_\_\_\_  
Joann McClendon, CMC, City Clerk

\_\_\_\_\_  
Mayor Waseem Ahmed



## MINUTES

### Special City Council Meeting

Council Chambers, Chowchilla City Hall - 130 S. Second Street, Chowchilla, CA 93610

**Tuesday, January 28, 2020 - 7:00 p.m.**

**Item 3.2**

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#### CALL TO ORDER/ROLL CALL:

Mayor: Waseem Ahmed

Mayor Pro Tem: Diana Palmer

Council Members: Ray Barragan, John Chavez, Dennis Haworth

**City staff and contract employees present:** City Administrator/Finance Director Rod Pruett, City Attorney Mary Lerner, Police Commander Jeff Palmer, Fire Chief Harry Turner, Community & Economic Development Director Mark Hamilton, Public Works Director Jason Rogers, Recreation & Community Engagement Director Marty Piepenbrok, City Engineer Jerry Jones (Yamabe Horn), City Planner Annalisa Perea (QK), City Clerk Joann McClendon

#### CONSIDERATION OF APPROVAL OF AGENDA

Additions and/or Deletions:

**Motion by Council Member Haworth, Seconded by Council Member Barragan to Approve the Agenda as Presented. Motion passed unanimously by voice vote.**

#### OPEN SESSION – 7:01 PM

**PLEDGE OF ALLEGIANCE:** Mayor Ahmed

**INVOCATION:** Elder Alfred Hansen

**CLOSED SESSION REPORT:** No Closed Session items on agenda.

#### CONSENT - Section 1

**1.1 A City Council Resolution (09-20) Authorizing a Temporary 5% Increase in Base Pay for the City Administrator While Concurrently Serving as Finance Director (McClendon)**

**Motion by Council Member Barragan, Seconded by Council Member Haworth to Approve the Joint and Special Consent Calendar as Presented. Motion passed unanimously by roll call vote.**

#### ADJOURNMENT

Motion by Council Member Barragan, Seconded by Council Member Haworth to Adjourn the January 28, 2020 Special City Council Meeting at 8:56 p.m. Motion passed unanimously by voice vote.

ATTEST:

APPROVED:

\_\_\_\_\_  
Joann McClendon, CMC, City Clerk

\_\_\_\_\_  
Mayor Waseem Ahmed





## REPORT TO THE CITY COUNCIL

Meeting of: February 11, 2020

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**AGENDA SECTION:** Consent

**SUBJECT:** Information Regarding Monthly Invoice Payments

**PREPARED BY:** Rod Pruett, Finance Director

**ATTACHMENTS:** Check list report

REVIEWED BY ADMINISTRATOR

REVIEWED BY ATTORNEY

REVIEWED BY FINANCE

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**RECOMMENDATION:**

Informational only. The invoices paid are shown in the attached listing of invoices.

**BACKGROUND:**

Presented this evening is a list of invoices paid in January 2020.

**REASON FOR RECOMMENDATION:**

Informational item only.

**FISCAL IMPACT:**

Each item shown on the invoice list includes a description of that item and the amount of the invoice.

**ALTERNATIVES:**

Not applicable.

**ACTIONS FOLLOWING APPROVAL:**

None.

Report Criteria:  
 Report type: Invoice detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount	
01/20	01/20/2020	58507	13441	Tiffany Williams	deposit refund for 712 Orange	280-0200-0000-043	12.50-	V
Total 58507:							12.50-	
01/20	01/10/2020	58567	13464	Madera County Superior Court	Stop Payment Notice Public Works (JCI)	240-5705-0000-660	25,660.79-	V
Total 58567:							25,660.79-	
01/20	01/06/2020	58697	13407	Law Dog K9	Board and Care- K9 Rocky	100-2610-0000-324	140.00-	V
01/20	01/06/2020	58697	13407	Law Dog K9	Board and Care K9 Rocky	100-2610-0000-324	105.00-	V
Total 58697:							245.00-	
01/20	01/21/2020	58917	686	Ayers Distributing	Candy filled plastic Easter Eggs	100-6625-0000-300	1,206.00	
Total 58917:							1,206.00	
01/20	01/21/2020	58918	1921	Central SJV RMA	Workers Compensation Refund	702-1730-0000-341	22,909.00	
Total 58918:							22,909.00	
01/20	01/21/2020	58919	2136	Chowchilla Employees Assn.	Employee Contribution	702-0200-0000-040	165.00	
01/20	01/21/2020	58919	2136	Chowchilla Employees Assn.	Employee Contribution	702-0200-0000-040	165.00	
Total 58919:							330.00	
01/20	01/21/2020	58920	12408	Chowchilla Mid-Management	Employee Contributions	702-0200-0000-040	160.00	
01/20	01/21/2020	58920	12408	Chowchilla Mid-Management	Employee Contributions	702-0200-0000-040	160.00	
Total 58920:							320.00	
01/20	01/21/2020	58921	2166	Chowchilla Office	Employee Contributions	702-0200-0000-040	105.00	
01/20	01/21/2020	58921	2166	Chowchilla Office	Employee Contributions	702-0200-0000-040	120.00	
Total 58921:							225.00	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
01/20	01/21/2020	58922	2171	Chowchilla Peace Officers	Employee Contribution	702-0200-0000-040	989.00
01/20	01/21/2020	58922	2171	Chowchilla Peace Officers	Employee Contribution	702-0200-0000-040	903.00
Total 58922:							1,892.00
01/20	01/21/2020	58923	11622	Cole Huber LLP	Legal Fees for Sessions	701-0200-0000-042	1,008.00
Total 58923:							1,008.00
01/20	01/21/2020	58924	12643	David Leonard Associates	Rancho Calera (reimbursed)	701-0200-0000-042	225.00
Total 58924:							225.00
01/20	01/21/2020	58925	11805	Fresno Police Department	Registration for R. Hunter	100-2610-0000-305	406.00
01/20	01/21/2020	58925	11805	Fresno Police Department	Registration for Cadet Dewall	100-2610-0000-305	200.00
Total 58925:							606.00
01/20	01/21/2020	58926	11444	H & H Engineering Construction Inc.	Track Inspection for 8/7/19	100-1712-0000-336	215.00
01/20	01/21/2020	58926	11444	H & H Engineering Construction Inc.	monthly rail spur inspection 12/9/19	100-1712-0000-336	215.00
Total 58926:							430.00
01/20	01/21/2020	58927	6626	Joann McClendon	2020 MMCA Conference	100-1610-0000-305	181.00
Total 58927:							181.00
01/20	01/21/2020	58928	6126	Lozano Smith, LLP	Retainer for December 2019	100-1615-0000-335	7,062.85
01/20	01/21/2020	58928	6126	Lozano Smith, LLP	Legal Services for Litigation	100-1615-0000-335	531.25
01/20	01/21/2020	58928	6126	Lozano Smith, LLP	Legal Services for Unions	100-1615-0000-335	340.00
01/20	01/21/2020	58928	6126	Lozano Smith, LLP	Legal Services for General Personnel	100-1615-0000-335	931.25
01/20	01/21/2020	58928	6126	Lozano Smith, LLP	Legal Services for Public Requests	100-1615-0000-335	495.00
01/20	01/21/2020	58928	6126	Lozano Smith, LLP	Legal Services related to JCI Project	100-1615-0000-335	240.00
Total 58928:							9,600.35
01/20	01/21/2020	58929	1211	Michael Breashears Jr.	Reimbursement for re-exm Grade 3 fees	280-7605-0000-305	70.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 58929:							70.00
01/20	01/21/2020	58930	8031	Principal Financial Group	Dental Insurance for January 2020	702-0100-0000-023	7,968.85
Total 58930:							7,968.85
01/20	01/21/2020	58931	8161	Quad Knopf, Inc.	Housing Element Update 11/3-11/30/19	100-4705-0000-336	699.80
01/20	01/21/2020	58931	8161	Quad Knopf, Inc.	Planning Fees 11/3-11/30/19	100-4705-0000-336	6,993.63
01/20	01/21/2020	58931	8161	Quad Knopf, Inc.	Salter's Distributing (reimbursed)	701-0200-0000-042	145.20
01/20	01/21/2020	58931	8161	Quad Knopf, Inc.	Rancho Calera (reimbursed)	701-0200-0000-042	380.80
Total 58931:							8,219.43
01/20	01/21/2020	58932	6691	Rick Manuel Medeiros	CATX Bus Maintenance PMI 4 buses	325-3705-0000-336	600.00
Total 58932:							600.00
01/20	01/21/2020	58933	13443	Samsara Networks, Inc.	Supervisory Constrol and Data Acquisition (SCADA)	280-7605-0000-660	59,506.72
Total 58933:							59,506.72
01/20	01/21/2020	58934	9606	South Bay Regional Public	Lidar training 11/22/19- Cobb & Cooper	100-2610-0000-305	70.00
Total 58934:							70.00
01/20	01/21/2020	58935	10111	Terryberry	2019 Employee Service Awards - JMitchell 5 years	100-1605-0000-308	367.10
01/20	01/21/2020	58935	10111	Terryberry	2019 Employee Service Awards - CFuller 25 years	100-1605-0000-308	741.97
01/20	01/21/2020	58935	10111	Terryberry	2019 Employee Service Awards - WSmith 20 years	100-1605-0000-308	381.87
Total 58935:							1,490.94
01/20	01/21/2020	58936	12016	Vision Service Plan - (CA)	Vision Service for January 2020	702-0100-0000-023	797.42
Total 58936:							797.42
01/20	01/21/2020	58937	10571	US BANK (CAL-CARD)	Postage	100-1705-0000-300	297.84
01/20	01/21/2020	58937	10571	US BANK (CAL-CARD)	Camera Cases for Patrol	100-2610-0000-301	197.83
01/20	01/21/2020	58937	10571	US BANK (CAL-CARD)	K-9 Food	100-2610-0000-324	208.67

