

City of Chowchilla
PARK FACILITY RESERVATION



EDWARD RAY PARK (625 N. 15th Street at Sonoma Avenue)

☐ Lioness Pavilion ☐ Electricity ☐ Inflatable*

RC WISENER PARK (201 Trinity Avenue at S. 2nd Street)

☐ Rotary Pavilion ☐ Electricity ☐ Inflatable*

VETERANS MEMORIAL PARK (600 W. Robertson Boulevard at 6th Street)

☐ Farnesi Pavilion (Robertson) ☐ Lions Pavilion (Kings) ☐ Stage (Requires electricity) ☐ Electricity ☐ Inflatable

☐ Non-Profit Event in the Park ☐ For Profit Event in the Park

***INFLATABLE AMUSEMENT DEVICE USE AGREEMENT**

☐ Yes ☐ NA

****LIABILITY INSURANCE DOCUMENT**

☐ Yes ☐ NA

RESERVATIONS MUST BE MADE NO LATER THAN THREE (3) CITY HALL BUSINESS DAYS PRIOR TO EVENT DATE

NAME: _____

Must be at least 18 years of age

ADDRESS: _____

Street

City

State

Zip Code

PREFERRED PHONE: _____ **EMAIL** (optional): _____

RENTAL DAY: _____ **RENTAL DATE:** _____ **TIME:** _____ **TO** _____

PURPOSE: _____ **NO. ATTENDING:** _____

Please provide a cellular phone number so we can send reminders by text if needed (standard rates apply):

I understand video surveillance is used on city property.

Initial _____

I understand the city no longer provides BBQs at the park's facilities.

Initial _____

I understand the time I have rented includes set-up and clean-up time.

Initial _____

PAVILION RESERVATION FEE NO ELECTRICITY \$ _____ \$60

PAVILION RESERVATION FEE *W/ ELECTRICITY* \$ _____ \$75

STAGE RENTAL FEE NO ELECTRICITY \$ _____ \$45

STAGE RENTAL FEE *W/ ELECTRICITY* \$ _____ \$60

***Additional - Non-City Events in City Park (Rates will vary) - Additional permits may be required.**

Large or complex gatherings (e.g., over 50 guests, use of stage, electricity, or outside vendors) may be classified as special events and require additional insurance and review by City staff.

Park Pavilion Out-of-Service Fee (no staff preparation)
required to prevent non-event use by others.

\$ _____ **\$20 each park pavilion**

Electricity per point of use, e.g. picnic pavilion, stage, paved
hexagon outlets, light pole outlets, etc.

\$ _____ **\$30 each point**

Outside Fees

\$ _____

TOTAL

\$ _____

City of Chowchilla
PARK FACILITY RESERVATION Cont.



*** INFLATABLE AMUSEMENT DEVICE USE AGREEMENT**

RENTERS using an INFLATABLE AMUSEMENT DEVICE must review and sign the applicable AGREEMENT prior to approval.

RESERVATION POLICIES & RESPONSIBILITIES

- (A) The use or possession of **ALCOHOL IS PROHIBITED** in all parks;
- (B) The use of tobacco products is **PROHIBITED** in all parks;
- (C) **NO PERSONAL VEHICLES ARE ALLOWED ON PARK GROUNDS;**
- (D) The pavilion and park grounds must be left in a clean condition, and **ALL TRASH, INCLUDING DECORATIONS , MUST BE REMOVED** from the site **OR PLACED INTO TRASH CONTAINERS;**
- (E) Renter is responsible for **DAMAGES OR LOSS** of park property;
- (F) **RENTER** shall report any incidents or accidents that have caused, or may cause, injury to a person or personal or **CITY** property within 24 hours to the **CHOWCHILLA POLICE DEPARTMENT;**
- (G) **REFUNDS FOR PAVILION CANCELLATIONS ONLY MUST BE REQUESTED NO LESS THAN THREE (3) CITY HALL BUSINESS DAYS PRIOR TO THE USE DATE;** Refunds will **NOT** be issued for inclement weather on the day of the use;
- (H) Final classification of your reservation (standard or special event) is subject to staff review.
- (I) If on-site assistance is required, contact the **CHOWCHILLA POLICE DEPARTMENT** at **(559) 665-8600**.

AGREEMENT TO INDEMNIFY

By signing this document, **RENTER** shall indemnify and hold harmless the **CITY**, its officers, agents, officials, employees, and volunteers from and against all claims, damages, losses, and expenses, including attorney fees, arising from, caused by, or in any way connected to the use of **CITY** facilities.

Misrepresentation

I certify the information provided is accurate. I understand failure to disclose relevant details (guest count, equipment, vendors, etc.) may result in cancellation, forfeiture of fees, or loss of future rental privileges.

**** HOLD HARMLESS/INSURANCE REQUIREMENTS FOR COMMERCIAL USE AND LARGE EVENTS RENTER** shall carry a commercial general liability insurance policy or its equivalent with a reputable insurance company with a **MINIMUM LIMIT OF LIABILITY OF \$1 MILLION IN LIMITS PER OCCURRENCE WITH A \$2 MILLION AGGREGATE; (INFLATABLE DEVICE use limits must comply with approved policy)**. The liability insurance policy shall name the **CITY OF CHOWCHILLA** as an **ADDITIONAL INSURED**. The policy shall provide that coverage shall not be canceled, materially changed, or permitted to expire without a sixty (60) day prior written notice to the **CITY**. The **RENTER** shall provide to the **CITY** evidence to the **CITY's** satisfaction of compliance with this paragraph. **RENTER** shall not use the **FACILITIES** for any purpose prior to providing **CITY** with evidence of insurance. Failure to acquire and maintain the insurance required on the part of the **RENTER** shall constitute a breach of this reservation and shall result in immediate unilateral termination of this reservation by the **CITY**.

RENTER SIGNATURE: _____ **DATE:** _____
Must be at least 18 years of age

CITY REPRESENTATIVE: _____ **DATE:** _____

OFFICE USE ONLY

RECEIPT #: _____ ☐ **CHECK #:** _____ ☐ **CREDIT/DEBIT**

☐ **CASH**

Account 100-6625-8413