CITY OF CHOWCHILLA
Transit Services
Title VI Notice & Complaint Process

The City of Chowchilla is committed to ensuring that no person is excluded from participation in or denied the benefits of its services on the basis of race, color, or national origin, as provided by Title VI of the Civil Rights Act of 1964. Any person who believes that he or she has been subjected to discrimination under Title VI on the basis of race, color or national origin may file a Title VI complaint with the City.

Complaints may be filed with the City in writing and may be addressed to:

City Clerk/Title VI Compliance Coordinator
City of Chowchilla
130 S. Second Street
Chowchilla, CA 93610

A copy of the Title VI Complaint Form (in English or Spanish) and additional information may be obtained from the City's web site at "www.ci.Chowchilla.CA.US" (under "CATX/CATLinX Public Transit") or by calling (559) 665-8615. The City will provide appropriate assistance to complainants who are limited in their ability to communicate in English.

CITY OF CHOWCHILLA TRANSIT SERVICES
TITLE VI COMPLAINT FORM

Section I: (Please write legibly)

1. Name: _____
2. Address: _____
3. Telephone: _____ 3.a. Secondary Phone (Optional): _____
4. Email Address: _____
5. Accessible Format Requirements?

   [ ] Large Print [ ] Audio Tape [ ] TDD [ ] Other

Section II:

6. Are you filing this complaint on your own behalf? Yes* _____ No _____

   *If you answered "yes" to #6, go to Section III.

7. If you answered "no" to #6, what is the name of the person for whom you are filing this complaint?

   Name: _____

8. What is your relationship with this individual: _____
9. Please explain why you have filed for a third party: _____
10. Please confirm that you have obtained permission of the aggrieved party to file on their behalf. Yes _____ No _____

Section III:

11. I believe the discrimination I experienced was based on (check all that apply):

    [ ] Race [ ] Color [ ] National Origin

12. Date of alleged discrimination: (mm/dd/yyyy) _____
13. Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known), as well as names and contact information of any witnesses. If more space is needed, please use the back of this form.

Section IV:

14. Have you previously filed a Title VI complaint with the City of Chowchilla?

    Yes _____ No _____

Section V:

15. Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court?

    Yes _____ No _____

    If yes, check all that apply:

    [ ] Federal Agency _____ [ ] State Agency _____

    [ ] Federal Court _____ [ ] Local Agency _____

    [ ] State Court _____

16. If you answered "yes" to #15, provide information about a contact person at the agency/court where the complaint was filed.

    Name: _____
    Title: _____
    Agency: _____
    Address: _____
    Telephone: _____ Email: _____

Section VI:

Name of Transit Agency complaint is against: _____
Contact Person: _____
Telephone: _____

You may attach any written materials or other information that you think is relevant to your complaint.

Signature and date are required below to complete form:

Signature _____ Date_____

Please submit this form in person or mail this form to the address below:

City of Chowchilla – City Clerk
Title VI Compliance Coordinator
130 S. Second Street
Chowchilla, CA 93610