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
01/20	01/21/2020	58937	10571	US BANK (CAL-CARD)	Supplies for PD	340-2610-0000-301	3,894.19
01/20	01/21/2020	58937	10571	US BANK (CAL-CARD)	Parts for Unit #73	305-3620-0000-320	91.65
01/20	01/21/2020	58937	10571	US BANK (CAL-CARD)	CA Local Economic Development Membership	100-4705-0000-307	2,548.98
01/20	01/21/2020	58937	10571	US BANK (CAL-CARD)	Postage for Plans	100-1705-0000-300	21.10
01/20	01/21/2020	58937	10571	US BANK (CAL-CARD)	Hotel for Training	100-2610-0000-305	614.81
01/20	01/21/2020	58937	10571	US BANK (CAL-CARD)	Supplies for Annual Employee Awards	100-1605-0000-308	4,416.32
01/20	01/21/2020	58937	10571	US BANK (CAL-CARD)	CPOA Legal Defense for J. Palmer	100-2610-0000-307	125.00
01/20	01/21/2020	58937	10571	US BANK (CAL-CARD)	Chiefs Lucheon	100-2610-0000-305	36.00
01/20	01/21/2020	58937	10571	US BANK (CAL-CARD)	Coffee with a Cop Event	100-2610-0000-305	244.77
01/20	01/21/2020	58937	10571	US BANK (CAL-CARD)	Welding Supplies	100-6620-0000-301	56.37
01/20	01/21/2020	58937	10571	US BANK (CAL-CARD)	Employee Recognition	100-1605-0000-308	94.40
01/20	01/21/2020	58937	10571	US BANK (CAL-CARD)	Registration for M. Breashears	280-7605-0000-305	285.00
01/20	01/21/2020	58937	10571	US BANK (CAL-CARD)	Postage for Plans	100-1705-0000-300	20.35
01/20	01/21/2020	58937	10571	US BANK (CAL-CARD)	Supplies for Builders Breakfast	100-4705-0000-305	876.85
01/20	01/21/2020	58937	10571	US BANK (CAL-CARD)	Supplies for Employee Awards	100-1605-0000-308	1,053.13
01/20	01/21/2020	58937	10571	US BANK (CAL-CARD)	Supplies for IT	602-1715-0000-302	187.29
Total 58937:							15,081.75
01/20	01/21/2020	58938	12580	2-A's Contracting Inc	Airport gate wiring and install keypad	100-2705-0000-301	500.00
Total 58938:							500.00
01/20	01/21/2020	58939	13488	Administrative Solutions - Fresno	Cobra Administration for November 2019	702-0100-0000-023	67.50
Total 58939:							67.50
01/20	01/21/2020	58940	12181	American Fidelity	Section 125 for January 2020	702-0100-0000-023	658.33
01/20	01/21/2020	58940	12181	American Fidelity	Insurance Premiums for November 2019	702-0100-0000-023	1,752.00
Total 58940:							2,410.33
01/20	01/21/2020	58941	421	AmeriPride Inc.	service mats- garage	601-3615-0000-315	27.74
01/20	01/21/2020	58941	421	AmeriPride Inc.	service mats- garage	601-3615-0000-315	36.22
01/20	01/21/2020	58941	421	AmeriPride Inc.	Supplies for Civic Center	100-1705-0000-315	56.25
01/20	01/21/2020	58941	421	AmeriPride Inc.	service mats- garage	601-3615-0000-315	27.74
01/20	01/21/2020	58941	421	AmeriPride Inc.	service mats- garage	601-3615-0000-315	36.22
01/20	01/21/2020	58941	421	AmeriPride Inc.	Supplies for Civic Center	100-1705-0000-315	56.25
01/20	01/21/2020	58941	421	AmeriPride Inc.	service mats- PD	100-2610-0000-315	36.85

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
01/20	01/21/2020	58941	421	AmeriPride Inc.	service mats- garage	601-3615-0000-315	27.74
01/20	01/21/2020	58941	421	AmeriPride Inc.	service mats- garage	601-3615-0000-315	36.22
01/20	01/21/2020	58941	421	AmeriPride Inc.	service mats	305-3620-0000-315	135.39
01/20	01/21/2020	58941	421	AmeriPride Inc.	service mats- WWTP	240-5705-0000-315	20.29
01/20	01/21/2020	58941	421	AmeriPride Inc.	service mats-Civic Center	100-1705-0000-315	56.25
01/20	01/21/2020	58941	421	AmeriPride Inc.	service mats- PD	100-2610-0000-315	36.85
01/20	01/21/2020	58941	421	AmeriPride Inc.	service mats Sr Center	100-6615-0000-315	40.09
01/20	01/21/2020	58941	421	AmeriPride Inc.	service mats- Garage	601-3615-0000-315	27.74
01/20	01/21/2020	58941	421	AmeriPride Inc.	service mats	305-3620-0000-315	106.22
01/20	01/21/2020	58941	421	AmeriPride Inc.	service mats- Garage	601-3615-0000-315	36.22
01/20	01/21/2020	58941	421	AmeriPride Inc.	service mats	305-3620-0000-315	135.39
01/20	01/21/2020	58941	421	AmeriPride Inc.	service mats WWTP	240-5705-0000-315	20.29
01/20	01/21/2020	58941	421	AmeriPride Inc.	Service mats- Civic Center	100-1705-0000-315	56.25
01/20	01/21/2020	58941	421	AmeriPride Inc.	Supplies for PD	100-2610-0000-315	36.85
01/20	01/21/2020	58941	421	AmeriPride Inc.	Service mats- Sr Center	100-6615-0000-315	40.09
01/20	01/21/2020	58941	421	AmeriPride Inc.	service mats- Garage	601-3615-0000-315	27.74
01/20	01/21/2020	58941	421	AmeriPride Inc.	service mats	305-3620-0000-315	120.14
01/20	01/21/2020	58941	421	AmeriPride Inc.	Supplies for Civic Center	100-1705-0000-315	56.25
Total 58941:							1,293.28
01/20	01/21/2020	58942	446	Anderson Pump Co	Repair storm drain pump at the Calaveras Lift Station	220-3650-0000-317	1,544.32
01/20	01/21/2020	58942	446	Anderson Pump Co	motor switch	240-5705-0000-317	101.01
Total 58942:							1,645.33
01/20	01/21/2020	58943	646	AT & T	Phones 11/20/19-12/19/19	602-1715-0000-310	284.54
01/20	01/21/2020	58943	646	AT & T	Phones 11/24-12/23/19	602-1715-0000-310	1,154.66
Total 58943:							1,439.20
01/20	01/21/2020	58944	13484	Badger Meter Inc.	Beacon monthly service	280-7605-0000-317	70.56
Total 58944:							70.56
01/20	01/21/2020	58945	12493	Baker Supplies and Repairs	back pack blower	100-6620-0000-301	502.50
01/20	01/21/2020	58945	12493	Baker Supplies and Repairs	ball bearing unit #18	100-6620-0000-301	79.39

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 58945:							581.89
01/20	01/21/2020	58946	986	Best Uniforms	gloves and nameplate- Dewall	100-2610-0000-301	21.57
01/20	01/21/2020	58946	986	Best Uniforms	Body armor	340-2610-0000-301	912.39
Total 58946:							933.96
01/20	01/21/2020	58947	1281	BSK Associates	Weekly Water tests for the WWTP 12/2/19	240-5705-0000-350	149.00
01/20	01/21/2020	58947	1281	BSK Associates	Weekly Water test for the Water Dept 12/9/19	280-7605-0000-350	224.00
01/20	01/21/2020	58947	1281	BSK Associates	Weekly Water test for the Water Dept 12/4/19	280-7605-0000-350	224.00
01/20	01/21/2020	58947	1281	BSK Associates	Weekly Water test for the Water Dept 12/16/19	280-7605-0000-350	224.00
01/20	01/21/2020	58947	1281	BSK Associates	Weekly Water test for the Water Dept 12/23/19	280-7605-0000-350	224.00
01/20	01/21/2020	58947	1281	BSK Associates	Weekly Water tests for the WWTP 12/16/19	240-5705-0000-350	65.00
01/20	01/21/2020	58947	1281	BSK Associates	Weekly Water test for the Water Dept 1/2/20	280-7605-0000-350	168.00
01/20	01/21/2020	58947	1281	BSK Associates	Weekly Water test for the Water Dept 1/6/20	280-7605-0000-350	336.00
01/20	01/21/2020	58947	1281	BSK Associates	Weekly Water tests for the WWTP 1/2/20	240-5705-0000-350	149.00
01/20	01/21/2020	58947	1281	BSK Associates	Weekly Water tests for the WWTP 12/23/19	240-5705-0000-350	65.00
Total 58947:							1,828.00
01/20	01/21/2020	58948	1496	California Building Standards	Fees SB1473 Bldg Standards	100-4705-0000-820	99.00
Total 58948:							99.00
01/20	01/21/2020	58949	1531	California Highway Patrol	CATX Vehicle Inspection	325-3705-0000-321	200.00
Total 58949:							200.00
01/20	01/21/2020	58950	1591	California Rural Water Association	2020 Annual Membership Dues	280-7605-0000-307	1,367.00
Total 58950:							1,367.00
01/20	01/21/2020	58951	1856	CDW Government, Inc.	Mark 43 Equipment for PD	340-2610-0000-640	690.02
01/20	01/21/2020	58951	1856	CDW Government, Inc.	Panasonic tough Pad w/ Windows Enterprise	340-2610-0000-640	917.04
01/20	01/21/2020	58951	1856	CDW Government, Inc.	Panasonic tough Pad w/ Windows Enterprise	340-2610-0000-640	9,493.66
Total 58951:							11,100.72

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
01/20	01/21/2020	58952	12371	Central Valley Plumbing	repair city water service 140 Washington	280-7605-0000-317	225.00
Total 58952:							225.00
01/20	01/21/2020	58953	12052	Central Valley Veterinary Clinic	ointment- feline #24275	100-2610-0000-324	495.57
01/20	01/21/2020	58953	12052	Central Valley Veterinary Clinic	Vet Care for Stray Pitbull	100-2610-0000-324	282.50
Total 58953:							778.07
01/20	01/21/2020	58954	2096	Chowchilla Auto Body	repairs veh #354	100-6620-0000-320	328.70
Total 58954:							328.70
01/20	01/21/2020	58955	1966	Chowchilla District Chamber	2020 Chamber Awards Dinner	100-1710-0000-305	35.00
Total 58955:							35.00
01/20	01/21/2020	58956	2131	Chowchilla Dolt Best	tarp for shelter	100-2610-0000-324	22.83
01/20	01/21/2020	58956	2131	Chowchilla Dolt Best	Electric Covers for City Hall	100-1705-0000-315	28.26
01/20	01/21/2020	58956	2131	Chowchilla Dolt Best	fuse and box	100-6620-0000-317	12.82
01/20	01/21/2020	58956	2131	Chowchilla Dolt Best	Lights for Christmas tree	100-6620-0000-301	23.47
01/20	01/21/2020	58956	2131	Chowchilla Dolt Best	Christmas tree lights Credit	100-6620-0000-301	23.47
01/20	01/21/2020	58956	2131	Chowchilla Dolt Best	PD Door Repair	100-2610-0000-315	3.80
01/20	01/21/2020	58956	2131	Chowchilla Dolt Best	extractor	100-6620-0000-317	6.30
01/20	01/21/2020	58956	2131	Chowchilla Dolt Best	boiler drain	100-6620-0000-317	8.15
01/20	01/21/2020	58956	2131	Chowchilla Dolt Best	nuts and bolts for repairs	100-6620-0000-315	75.02
Total 58956:							157.18
01/20	01/21/2020	58957	13066	Coast to Coast	bookmarks	100-2610-0000-301	221.29
01/20	01/21/2020	58957	13066	Coast to Coast	Community relations materials	100-2610-0000-300	377.66
Total 58957:							598.95
01/20	01/21/2020	58958	13335	College of the Sequoias	Lawson- Drug & Alcohol Recognition class 12/9-12/11/19	100-2610-0000-305	108.00
Total 58958:							108.00
01/20	01/21/2020	58959	13328	Convenient Payments	Monthly Credit Card Fees	280-7605-0000-300	79.60



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
01/20	01/21/2020	58959	13328	Convenient Payments	Monthly Credit Card Fee	280-7605-0000-300	77.65
Total 58959:							157.25
01/20	01/21/2020	58960	2821	DATCO Services Coporation	Qtr 1 2020- Jan- March service fees	325-3705-0000-306	126.00
Total 58960:							126.00
01/20	01/21/2020	58961	13288	Davey Resource Group Inc	Developement of the Urban Forestry Master Plan	100-6620-0000-336	6,975.00
01/20	01/21/2020	58961	13288	Davey Resource Group Inc	Developement of the Urban Forestry Master Plan	100-6620-0000-336	4,950.00
Total 58961:							11,925.00
01/20	01/21/2020	58962	3011	Department of Conservation	SMIF Fees October - December 2019	100-4705-0000-820	187.15
Total 58962:							187.15
01/20	01/21/2020	58963	3031	Department of Justice/Acc	Fingerprinting for November 2019	100-2610-0000-891	341.00
01/20	01/21/2020	58963	3031	Department of Justice/Acc	Fingerprinting for December 2019	340-2610-0000-306	149.00
Total 58963:							490.00
01/20	01/21/2020	58964	3036	Department of Justice/Acc B/A	Blood Alcohol Analysis for Nov2019	100-2610-0000-350	175.00
Total 58964:							175.00
01/20	01/21/2020	58965	3241	Division of State Architect	SB1186 for 10/1/19-12/31/19	100-4705-0000-871	20.80
Total 58965:							20.80
01/20	01/21/2020	58966	3676	Ewing Irrigation Products Inc.	Rainbird valve and adaptors	310-3625-0000-300	239.02
Total 58966:							239.02
01/20	01/21/2020	58967	11410	Executive Information Services Inc.	Six month support services of EIS CAD	602-1715-0000-302	3,937.50
Total 58967:							3,937.50
01/20	01/21/2020	58968	3711	Farmers Hardware	supplies for PD roof repair	100-2610-0000-315	14.12

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
01/20	01/21/2020	58968	3711	Farmers Hardware	keykrafter brass veh# 55	100-2610-0000-320	3.03
01/20	01/21/2020	58968	3711	Farmers Hardware	gauge	280-7605-0000-317	21.74
01/20	01/21/2020	58968	3711	Farmers Hardware	trailer pins- Parks	100-6620-0000-301	6.42
01/20	01/21/2020	58968	3711	Farmers Hardware	duster for well sites	280-7605-0000-301	10.86
01/20	01/21/2020	58968	3711	Farmers Hardware	epoxy for repairs	280-7605-0000-317	18.03
01/20	01/21/2020	58968	3711	Farmers Hardware	City Hall outlets	100-1705-0000-315	5.42
01/20	01/21/2020	58968	3711	Farmers Hardware	wrench pins	280-7605-0000-301	5.31
Total 58968:							84.93
01/20	01/21/2020	58969	12212	Fastenal Company	supplies for Water Dept	280-7605-0000-301	10.86
01/20	01/21/2020	58969	12212	Fastenal Company	coveralls	240-5705-0000-301	31.25
01/20	01/21/2020	58969	12212	Fastenal Company	rusto	100-6620-0000-317	28.64
01/20	01/21/2020	58969	12212	Fastenal Company	gloves and supplies for WWTP	240-5705-0000-301	53.04
01/20	01/21/2020	58969	12212	Fastenal Company	supplies for WWTP	240-5705-0000-317	18.00
01/20	01/21/2020	58969	12212	Fastenal Company	rain set	280-7605-0000-301	313.09
Total 58969:							454.88
01/20	01/21/2020	58970	3736	Ferguson Enterprises, Inc.	Supplies for PW	280-7605-0000-317	451.07
01/20	01/21/2020	58970	3736	Ferguson Enterprises, Inc.	Supplies for Water Dept	280-7605-0000-317	890.48
01/20	01/21/2020	58970	3736	Ferguson Enterprises, Inc.	Supplies for Water Dept	280-7605-0000-317	841.94
01/20	01/21/2020	58970	3736	Ferguson Enterprises, Inc.	handle assembly for City Hall bathroom	100-1705-0000-315	20.56
Total 58970:							2,204.05
01/20	01/21/2020	58971	3836	Fitness Peak	Employee Contribution	702-0200-0000-040	280.00
01/20	01/21/2020	58971	3836	Fitness Peak	Employee Contribution	702-0200-0000-040	280.00
Total 58971:							560.00
01/20	01/21/2020	58972	3966	Franklin Pet Cemetery	Animal Disposal	100-2610-0000-324	82.00
Total 58972:							82.00
01/20	01/21/2020	58973	4371	Gladwell Governmental Services	Legal Review of Records Retention Policy	100-1610-0000-336	500.00
Total 58973:							500.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
01/20	01/21/2020	58974	4616	Grover Landscape Services Inc.	Parks	100-6620-0000-336	3,843.00
Total 58974:							3,843.00
01/20	01/21/2020	58975	13283	H&R Families Inc	car wash- PD vehicles	100-2610-0000-320	36.00
01/20	01/21/2020	58975	13283	H&R Families Inc	Car Washes for PD for December 2019	100-2610-0000-320	28.00
01/20	01/21/2020	58975	13283	H&R Families Inc	car wash- Fire Dept	100-2705-0000-320	8.00
Total 58975:							72.00
01/20	01/21/2020	58976	12446	Healthwise Services	Sharps Kiosk Disposal	100-1705-0000-336	200.00
Total 58976:							200.00
01/20	01/21/2020	58977	12225	Home Depot Credit Services	Park building maintenance supplies	100-6620-0000-315	219.13
Total 58977:							219.13
01/20	01/21/2020	58978	12994	Ingraham Trophies	name plate- R.Pruett	100-1710-0000-300	37.81
Total 58978:							37.81
01/20	01/21/2020	58979	5246	Interstate Battery	battery unit #74	240-5705-0000-301	134.71
Total 58979:							134.71
01/20	01/21/2020	58980	13506	Jack McKinzie	Refund Overpayment for 612 Kings	100-1720-0000-300	856.86
Total 58980:							856.86
01/20	01/21/2020	58981	5431	Jim's A/C Inc.	Service A/C Unit at PD	100-2610-0000-315	113.38
01/20	01/21/2020	58981	5431	Jim's A/C Inc.	Service A/C Unit at PD	100-2610-0000-315	113.38
Total 58981:							226.76
01/20	01/21/2020	58982	5631	Kelly Moore Paint Company Inc.	Paint sprayer for Graffiti Abatement	100-6620-0000-301	801.05
Total 58982:							801.05

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
01/20	01/21/2020	58983	5861	Law & Associates Investigations	Background- Cervantes	340-2610-0000-306	600.00
Total 58983:							600.00
01/20	01/21/2020	58984	6191	Mace Pest Control	Sr Center pest control	100-6615-0000-315	80.00
Total 58984:							80.00
01/20	01/21/2020	58985	6271	Madera County Economic	2019-2020 Contribution	499-4950-0000-336	8,603.99
Total 58985:							8,603.99
01/20	01/21/2020	58986	12267	Madera Pump Inc.	Motor repairs at Well #14	280-7605-0000-317	3,172.69
Total 58986:							3,172.69
01/20	01/21/2020	58987	12456	Merced Truck & Trailer Inc.	Repairs to the Dump Truck	305-3620-0000-320	6,826.66
Total 58987:							6,826.66
01/20	01/22/2020	58988	12282	Mid Valley Disposal Inc.	Bin for shelter materials disposal	100-2610-0000-324	.00 V
01/20	01/22/2020	58988	12282	Mid Valley Disposal Inc.	Disposal Services for December 2019	260-5605-0000-350	.00 V
Total 58988:							.00
01/20	01/21/2020	58989	7176	Myers Stevens & Toohey & Co Inc	PD Disability Insurance for January 2020	340-2610-0000-204	879.70
Total 58989:							879.70
01/20	01/21/2020	58990	7281	NBS Government Finance	Contracted Services for Contintuing Disclosures, Admin and Bond R	800-8850-0000-336	1,389.47
01/20	01/21/2020	58990	7281	NBS Government Finance	Contracted Services for Contintuing Disclosures, Admin and Bond R	842-4832-0000-336	6,877.49
01/20	01/21/2020	58990	7281	NBS Government Finance	Contracted Services for Contintuing Disclosures, Admin and Bond R	842-4832-0000-336	4,452.24
Total 58990:							12,719.20
01/20	01/21/2020	58991	11956	Occupational Health Centers of	employment physical- Lopez	100-2610-0000-306	197.50
01/20	01/21/2020	58991	11956	Occupational Health Centers of	Pre-Employment Physical for J. Martinez	100-2610-0000-306	197.50
01/20	01/21/2020	58991	11956	Occupational Health Centers of	Pre-Employment Physical D. Cervantes	340-2610-0000-306	197.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 58991:							592.50
01/20	01/21/2020	58992	12907	O'Reilly Auto Parts, LLC	Supplies unit 353	601-3615-0000-320	325.03
01/20	01/21/2020	58992	12907	O'Reilly Auto Parts, LLC	Heater core unit 349	305-3620-0000-320	44.70
01/20	01/21/2020	58992	12907	O'Reilly Auto Parts, LLC	Heating condenser	100-6620-0000-320	23.19
01/20	01/21/2020	58992	12907	O'Reilly Auto Parts, LLC	Supplies unit 28	100-6620-0000-320	54.73
01/20	01/21/2020	58992	12907	O'Reilly Auto Parts, LLC	Returned item credit	100-6620-0000-320	15.14-
01/20	01/21/2020	58992	12907	O'Reilly Auto Parts, LLC	Supplies for Fleet	601-3615-0000-305	240.00
Total 58992:							672.51
01/20	01/21/2020	58993	13466	PacWest Direct	Newsletter December 2019	280-7605-0000-306	823.73
01/20	01/21/2020	58993	13466	PacWest Direct	Utility bills December 2019	280-7605-0000-306	2,405.00
01/20	01/21/2020	58993	13466	PacWest Direct	Delinquent notices December 2019	280-7605-0000-306	109.09
01/20	01/21/2020	58993	13466	PacWest Direct	Newsletter Jan 2020	280-7605-0000-306	823.73
01/20	01/21/2020	58993	13466	PacWest Direct	Utility bills mailing services FY 19/20	280-7605-0000-306	383.76
01/20	01/21/2020	58993	13466	PacWest Direct	Utility bills mailing services FY 19/20	280-7605-0000-306	2,377.83
Total 58993:							6,923.14
01/20	01/21/2020	58994	7756	Pape Machinery Exchange	Backhoe hose replacement	280-7605-0000-301	134.00
01/20	01/21/2020	58994	7756	Pape Machinery Exchange	Repairs to John Deere Backhoe Loader	305-3620-0000-301	1,620.01
Total 58994:							1,754.01
01/20	01/21/2020	58995	13475	Paramjit Singh	refund credit for 235 S Sixth	280-7605-0000-876	52.01
Total 58995:							52.01
01/20	01/21/2020	58996	11772	PARS	PARS Administration	240-5705-0000-206	459.47
Total 58996:							459.47
01/20	01/21/2020	58997	11482	Price Paige & Company	Audit Services for the 18/19 Audit	956-9950-0000-302	.00 V
Total 58997:							.00
01/20	01/21/2020	58998	8046	Proforce Marketing Inc.	Hand Guns for Police Department	100-2610-0000-301	23,927.18

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
01/20	01/21/2020	58998	8046	Proforce Marketing Inc.	Holsters for PD	100-2610-0000-301	2,695.60
Total 58998:							26,622.78
01/20	01/21/2020	58999	12283	R & R Pool Service	monthly water fall service	310-3625-0000-316	.00 V
Total 58999:							.00
01/20	01/22/2020	59003	11482	Price Paige & Company	Audit Services for the 18/19 Audit	956-9950-0000-302	.00 V
Total 59003:							.00
01/20	01/21/2020	59004	12283	R & R Pool Service	monthly water fall service	310-3625-0000-316	115.00
Total 59004:							115.00
01/20	01/21/2020	59005	8241	Jeremy Rahn	Annual Fire Extinguisher Service PD	100-2610-0000-315	535.29
Total 59005:							535.29
01/20	01/21/2020	59006	13119	Reinard Brandley	Engineering design-Rehab Runway 12-30 and airfield electrical (Tas	200-3805-0000-336	1,970.00
Total 59006:							1,970.00
01/20	01/21/2020	59007	8796	S & W Auto Parts Inc.	battery cable veh# 53	100-2610-0000-320	5.85
01/20	01/21/2020	59007	8796	S & W Auto Parts Inc.	hose clamp and antifreeze veh# 53	100-2610-0000-320	37.98
01/20	01/21/2020	59007	8796	S & W Auto Parts Inc.	air filter veh# 53	100-2610-0000-320	14.99
01/20	01/21/2020	59007	8796	S & W Auto Parts Inc.	antifreeze unit #53	100-2610-0000-320	35.87
01/20	01/21/2020	59007	8796	S & W Auto Parts Inc.	exactfit blades	100-4705-0000-300	22.27
01/20	01/21/2020	59007	8796	S & W Auto Parts Inc.	oil unit 63	280-7605-0000-320	51.67
01/20	01/21/2020	59007	8796	S & W Auto Parts Inc.	exactfit blade engine 37	100-2705-0000-320	10.32
01/20	01/21/2020	59007	8796	S & W Auto Parts Inc.	quick-lok connector	305-3620-0000-320	13.75
01/20	01/21/2020	59007	8796	S & W Auto Parts Inc.	battery for forklift	305-3620-0000-301	140.19
01/20	01/21/2020	59007	8796	S & W Auto Parts Inc.	socket	100-6620-0000-301	5.97
01/20	01/21/2020	59007	8796	S & W Auto Parts Inc.	glass cleaner for city garage	601-3615-0000-326	5.43
01/20	01/21/2020	59007	8796	S & W Auto Parts Inc.	hose clamp & antifreeze unit 28	100-6620-0000-320	19.78
01/20	01/21/2020	59007	8796	S & W Auto Parts Inc.	signal light bulb- CATX 29-17	325-3705-0000-320	5.43
01/20	01/21/2020	59007	8796	S & W Auto Parts Inc.	Parts for PD Car	100-2610-0000-320	15.76
01/20	01/21/2020	59007	8796	S & W Auto Parts Inc.	oil and filter unit 43	100-2610-0000-320	56.73

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
01/20	01/21/2020	59007	8796	S & W Auto Parts Inc.	bearing veh# 18	100-6620-0000-301	26.08
Total 59007:							468.07
01/20	01/21/2020	59008	8836	Safety-Kleen Systems Inc.	Supplies for Fleet	601-3615-0000-326	264.26
Total 59008:							264.26
01/20	01/21/2020	59009	13374	Sally Swanson Architects, Inc	Truck Route and ADA study project	305-3620-0000-336	12,592.50
Total 59009:							12,592.50
01/20	01/21/2020	59010	8906	San Joaquin Valley Air	20/21 Permit fee facility C7092	240-5705-0000-317	577.00
Total 59010:							577.00
01/20	01/21/2020	59011	13507	Sharon Clark	Refund Overpayment for 714-714 1/2 Monterey	280-7605-0000-876	278.90
Total 59011:							278.90
01/20	01/21/2020	59012	9376	Sparkletts	Water for Civic Center	100-1705-0000-315	59.30
01/20	01/21/2020	59012	9376	Sparkletts	Water for WWTP	240-5705-0000-315	39.18
Total 59012:							98.48
01/20	01/21/2020	59013	9791	Steves Chevrolet of Chowchilla	N Motor for Water Vehicle #63	280-7605-0000-320	147.74
01/20	01/21/2020	59013	9791	Steves Chevrolet of Chowchilla	PD Smog Check	100-2610-0000-320	59.95
Total 59013:							207.69
01/20	01/21/2020	59014	9951	T & T Pavement Markings &	Reface Stop signs	305-3620-0000-317	511.13
Total 59014:							511.13
01/20	01/21/2020	59015	10116	Tesei Petroleum Inc.	Diesel	305-3620-0000-320	1,258.18
01/20	01/21/2020	59015	10116	Tesei Petroleum Inc.	Fuel Services for 11/21/19-11/30/19	601-3615-0000-320	2,043.87
01/20	01/21/2020	59015	10116	Tesei Petroleum Inc.	Fuel Services for 12/1/19-12/10/19	325-3705-0000-320	2,391.40
01/20	01/21/2020	59015	10116	Tesei Petroleum Inc.	Propane for WWTP	240-5705-0000-320	238.82
01/20	01/21/2020	59015	10116	Tesei Petroleum Inc.	Fuel Services for 12/11/19-12/20/19	325-3705-0000-320	2,683.68

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
01/20	01/21/2020	59015	10116	Tesei Petroleum Inc.	Fuel Services for 12/21/19-12/31/19	601-3615-0000-320	2,270.72
Total 59015:							10,886.67
01/20	01/21/2020	59016	10131	TF Tire & Service	Check Tire & Replace Sensor	100-2610-0000-320	97.82
01/20	01/21/2020	59016	10131	TF Tire & Service	Check Tire Press on PD Car	100-2610-0000-320	22.00
01/20	01/21/2020	59016	10131	TF Tire & Service	Tires Unit #63	280-7605-0000-320	350.67
01/20	01/21/2020	59016	10131	TF Tire & Service	Check Tire Pressure on PD Car	100-2610-0000-320	24.00
Total 59016:							494.49
01/20	01/21/2020	59017	10181	The Radar Shop	recertification for LIDAR	100-2610-0000-320	107.50
Total 59017:							107.50
01/20	01/21/2020	59018	13341	TJKM Transportation Consultants	Contractor for the SR233/ truck route study	305-3620-0000-336	3,486.75
Total 59018:							3,486.75
01/20	01/21/2020	59019	11537	Toshiba Financial Services	Copier Lease Civic Center	602-1715-0000-408	1,168.71
01/20	01/21/2020	59019	11537	Toshiba Financial Services	Copier Lease PD	602-1715-0000-408	381.71
01/20	01/21/2020	59019	11537	Toshiba Financial Services	Copier Lease Civic Center	602-1715-0000-408	1,168.71
Total 59019:							2,719.13
01/20	01/21/2020	59020	12044	U.S. Bank (PARS)	Employee Contributions	702-0200-0000-040	327.56
01/20	01/21/2020	59020	12044	U.S. Bank (PARS)	Employee Contributions	702-0200-0000-040	265.70
Total 59020:							593.26
01/20	01/21/2020	59021	10581	USA Bluebook	Purchase new composite sampler for the WWTP	240-5705-0000-640	6,648.03
01/20	01/21/2020	59021	10581	USA Bluebook	supplies for WWTP	240-5705-0000-301	262.72
Total 59021:							6,910.75
01/20	01/21/2020	59022	10591	V & A Janitorial Services	Janitorial Services Parks	100-6620-0000-315	4,990.00
Total 59022:							4,990.00



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
01/20	01/21/2020	59023	10586	V & V Manufacturing Inc	Police Badges	100-2610-0000-301	477.23
Total 59023:							477.23
01/20	01/21/2020	59024	10756	Verizon Wireless	Cell phone service for 10/10-11/9/19	305-3620-0000-310	597.39
01/20	01/21/2020	59024	10756	Verizon Wireless	Cell phone service for 11/10-12/9/19	100-2615-0000-310	1,058.43
01/20	01/21/2020	59024	10756	Verizon Wireless	Cell phone service for 11/10-12/9/19	602-1715-0000-310	2.03
01/20	01/21/2020	59024	10756	Verizon Wireless	Cell phone service for 11/10-12/9/19	601-3615-0000-310	173.02
01/20	01/21/2020	59024	10756	Verizon Wireless	Cell phone service for 11/10-12/9/19	305-3620-0000-310	555.11
01/20	01/21/2020	59024	10756	Verizon Wireless	Cell phone service for 11/10-12/9/19	100-4705-0000-310	119.28
01/20	01/21/2020	59024	10756	Verizon Wireless	Cell phone service for 11/10-12/9/19	100-1710-0000-310	28.00
01/20	01/21/2020	59024	10756	Verizon Wireless	Cell phone service for 11/24-12/23/19	100-1710-0000-310	1,348.27
01/20	01/21/2020	59024	10756	Verizon Wireless	Cell phone service for 11/24-12/23/19	325-3705-0000-310	120.03
01/20	01/21/2020	59024	10756	Verizon Wireless	Cell phone service for 12/10-1/9/20	602-1715-0000-310	1.55
01/20	01/21/2020	59024	10756	Verizon Wireless	Cell phone service for 12/10-1/9/20	100-1710-0000-310	57.58
Total 59024:							4,060.69
01/20	01/21/2020	59025	13310	VSS International Inc.	Taxiway Repairs	200-3805-0000-336	654.13
Total 59025:							654.13
01/20	01/21/2020	59026	10911	Vulcan Materials	Street patch materials / Streets dept	305-3620-0000-317	399.29
01/20	01/21/2020	59026	10911	Vulcan Materials	Supplies for Streets	305-3620-0000-317	428.29
01/20	01/21/2020	59026	10911	Vulcan Materials	Supplies for Streets	305-3620-0000-317	442.36
01/20	01/21/2020	59026	10911	Vulcan Materials	Purchase 25 tons of cold mix	305-3620-0000-317	2,146.50
Total 59026:							3,416.44
01/20	01/21/2020	59027	11381	Zoom Imaging Solutions, Inc.	Copies PD 12/28/19-1/27/20	602-1715-0000-408	59.72
01/20	01/21/2020	59027	11381	Zoom Imaging Solutions, Inc.	Copies 1/1-1/31/20	602-1715-0000-408	64.38
Total 59027:							124.10
01/20	01/21/2020	59028	11677	Bush Construction	Refund Deposit & Overpayment	280-7605-0000-876	1,569.54
Total 59028:							1,569.54
01/20	01/21/2020	59029	13501	Danny Mello	Refund Deposit for 6677 Desert Springs Road	280-0200-0000-043	27.04

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 59029:							27.04
01/20	01/21/2020	59030	13499	Humberto & Ernestina Laguna	deposit refund for 9290 Hillsborough	280-0200-0000-043	83.70
Total 59030:							83.70
01/20	01/21/2020	59031	13500	Jaime Johnson Clay	deposit refund for 720 Ventura	280-0200-0000-043	37.77
Total 59031:							37.77
01/20	01/21/2020	59032	13503	Marcos Torres & Destini Morgan	deposit refund for 1607 Thomas Chidlaw	280-0200-0000-043	3.30
Total 59032:							3.30
01/20	01/21/2020	59033	13498	Tierra Vista Development LLC	deposit refund for 560 N Twelfth	280-0200-0000-043	18.02
Total 59033:							18.02
01/20	01/21/2020	59034	13441	Tiffany Williams	deposit refund for 712 Orange	280-0200-0000-043	12.50
Total 59034:							12.50
01/20	01/22/2020	59035	2066	Chicago Title	Trustee Sale Sullivan/Sagouspe	956-9950-0000-336	3,182.82
Total 59035:							3,182.82
01/20	01/22/2020	59036	12282	Mid Valley Disposal Inc.	Bin for shelter materials disposal	260-5605-0000-350	236.21
01/20	01/22/2020	59036	12282	Mid Valley Disposal Inc.	Disposal Services for December 2019	260-5605-0000-350	2,692.54
Total 59036:							2,928.75
01/20	01/22/2020	59037	11482	Price Paige & Company	Audit Services for the 18/19 Audit	956-9950-0000-302	1,855.00
Total 59037:							1,855.00
01/20	01/28/2020	59038	4266	Devynne Hunter	Laserfiche Conference	100-2610-0000-305	297.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice GL Account	Check Amount
Total 59038:							297.00
01/20	01/28/2020	59039	6626	Joann McClendon	Mileage to Attend Central Valley Transit Meeting	100-1610-0000-305	49.85
Total 59039:							49.85
01/20	01/28/2020	59040	12373	Jordan Mitchell	Tactical Dispatching Training	100-2610-0000-305	297.00
Total 59040:							297.00
01/20	01/28/2020	59041	1196	Michelle Boyle	Animal Control Training	100-2610-0000-305	342.00
Total 59041:							342.00
01/20	01/28/2020	59042	11486	Robin Roman	Mileage to Attend MCTC Meeting	325-3705-0000-305	21.39
Total 59042:							21.39
01/20	01/28/2020	59043	12575	Rod Pruet	2020 City Managers Conference	100-1710-0000-305	198.00
Total 59043:							198.00
01/20	01/28/2020	59044	12925	Stacy Weaver	Correct Mileage	100-1610-0000-305	502.66
Total 59044:							502.66
Grand Totals:							298,046.20

Report Criteria:

Report type: Invoice detail

M = Manual Check, V = Void Check



## REPORT TO THE CITY COUNCIL

Meeting of: February 11, 2020

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**AGENDA SECTION:** Consent

**SUBJECT:** Resolution Establishing a Policy on the Discontinuation of Residential Water Service for Nonpayment in Compliance with the Water Shutoff Protection Act (SB 998) and Amending the Master User Fee Schedule as Necessary to Establish Water Service Reconnection Fees

**PREPARED BY:** Sherri Dueker, Accounting Manager

**ATTACHMENTS:** Resolution, Discontinuation of Residential Water Service Policy

REVIEWED BY ADMINISTRATOR

REVIEWED BY ATTORNEY

REVIEWED BY FINANCE

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**RECOMMENDATION:**

That the City Council approve the policy for the discontinuation of residential water service for nonpayment and amending the master user fee schedule to revise the fees for water service reconnection in compliance with the Water Shutoff Protection Act.

**BACKGROUND:**

On September 28, 2018, the Governor approved Senate Bill 998 (SB 998). SB 998 requires water suppliers to have a written policy on the discontinuation of residential water service (shutoff). SB 998 also requires that the policy be available on the City's website and in specific languages, including English, Spanish, Chinese, Tagalog, Vietnamese, Korean, and any other language spoken by 10% or more of the customers in the water supplier's service area. It also states that the City must report annually on its website and to the State Water Resources Control Board (SWRCB) the number of service discontinuations for nonpayment. The SWRCB must post that information on its website. The City is required to comply with SB 998 by February 1, 2020.

**REASON FOR RECOMMENDATION:**

SB 998 prohibits disconnection for nonpayment by any residential customer who has been delinquent for less than 60 days. For customers who are delinquent for at least 60 days, it requires the provider give notice in writing or by telephone at least seven business days before disconnection and offer to discuss alternative payment methods or deferred payments and information about available appeals and extensions. The notice must also include the following:

1. Customer's name and address;
2. Amount of delinquency;

3. Date by which payment or arrangement for payment is required to avoid discontinuation of service;
4. Description of the process to apply for an extension of time to pay the amount owing;
5. Description of the procedure to petition for review and appeal of the bill giving rise to the delinquency; and
6. Description of the procedure by which the customer can request a deferred, amortized, reduced or alternative payment schedule. If the occupant of the property is not the account holder, the provider must also notify the occupant.

SB 998 also prohibits disconnection of customers that meet all of the following conditions:

1. Health Conditions: the customer or tenant of the customer submits certification of a primary care provider that discontinuation of water service would (i) be life threatening, or (ii) pose a serious threat to the health and safety of a resident.
2. Financial Inability: the customer demonstrates he or she is financially unable to pay for water service within the water purveyor's normal billing cycle. The customer is deemed "financially unable to pay" if any member of the customer's household is: (i) a current recipient of the following benefits: CalWORKS, CalFresh, general assistance, Medi-Cal, SSI/State Supplementary Payment Program or California Special Supplemental Nutrition Program for Women, Infants and Children; or (ii) the customer declares the household's annual income is less than 200% of the federal poverty level.
3. Alternative Payment Arrangements: the customer is willing to enter into an amortization agreement, alternative payment schedule or a plan for deferred or reduced payment, consistent with the City's policy.

If the customer meets all three conditions, the City must offer the customer one or more of the following options:

- a. Amortization of the unpaid balance;
- b. Alternative payment schedule;
- c. Temporary deferral of payment

The Finance Director, or his/her designee, shall, in the exercise of reasonable discretion, select the most appropriate alternative payment arrangement after reviewing the information and documentation provided by the customer and taking into consideration the customer's financial situation and the City's payment needs.

SB 998 also limits the fees for reconnection of water service to \$50.00 during normal business hours and up to \$150.00 for non-business hours.

**FISCAL IMPACT:**

There may be an impact to personnel resources as it relates to staff time for reviewing eligibility documents submitted by customers and setting up alternative payment arrangements. There may also be an impact on fees collected for reconnection of water services. It is difficult to assess or provide an estimate for these potential impacts. There may also be an additional cost to translate the policy into the statutorily required languages.

**ALTERNATIVES:**

Reject resolution, in which case the City would be out of compliance with SB998 requirements.

**ACTIONS FOLLOWING APPROVAL:**

Return signed resolution to Finance Department

## COUNCIL RESOLUTION # -20

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHOWCHILLA, CALIFORNIA ESTABLISHING A POLICY ON THE DISCONTINUATION OF RESIDENTIAL WATER SERVICE FOR NONPAYMENT AND AMENDING THE MASTER USER FEE SCHEDULE TO REVISE THE FEES FOR WATER SERVICE RECONNECTION IN COMPLIANCE WITH THE WATER SHUTOFF PROTECTION ACT (CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 116900 ET SEQ.)

**WHEREAS**, on September 28, 2018 the Governor of the State of California approved Senate Bill 998 (SB 998) pertaining to the discontinuation of residential water service for urban and community water systems; and

**WHEREAS**, SB 998 was added to Chapter 6 (commencing with Section 116900) of the California Health and Safety Code; and

**WHEREAS**, SB 998 requires urban water suppliers to have a written policy on the discontinuation of residential water service (shutoff) and provide that policy in English, the languages listed in Section 1632 of the Civil Code (Spanish, Chinese, Tagalog, Vietnamese, and Korean), and any other language that is spoken by at least 10% of the people residing in the City's service area; and

**WHEREAS**, SB 998 prohibits shutoff for nonpayment if all of the following conditions are met: (1) the customer, or tenant, submits a certification of a primary care provider that discontinuation of residential service will be life threatening or pose a serious threat to the health and safety of a resident, (2) the customer demonstrates that he or she is financially unable to pay within the normal billing cycle, and (3) the customer is willing to enter into an amortization agreement, alternative payment schedule, or plan for deferred or reduced payment for all delinquent charges; and

**WHEREAS**, SB 998 requires the water supplier to provide information on how to restore residential service and petition for a waiver of reconnection fees; and

**WHEREAS**, SB 998 requires the water supplier to waive reconnection fees and offer a reduction or waiver of interest on delinquent bills once every 12 months for a residential customer who shows an income below 200% of the federal poverty line; caps reconnection fees at \$50 or less if the reconnection is during normal water system operational hours; caps reconnection fees at \$150 or less if the reconnection is during non-operational hours, with the applicable reconnection fee not to exceed the actual cost of reconnection; and

**WHEREAS**, SB 998 prohibits discontinuation of water service until a bill has been delinquent for 60 days and provides for a process to work through hardship situations; and

**WHEREAS**, SB 998 requires the water supplier to make every good faith effort to inform a tenant by written notice when the owner's account is in arrears and service is going to be terminated, and requires continued service if the tenant assumes responsibility to the satisfaction of the water supplier; and

**WHEREAS**, SB 998 authorizes the California State Water Resources Control Board to enforce the requirements and the Attorney General to bring an action for temporary or permanent injunction; and

**WHEREAS**, SB 998 has other requirements relating to notices, website information, and reporting requirements; and

**WHEREAS**, it is in the best interest of the City Council of the City of Chowchilla to adopt a policy complying with the requirements of SB 998; and

**NOW, THEREFORE**, the City Council of the City of Chowchilla **RESOLVES AS FOLLOWS**:

**SECTION 1.** The Recitals set forth above are true and correct and are incorporated herein.

**SECTION 2.** The Policy attached as Exhibit A entitled "Discontinuation of Residential Water Service for Nonpayment" is hereby established and adopted.

**SECTION 3.** The Policy is effective as of February 1, 2020.

**SECTION 4.** The Master User Fee Schedule shall be amended as necessary to revise fees for water service reconnection to be compliant with the adopted Policy.

**PASSED AND ADOPTED** by the City Council of the City of Chowchilla this 11th day of February, 2020 by the following vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

APPROVED:

\_\_\_\_\_  
Waseem Ahmed, Mayor

ATTEST:

\_\_\_\_\_  
Joann McClendon, CMC  
City Clerk

**CITY OF CHOWCHILLA  
UTILITY SERVICE POLICY FOR DELINQUENT CUSTOMERS  
OF RESIDENTIAL WATER SERVICE**

**1. Purpose**

This policy has been established to comply with Senate Bill 998, known as the “Water Shutoff Protection Act” and approved by the Governor on September 28, 2018 (California Health and Safety Code Sections 116900, et seq.). This Policy shall be made available on the City of Chowchilla’s website. The City Finance Utility Billing department can be contacted by phone at (559) 665-8615 to discuss options for averting termination of water service for nonpayment under the terms of this policy.

**2. Effective Date**

This policy shall be effective as February 1, 2020.

**3. Published Languages**

This policy and written notices required in this policy shall be available and published in English, the languages listed in Section 1632 of the Civil Code, which include Spanish, Chinese, Tagalog, Vietnamese, and Korean, and any other language spoken by at least 10 percent of the people residing in the City’s water service area.

**4. Definition of Delinquent Account**

An account becomes delinquent if payment is not received by the last day of each month (the “due date”). If the due date falls on a weekend or holiday, then the due date will be the next business day. Any revision to such dates will be reflected by a policy update.

**5. Delinquent Account Fees**

If an account is past due for over 30 calendar days, a 10% penalty is assessed and an ongoing interest of 1.5% per month is charged after 30 calendar days. A disconnect/reconnect fee of \$50 will be assessed during regular business hours and up to \$150.00 during non-regular hours if service is discontinued.

**6. Requirements Precedent to Discontinuing Residential Water Service**

- a. The City shall not discontinue residential water service for nonpayment until a customer has been delinquent for at least 60 days. No less than seven business days before discontinuation of residential water service for nonpayment, the City shall contact the customer named on the account by telephone or written notice.
- b. When the City contacts the customer named on the account by telephone pursuant to subsection (a), staff shall offer to provide this policy in writing to the customer. City staff shall offer to discuss options to avert discontinuation of water service for nonpayment, including, but not limited to, alternative payment schedules, deferred payments, minimum payments, procedures for requesting amortization of the unpaid balance, and petition for bill review and appeal.



- c. When the City contacts the customer named on the account by written notice pursuant to subsection (a), the written notice of payment delinquency and impending discontinuation shall be mailed to the customer at their address of record. If the customer's address is not the address of the property to which residential water service is provided, the notice shall also be sent to the address of the property to which residential water service is provided, addressed to "Current Resident." The notice shall include, but is not limited to, all of the following information in a clear and legible format:
  - i. The customer's name and address.
  - ii. The amount of the delinquency.
  - iii. The date by which payment or arrangement for payment is required in order to avoid discontinuation of residential water service, which shall be 60 days from the date that the bill became delinquent unless extended by the discretion of the Finance Director.
  - iv. A description of the process to apply for an extension of time to pay the delinquent charges.
  - v. A description of the procedure to petition for bill review and appeal.
  - vi. A description of the procedure by which the customer may request a deferred, reduced, or alternative payment schedule, including an amortization of the delinquent residential water service charges.
  - vii. The City's phone number and a web link the City's written policy.

## 7. Good Faith Noticing Requirements

- a. If the City is unable to make contact with the customer or an adult occupying the residence by telephone, and written notice is returned through the mail as undeliverable, the City shall make a good faith effort to visit the residence and leave, or make other arrangements for placement in a conspicuous place of, a notice of imminent discontinuation of residential water service for nonpayment and the City's policy for discontinuation of residential water service for nonpayment.

## 8. Payment Arrangements

- a. Any customer who is unable to pay for water service within the normal payment period may request an alternative payment arrangement to avoid disruption of service. A down payment of one half (1/2) of the total past due amount is to be paid at the time of the execution of the Payment Arrangement form. The balance will then be amortized over a period not to exceed 12 months. In addition to the current payment, the delinquent payment is to be made timely over the agreed upon period. The customer must comply with the Payment Arrangement Plan and remain current as charges accrue in each subsequent billing period.
- b. Accounts will be allowed only one Payment Arrangement per year. A Payment Arrangement will not be approved until prior Payment Arrangement terms have been met and delinquency is paid in full. A Payment Arrangement cannot be executed once service has been terminated without express authorization of the Finance Director or his/her designee.
- c. If customer fails to comply with the Payment Arrangement for at least sixty (60) calendar days or more, service may be discontinued no sooner than five (5) business

days after posting Notification of Delinquency. The Notification will be posted in a conspicuous place at the service address. City will terminate services if there has been no contact from the account holder to execute a Payment Arrangement.

## **9. Prohibition Against Discontinuing Residential Water Service**

- a. The City shall not discontinue residential water service for nonpayment if all of the following conditions are met:
  - i. The customer, or a tenant of the customer, submits to the City the certification of a primary care provider, as that term is defined in subparagraph (A) of paragraph (1) of subdivision (b) of Section 14088 of the Welfare and Institutions Code, that discontinuation of residential water service will be life threatening to, or pose a serious threat to the health and safety of, a resident of the premises where residential water service is provided.
  - ii. The customer demonstrates that he or she is financially unable to pay for residential water service within the City's normal billing cycle. The customer shall be deemed financially unable to pay for residential water service within the City's normal billing cycle if any member of the customer's household is a current recipient of CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children, or the customer declares that the household's annual income is less than 200 percent of the federal poverty level.
  - iii. The customer is willing to enter into an amortization agreement, alternative payment schedule, or a plan for deferred or reduced payment with respect to all delinquent charges.
- b. If the conditions listed above are all met, the City shall offer the customer one or more of the following options:
  - i. Amortization of the unpaid balance.
  - ii. Participation in an alternative payment schedule.
  - iii. A partial or full reduction of the unpaid balance financed without additional charges to other ratepayers.
  - iv. Temporary deferral of payment.
- c. The Finance Director is authorized to determine which of the payment options described in Section 9(b) the customer undertakes and may set the parameters of that payment option provided that the repayment of any remaining outstanding balance occurs within 12 months, and further provided that the Finance Director may only approve a partial or full reduction of the unpaid balance if that reduction can be funded with general fund revenues that the City Council has approved and transferred into the Water Fund budget explicitly for the purpose of doing so.
- d. Residential water service may be discontinued no sooner than 5 business days after the City posts a final notice of intent to disconnect service in a prominent and conspicuous location at the property under either of the following circumstances:

- i. The customer fails to comply with an amortization agreement, an alternative payment schedule, or a deferral or reduction in payment plan for delinquent charges for 60 days or more.
  - ii. While undertaking an amortization agreement, an alternative payment schedule, or a deferral or reduction in payment plan for delinquent charges, the customer does not pay his or her current residential water service charges for 60 days or more.
- e. The burden of proving compliance with the conditions described in Section 9(a), above, is on the customer. In order to allow the City sufficient time to process any request for assistance by a customer, the customer is encouraged to provide the City with the necessary documentation demonstrating the such medical issues, financial inability, and willingness to enter into any alternative payment arrangement under Section 9(a) as far in advance of any proposed date for discontinuation of service as possible. Upon receipt of such documentation, the Finance Director, or his or her designee, shall review that documentation and respond to the customer within three (3) calendar days or to notify the customer that additional information is necessary or to notify customer of the payment options. Customers who fail to meet the conditions described in Section 9(a), above, must pay the delinquent amount, including any penalties and other charges, owing to the City within the latter to occur of: (i) two (2) business days after the date of notification from the City of the City's determination the customer failed to meet those conditions; or (ii) the date of the impending service discontinuation, as specified in the delinquency notice.

## **10. Shut Off Procedure**

- a. Payments are updated to customer accounts prior to sending Field Representatives out to terminate service. As a courtesy, the Field Representative will attempt to contact the adult individual(s) residing at the service address prior to termination of service. However, regardless of whether contact has been made, the Field Representative will proceed to terminate services.
- b. Service will not be restored until entire account balance, penalties, and fines are paid in full and/or a deposit will be required to re-activate service if there is no deposit on file. A check will not be accepted as payment to restart service.
- c. Service will not be terminated at any time the Finance Department is not open (Saturdays, Sundays, holidays, after hours), or while an appeal is pending, or if a payment extension is granted.
- d. Tampering with City property (shut off valves, valve locks, etc.) shall constitute a misdemeanor. The Finance Director or his/her designee will notify the Chowchilla Police Department, and the cost of replacement and monitoring will be charged to the account.

## **11. Restoration of Water Service**

- a. If the City discontinues residential water service for nonpayment, it shall provide the customer with information on how to restore residential water service. For a

residential customer who demonstrates to the City that the household income is below 200 percent of the federal poverty line, the City shall do both of the following:

- i. Set a reconnection of service fee for reconnection during normal operating hours in an amount that does not exceed fifty dollars (\$50), or the actual cost of reconnection if it is less. For the reconnection of residential water service during nonoperational hours, the City shall set a reconnection of service fee that does not exceed one hundred fifty dollars (\$150), or the actual cost of reconnection during nonoperational hours if it is less. The maximum amount of \$50 for reconnection during operational hours and \$150 during nonoperational hours shall be subject to an annual adjustment for changes in the Consumer Price Index beginning January 1, 2021. The City shall use the average of the Los Angeles area and San Francisco area for determining the increase in the Consumer Price Index.
  - ii. Waive interest charges on delinquent bills once every 12 months.
- b. The City shall deem a residential customer to have a household income below 200 percent of the federal poverty line if any member of the household is a current recipient of CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children, or the customer declares that the household's annual income is less than 200 percent of the federal poverty level.

## **12. Services Involving Landlord-Tenant Relationships**

- a. If the City furnishes individually metered residential water service to residential occupants of a detached single-family dwelling, a multiunit residential structure, and mobilehome and the owner, manager, or operator of the dwelling, structure, or park is the customer of record, the City shall make every good faith effort to inform the residential occupants, by means of written notice, when the account is in arrears that service will be terminated at least 10 days prior to the termination. The written notice shall further inform the residential occupants that they have the right to become customers, to whom the service will then be billed, without being required to pay any amount which may be due on the delinquent account.
- b. The City shall not make service available to the residential occupants unless each residential occupant agrees to the terms and conditions of service and meets the requirements of law and the City's ordinances, resolutions, rules and regulations. However, if one or more of the residential occupants are willing and able to assume responsibility for the subsequent charges to the account to the satisfaction of the City, including requirements which may include, but not be limited to, payment of a deposit of \$180 and completion of a City application for service so that the Finance Director, or designee, can evaluate whether the City is satisfied that the residential applicants can meet the terms and conditions of service, or if there is a physical means legally available for the City to selectively terminate service to those residential occupants who have not met the requirements of the City's, the City shall make service available to those residential occupants who the City is satisfied can meet the terms and conditions of service.

### **13. Service Termination by Account Holders**

Account holders wanting to terminate their service must do so in writing by specifying the date service is to be discontinued. If a request for termination has not been made in writing, the account holder will be held responsible for utility services provided to the service location. Temporary service termination by the account holder must also be in writing. If the account holder is deceased, a family member may submit a written request for service termination with a copy of the death certificate.

### **14. Reporting Requirements**

The City shall annually report the number of discontinuations of residential service for inability to pay on the City's website and to the State Water Resources Control Board.

### **15. Limitations of this Policy**

Nothing in this policy restricts, limits or otherwise impairs the City's ability to terminate service to a customer for reasons other than those explicitly stated in this policy, including, but not limited to, unauthorized actions of the customer.

### **16. Customers may appeal the amount set forth in any bill for residential water service.**

- a. The Account holder has the right to appeal the bill giving rise to delinquency. To do so, he/she must do the following:
  - i. The account holder shall complete a City of Chowchilla Appeal form addressing his or her concern and, if there is a dispute with a Finance Department Policy, the account holder or complaining party should indicate where possible, the policy with which they disagree. The completed appeal form shall be date stamped upon receipt by the City of Chowchilla Finance Department.
  - ii. A review committee, consisting of the Finance Director and an additional person who does not have a direct involvement with the utility billing and collection process shall hear the appeal. A hearing with this committee will be granted upon request. A written notice of the date and time of the hearing shall be sent to the complaining party within five (5) business days of the hearing date.
  - iii. The Hearing will be held within ten (10) working days of the receipt of the completed appeal form. The City Attorney may be consulted for his/her advice relating to the committee's findings.
  - iv. The review committee will provide a written notice to the account holder concerning the outcome of the hearing. The written response will notify the complainant of his or her right to appeal the decision and the procedures for doing so. If the account holder disagrees with the decision of the committee, a request to appeal to the City Council can be made. This request for appeal to the City Council must be made within fifteen (15) calendar days from the

date of the decision of the appeal committee. The decision of the City Council is final.

- v. The City shall not discontinue residential water service while the appeal is pending.